



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD MONTHLY MEETING

Thursday, January 2, 2025 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Charles "Ted" Wright	President
Laurie Martz	Secretary
Brittney Kuhn	Treasurer
Tamara Beauchamp	Director
Melissa Malpass	Director

Staff

Laurie Briggs:	SCC Program Director
JoMarie Varela	SMRPD Administrator
Steve Reighart:	Caretaker
Danny Ater:	Maintenance
Alexa Dixson-Griggs	General Manager

MINUTES

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE
[ZOOM LINK](#) - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

- I. CALL TO ORDER –
- II. ROLL CALL –
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR –

Action Item #1: Approve and file minutes of the [SMRPD- Minutes Nov 2024 Meeting - Dec 03 2024.pdf](#) as presented.

V. FACILITY RENTAL AGREEMENTS

- a. Rentals – ?

Action Item #2: Approve new Facilities Rental Agreement requests as presented above.

VI. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs

- a. December Committee Meeting – cancelled
- b. SCC Program Report - Laurie Briggs
 - i. December Program Report
 - ii. Procure Report – December
- b. SCC Holiday party
- c. Friends of Silverado Children's Center Updates
- d. Facility - Laurie Briggs
 - i. Pest Control – Switching companies

VII. TREASURER'S REPORT –

- a. SMRPD & SCC financials
 - i. SMRPD: [SMRPD_Treas_11-2024.pdf](#)
 - ii. SCC: [SCC_Treas_11-2024.pdf](#)

Action Item #3: Approve and file Financials for SMRPD [SMRPD 11-2024.xlsx](#) as presented.

Action Item #4: Approve and file Financials for SCC [SCC 11-2024.xlsx](#) as presented.

VIII. FINANCE COMMITTEE-

- a. December committee meeting was cancelled

- b. Premium Only Plans (POP)
Since 2020, the District has offered full-time employees premium-only medical plans through HealthEquity. A summary of this year's plan can be found [here](#). A full description of the plans is [here](#).

Action Item #5: Approve [resolution](#) to adopt the 2025 POP medical plans.

IX. OTHER DISTRICT BUSINESS

- a. LAFCO Sphere of Influence – MSR submitted – awaiting results

X. FACILITIES/SAFETY/MAINTENANCE COMMITTEE

- a. December Committee Meeting – cancelled
- b. Quarterly Safety Reports – need to be submitted to CAPRI

XI. RECREATION COMMITTEE

- a. December Committee Meeting – cancelled
- b. Discussion of software to take event registrations (and possibly sell tickets)
Suggestion: SimpleTix

Action Item #6: Approve adoption of software to take event registrations as presented.

- c. Discussion of an online and in-person card payment system
Suggestion: Square

Action Item #7: Approve adoption of an online and in-person card payment system as presented.

XII. BOARD ORGANIZATION

- a. Nominations and votes for board positions: President, Vice President, Secretary, and Treasurer
- b. Discuss 2025 committees

Based on past experience and to reduce the number of the committees going forward, it is suggested that we consolidate our 8 current committees as follows

1. Silverado Children's Center (SCC) Oversight Committee
2. Finance & Administration
This will consolidate the old Finance, Insurance and Personnel Committees and also assumes other administrative functions such as dealing with LAFCO
3. Facilities/Safety/Maintenance Committee
Also takes over the Open Space
4. Recreation/Communications/Fundraising
In essence, Recreation takes on the functions of the old Communications and Fundraising committees that rarely met.

Action Item #8: Approve Board committee reorganization as presented.

- c. Discuss and committee assignments and committee meeting times

Action Item #9: Approve new Board committees and meeting times as presented.

- d. Other things
 - i. The new directors now have SMRPD email addresses and OneDrive access
Functionals aliases will be assigned based on the board positions decided above
 - ii. Collect keys from old board members and distribute to new board members
Update
 - iii. Updated website with new Board members
 - iv. Discuss bank resolution needed to remove old Board members and add new Board members to bank account(s)
 - v. Discuss creation of a new SMRPD Zoom account
Cost is \$13.33/month (\$160/year). There is a free account but meetings are limited to 40 minutes. With this account there can be up to 100 attendees.

Action Item #10: Approve new SMRPD zoom account as presented.

XIII. PUBLIC COMMENTS

XIV. BOARD COMMENTS

XV. CLOSED SESSION

XVI. ADJOURNMENT

The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, January 28, 2025 at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.