



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD MONTHLY MEETING

Tuesday, May 28, 2024 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Charles "Ted" Wright	President
Michele Conklin:	Vice-President
Brittney Kuhn:	Treasurer
Laurie Martz:	Secretary
John Nelson:	Director

Staff

Laurie Briggs:	SCC Program Director
JoMarie Varela	SMRPD Administrator
Steve Reighart:	Caretaker
Danny Ater:	Maintenance
Alexa Dixson-Griggs	General Manager

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE

ZOOM LINK - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on Non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: Refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR – Jo Marie Varela

Action Item #1: Approve and file minutes of the [SMRPD General Board Meeting Dated April 23, 2024](#) as presented.

I. FACILITY RENTAL AGREEMENTS

- a. Rentals – Jo Marie Varela
 - i. Is there a 4th of July event this year?
 - ii. New for approval
 1. 3rd Rattlesnake training – 6/6/24
 2. Red Cross Blood Drive – Amazon Promotion – Monday Aug 12th (Hunt Bldg)
 3. End of Life Community Event – Karen Hunt
 - a. Death over Cookies request – Karen Hunt – SMRPD sponsorship request

Action Item #2: Approve new Facilities Rental Agreement requests as presented above.

- iii. Home School request
 1. Requested additional details and facility use paperwork
 2. homeschool program starting up. Does the homeschool want to (a) put on an event like the marker's market for their students to sell items and they are looking for a space, or (b) are they interested in hosting an event open to everyone.
 3. [Attachment](#)
- iv. Medieval Enactment Request

1. Update: Board approved 3/26 contingent on liability insurance, \$200 deposit and video of metal work

II. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs (on vacation)

- a. Minutes from [May 2024](#)
- b. SCC Program Report - Laurie Briggs
- c. Friends of Silverado Children's Center Updates – Sarah Pizzarusso
 - i. Report
- d. [Draft SCC Budget](#)

Action Item #3: Approve posting of SCC budget for 30 days before voting for approval.

- e. Facility - Laurie Briggs
 - i. 2 new goats have been adopted
 - ii. Fence to split main yard
 - iii. Roof repairs
 - iv. Front playground safety concern

III. TREASURER'S REPORT –

- a. SMRPD & SCC financial notes –
 - i. Treasurer Report - SMRPD – [April Treasurers Report](#)
 - ii. Treasurer Report – SCC - [April Treasurers Report](#)

Action Item #4: Approve and file Financials for SMRPD [April Financials](#) as presented.

Action Item #5: Approve and file Financials for SCC [April Financials](#) as presented.

IV. FINANCE COMMITTEE-

- a. Finance Committee Minutes [May 2024](#)
- b. Employee Credit Cards - 5 Star Bank

Action Item #6: Approve application for new employee credit card through 5 Star Bank as presented.

- c. Update from Auditor
- d. Draft SMRPD Budget
 - i. [Draft 24-25 budget](#)
 - ii. [Last 12 month financials](#)

Action Item #7: Approve proposed SMRPD budget for posting for 30 day requirement as presented.

- e. Abbey Lease – update

V. AD HOC COMMITTEE CAPRI ONSITE VISIT


- a. Committee meeting minutes [April 2024](#)
- b. Onsite visit by CAPRI results – 98% - excellent rating
 - i. [Site Visit Report](#)
- c. Close Ad Hoc Committee

Action Item #8: Approve closure of Ad Hoc Capri Onsite Committee as presented.

VI. FACILITIES/SAFETY/MAINTENANCE COMMITTEE

- a. Committee meeting Minutes [May 2024](#)
- b. Aerate both lawns – schedule 2 week closures
 - i. Availability July 6th – July 19th (note: July 20th is a summer concert)
- c. Pickle Ball
 - i. Requesting 2 new nets for Silverado
 - ii. Requesting 1 new net for Modjeska

Action Item #9: Approve purchase of 3 new nets for Silverado as presented.

- iii. Silverado restriping
 1. [Updated bid](#)
 2.  [pickle ball court striping diagram.pdf](#)

Action Item #10: Approve Silverado pickleball courts repaving for \$1,900 as presented.

- d. Modjeska Center Improvements
 - i. [Ideas](#)
 1. Identify what can be done by Steve without large purchases
 2. Get pricing for larger improvements and prioritize

- e. Modjeska Shredder Day
 - i. [Costs](#)
 - ii. Laurie ad Alexa need to investigate how many boxes need to be shredded – perhaps some can just be recycled
 - iii. Probably not going to have a general shredder day
- f. Per Capita Grant – Playground status updates
 - i. Modjeska Bench completed – remit final payment to GameTime

Action Item #11: Approve final payment of \$10,000 to Gametime as presented.

- ii. Thank you for Rick Schultz for playgrounds

Action Item #12: Approve thank you commemorative for new playgrounds as presented.

VII. RECREATION COMMITTEE

- a. Committee meeting Minutes [May 2024](#)
- b. Live Scan Resolution
 - i. Discussion as to whether volunteers pay for their own scan or if SMPRD should cover the fees
- c. Digital signage for event promotion
- d. Challenger Soccer program
 - i. Modjeska Program – July 6th
 - ii. Ages 2-5
- e. Lunch Bunch – update
 - i. Expenses and contributions are matching nicely – group likes the food and companionship being provided
 - ii. Discussion needed as to whether it is okay for attendees to take food to others who cannot attend.

VIII. COMMUNICATIONS COMMITTEE

- a. Next Committee meeting July 2024

IX. INSURANCE COMMITTEE

- a. Next Committee meeting June 2024
- b. 24-25 GL1 certificate holder – due May 6th
 - i. [Request](#) - update

X. FUNDRAISING

- a. Next Committee meeting August 2024

XI. OPEN SPACE

- a. Next Committee meeting June 2024

XII. PERSONNEL

- a. Committee meeting minutes for [May 2024](#)

XIII. OTHER DISTRICT BUSINESS

- a. LAFCO Sphere of Influence – MSR needs to be submitted
 - i. [Third Cycle \(2013\) MSR Determinations Summary](#)
 - ii. [OC LAFCO Central MSR SMRP Survey](#)
 - iii. [Draft response](#)
 - iv. Request for fees since last MSR

Action Item #13: Approve submission of MSR as presented.

- b. LAFCO - Special District voting seat election & candidate discussion
 - i. [Designation](#)
 - ii. [Ballot](#)
 - 1. [James Fisler](#)
 - 2. [Joe Muller](#) - Withdrawn in favor of Fisler
 - iii. Voting is open between May 6 and June 10

Action Item #14: Approve Secretary to place the SMPRD vote to be placed for the LAFCO election as presented.

XIV. PUBLIC COMMENTS

XV. BOARD COMMENTS

XVI. CLOSED SESSION

XVII. ADJOURNMENT

The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, June 25, 2024 at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.