



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD MONTHLY MEETING

Tuesday, October 22, 2024 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Charles "Ted" Wright President
Michele Conklin: Vice-President
Brittney Kuhn: Treasurer
Laurie Martz: Secretary
John Nelson: Director

Staff

Laurie Briggs: SCC Program Director
JoMarie Varela SMRPD Administrator
Steve Reighart: Caretaker
Danny Ater: Maintenance
Alexa Dixson-Griggs General Manager

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE

ZOOM LINK - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on Non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: Refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR – Jo Marie Varela

Action Item #1: Approve and file minutes of the [SMRPD General Board Meeting Dated September 24 2024](#) as presented.

I. FACILITY RENTAL AGREEMENTS

- a. Rentals – Jo Marie Varela
 - i. New for approval –
 - a.
 2. Thanksgiving Potluck – discuss sponsorship for vote at main meeting
 3. Nov 9th Bldg A request – Frances Garcia
 4. Nov 10th Entire facility request – Adrian – celebration of life
 - a. Fee and insurance waiver request
 5. Jan 19th – Celebration of Life request – Kevin Topp request
 - a. Fee and insurance waiver request
 6. Red Cross Request – 12/24/24 – should we propose another day – reject this date due to holiday
 7. Death over Pizza Event – Karen Hunt request – 10/20 is booked – now has a November date
 - a. SMRPD sponsor request Death over Pizza Event – Karen Hunt request – 11/24 new date request
 - b. SMRPD sponsor request

Action Item #2: Approve new Facilities Rental Agreement requests as presented above.

- II. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs

- a. Committee Minutes from [October 2024](#)
- b. SCC Program Report - Laurie Briggs
 - i. Oct Program Report
 - ii. ProCare Report – Oct
- c. Computer used for the process of employees clocking in/out has failed

Action Item #3: Approve costs to replace computer and software required up to \$350 as presented.

- d. Board needs to approve a \$1500 expenditure for termite treatment under the large building

Action Item #4: Approve up to \$1500 for termite treatment at SCC as presented.

- e. Friends of Silverado Children’s Center Updates
- f. Facility - Laurie Briggs

III. NEW TECHNOLOGY INITIATIVES

- a. Discussion of software to take event registrations (and possibly sell tickets)
There are many online products available for this with different pricing structures and features. Four that span the range of what might make sense for the district include
 - i. GiveButter - <https://givebutter.com/>
 - ii. RSVPify - <https://rsvpify.com/>
 - iii. SimpleTix - <https://www.simpletix.com/>
 - iv. Zeffy – <https://www.zeffy.com/>
- b. Discussion of a system to collect online payments at SMRPD events – e.g., Square, Venmo, Zelle
Should we set up an ad hoc committee to consider these options and make recommendations (or refer this to the Finance committee)?

IV. TREASURER'S REPORT –

- a. SMRPD & SCC financial notes – September financials delayed due to issues with Nexus payroll provider
 - i. September Treasurer Report - SMRPD - TBD
 - ii.
 - iii. September Treasurer Report – SCC - TBD

V. FINANCE COMMITTEE-

- a. Committee Minutes from [October 2024](#)
- b. SMRPD received two checks from the state for \$15,743.00 (Silverado) and \$34,796.00 (Modjeska). These are the final payments reimbursing what we spent on the playgrounds.
- c. Reimbursing the discounts for children of canyon residents

Action Item #5: Approve reimbursement of \$XXXX to SCC for canyon student discounts by SMRPD as presented.

- d. Waste management payment discussion
- e. NexusHR discussion

VI. OTHER DISTRICT BUSINESS

- a. LAFCO Sphere of Influence – MSR submitted – pending results
- b. Board candidates file with OC Registrar of Voters
 - i. [Board of Supervisor letter](#)
 - ii. Discuss SMRPD appointing two community members to fill those seats.
 - 1. Submit names of interested parties to Supervisor Wagner’s office – decision to be made on 11/8/24
 - 2. To be qualified for this appointment, a candidate must be a qualified registered voter within the boundaries of the Silverado-Modjeska Park and Recreation District, which is located in Silverado and the Unincorporated Community surrounding it. Additionally, a candidate may not be the general manager, the treasurer, or any other compensated employee of the Recreation and Park District. The Registrar of Voters will verify the voter registration of any candidate who is nominated for this appointment.

