



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

## Facilities Committee Meeting

Tuesday, June 18<sup>th</sup> , 2024, at 5:30PM

Silverado Community Center  
27641 Silverado Canyon Road

### Committee Members

Laurie Martz:

John Nelson: Chair

Community member

Tim Thompson

### Staff

JoMarie Varela: Administrator

Steve Reighart: Caretaker

Danny Ater: Maintenance

Alexa Dixson-Griggs: General Manager

## Agenda

**NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE**

[ZOOM LINK](#) - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should wait for the chairperson to request comments and then unmute his or her phone, ask to make a comment, and wait for the chairperson to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

**Comments on Agenda items:** Comments concerning matters on the Agenda will be heard at the time the matter is considered.

**Comments on non-Agenda items:** Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.


### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. CONSENT ITEMS**

### **IV. NEW BUSINESS**

- a. Next Qtrly Inspection reports – prep early for submission
  - b. May Calendar Item:
    - i. Aerate both lawns – schedule 2 week closures
      - Modjeska is happening now
      - Silverado – July 7th – July 19th
  - c. Feb Calendar Items
    - i. Weed abatement including OC Parks, Modjeska resident area along Harding Canyon – tabled until May
    - ii. SCC Sprinkler inspection – tabled until May
  - d. Aug/Sept Calendar Items:
    - i. Seal Silverado gazebo (Sept calendar item) – tabled until May
- II. LAFCO Sphere of Influence – MSR Survey response (see below) was submitted to LAFCO by Alexa in early June**
- a. [Third Cycle \(2013\) MSR Determinations Summary](#)
  - b. [OC LAFCO Central MSR SMRP Survey](#)
  - c. [Submitted response](#)
  - d. Insurance Visit review
    - i. Check outside lighting at night as part of qtrly inspections
    - ii. New playground inspection forms on Capri portal to use for qtrly inspection
  - e. SMRPD Shredder – update
  - f. Modjeska Center Improvements
    - i. [Ideas](#)
    - ii. Identify what can be done by Steve without large purchases

- iii. Get pricing for larger improvements and prioritize
- iv. Geoff S looking into ways to improve the acoustics
- g. Reserve analyst research
- h. Silverado Pickle Ball court re-pavement
  - i. [Updated bid](#)
  - ii.  [pickle ball court striping diagram.pdf](#)
  - iii. Quote from Geoff S pending
- i. Chipper Event Discussion – Still planned for June
- j. [Thank you letter to Jill Hitchcock](#) for donation of storm barriers
- k. New rentals for approval – Jo Marie Varela -
  - i. 3<sup>rd</sup> Rattlesnake training – 6/6/24 – sold out with large wait list, will schedule next event
  - ii. Maloof – Grass & Playground w/bounce house – June 21<sup>st</sup>
  - iii. Ward Building Request during grass closure – July 19<sup>th</sup>
  - iv. Ward Building Request – August 5<sup>th</sup>
  - v. Mark Levy – Hunter Education Program – Aug 10<sup>th</sup> Bldg B
  - vi. Ward Building Request – December 7<sup>th</sup>
  - vii. Red Cross Blood Drive – Amazon Promotion – Monday Aug 12<sup>th</sup> (Hunt Bldg)
  - viii. Del Sol – July 28<sup>th</sup> – questions
    - 1. Our Sound and Lighting Techs for Sol-Do would like to know how many watts of power the main stage and any other outdoor outlets can supply. Any information you may have would be very helpful. Ted responded to this request
    - 2. There is also one food supplier who has asked if they could prepare their juices in the kitchen space. I know the kitchen is included in this year's venue request which we had originally planned to use only for cold storage. They would bring their own kitchen tools for cutting fruits and vegetables for their juices and we would ensure proper clean up along with the rest of the venue space throughout and after the event. We wanted to inform you in case there are any questions or concerns we can address with our food supplier before we approve their request for using the kitchen space.
- ix. OC Public Library – Modjeska
  - 1. [Flyer](#)
- x. Home School request
  - 1. [Attachment](#)
- xi. Medieval Enactment Request
  - 1. Pending video and paperwork

## V. OLD BUSINESS

- a. Inventory
  - i. Missing onsite equipment/supplies inventory
  - ii. [Audio Inventory – July 2023](#)
- b. Modjeska stairs – update
- c. Discussion regarding AED devices to go with the first-aid kits – pending until April 2024
  - i. Training requirements
- d. Additional Freezer for Silverado – pending until April 2024
  - i. Installed and working
- e. Per Capita Grant – Playground status updates – Ted
  - i. [Thank you letter to Rick S](#) to be signed
- f. Capri Property valuations – discuss appraiser options
- g. Capital and Reserve Plan Development – [draft](#)  
The lack of this plan has come up as a potential issue in both the LAFCO and CAPRI reviews

## VI. PUBLIC COMMENTS

## VII. BOARD COMMENTS

## VIII. ADJOURNMENT

**The next regular meeting of the Facilities Committee is July 16 , 2024 at TBD at the Silverado Community Center.**

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting on a regular basis.