Action Item #6: Approve submission of two Board candidates to Supervisor Wagner as presented.

- c. Selection for the CAPRI at-large ballot
 - i. This is an election year for the CAPRI Board of Directors. Nominations for the two (2) At-Large seats closed on October 4, 2024 and we received four (4) nominations. Click on each name below to learn more about the candidates.
- 2024 At-Large Candidates:
 - 1. [Jill Nunes, Cordova Recreation & Park District \(Incumbent\)](#)
 - 2. [Natalie Wong, Hayward Area Recreation & Park District](#)
 - 3. [Mathew Fuzie, Livermore Area Recreation & Park District \(Incumbent\)](#)
 - 4. [Kylie Felicich, Mendocino Coast Recreation & Park District](#)

- ii. Per the CAPRI Bylaws, each participating member district shall have one (1) vote for each position to be elected. Therefore, **your District may submit one (1) ballot with up to two (2) candidates selected.** The two (2) individuals receiving the highest number of votes shall be elected to serve on the CAPRI Board.

Action Item #7: Approve SMRPD Board votes for two new candidates selects as presented above.

- d. CSDA Bylaws approval
 - i. The last CSDA bylaws updates were made in 2021 with the primary changes being Rights of Regular Membership, Retiree Membership, use of “member”, Procedure for Termination of Membership, Annual Report, and dual directorships with CSDA’s Alliance partner, Special District Risk Management Authority (SDRMA).
 - ii. Following receipt of feedback and suggestions over the last few years from members, CSDA has conducted a review of the CSDA Bylaws making the necessary updates as well as additions or improvements. There are numerous verbiage and grammar updates as well as more significant proposed updates that include:
 - 1. Clarification that Retired Members as non-voting members
 - 2. Clarification related to termination of membership
 - 3. New Section under Article III, Section 2: Early Assumption of Office
 - 4. New Section under Article III, Section 2: Change in Regular Voting Member Affiliation
 - 5. Update noticing, balloting and election timeframes to allow some additional flexibility in the Board election process
 - 6. New Section under Article III, Section 7: A CSDA director shall be disqualified from serving on the CSDA Board if they are no longer a board member or managerial employee of a Regular Member district in the Network they were elected or appointed from
 - 7. Committee structure: amend to allow that Committee Vice-Chairs, with the exception of the CSDA Finance Corporation Committee, may be individuals from Regular Members districts in good standing
 - iii. A full copy of the CSDA Bylaws, including the tracked changes are [linked here](#).

Action Item #8: Approve SMRPD Board vote of (Yes/No) as presented above.

VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE

- a. Committee Minutes from [October 2024](#)
- b. Quarterly Safety Reports
 - i. [SCC](#)
 - ii. [Silverado](#)
 - iii. [Modjeska](#)
 - iv. [Pics](#)

Action Item #9: Approve submission of quarterly safety reports to Carpi as presented above.

- c. AED purchase – update
- d. PickleBall
 - i. Silverado repaint / restriping – updated

VIII. RECREATION COMMITTEE

- a. Committee Minutes from [October 2024](#)
- b. New Class: Modern Homesteading' offered by Keely Thompson
 - i. [Syllabus](#)
 - ii. Discuss requested reoccurring weekend dates and conflicts with private rentals
 - iii. Pending volunteer paperwork
- c. CPR class offerings by SMRPD – scheduled for Oct

IX. COMMUNICATIONS COMMITTEE

- a. Next Committee meeting April 2025

X. INSURANCE COMMITTEE

- a. Next Committee meeting December 2024

XI. FUNDRAISING

- a. Next Committee Meeting - December 2024

XII. OPEN SPACE

- a. Next Committee meeting December 2024

XIII. PERSONNEL

- a. Next Committee meeting May 2024

- XIV. PUBLIC COMMENTS**
- XV. BOARD COMMENTS**
- XVI. CLOSED SESSION**
- XVII. ADJOURNMENT**

The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, November 26, 2024 at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.