



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

Facilities Committee Meeting

Tuesday, May 21st, 2024, at 5PM
Silverado Community Center
27641 Silverado Canyon Road

Committee Members

Laurie Martz:

John Nelson: Chair

Community member

Tim Thompson

Staff

JoMarie Varela: Administrator

Steve Reighart: Caretaker

Danny Ater: Maintenance

Alexa Dixson-Griggs: General Manager

Agenda

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE
[ZOOM LINK](#) - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.


PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the chairperson to request comments and then unmute his or her phone, ask to make a comment, and wait for the chairperson to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSENT ITEMS
- IV. NEW BUSINESS
 - a. May Calendar Item:
 - i. Aerate both lawns – schedule 2 week closures
 - b. Feb Calendar Items
 - i. Weed abatement including OC Parks, Modjeska resident area along Harding Canyon – tabled until May
 - ii. SCC Sprinkler inspection – tabled until May
 - c. Aug/Sept Calendar Items:
 - i. Seal Silverado gazebo (Sept calendar item) – tabled until May
 - d. LAFCO Sphere of Influence – MSR needs to be submitted
 - i. [Third Cycle \(2013\) MSR Determinations Summary](#)
 - ii. [OC LAFCO Central MSR SMRP Survey](#)
 - iii. [Draft response](#)
 - iv. Request for fees since last MSR
 - e. Flea Market
 - i. sign damage – Jamboree/Chapman
 - f. Insurance Visit review
 - i. Look into add'l insurance for flea market
 - ii. First Aid kits – make sure no pills like Tylenol are inside
 - iii. Check outside lighting at night as part of qtrly inspections
 - iv. New playground inspection forms on Capri portal to use for qtrly inspection
 - g. Shredder Day research
 - h. Modjeska Center Improvements

- i. [Ideas](#)
- i. Reserve analyst research
- j. Modjeska Shed – locking issues
- k. Silverado Pickle Ball court re-pavement
 - i. [Updated bid](#)
 - ii.  [pickle ball court striping diagram.pdf](#)
- l. Chipper Event Discussion – Still planned for June
- m. Concert Stickers - need to approve reimbursement for \$350
- n. New rentals for approval – Jo Marie Varela -
 - i. 3rd Rattlesnake training – 6/6/24
 - ii. Red Cross Blood Drive – Amazon Promotion – Monday Aug 12th (Hunt Bldg)
 - iii. OC Public Library – Modjeska
 - 1. [Flyer](#)
 - iv. Home School request
 - 1. Looks like there is a new homeschool program starting up and they are looking for event space. I don't know how the funding etc is handled but I was curious if smrpd would be open to host.

Original email request from Corrie Cisneros talks about a homeschool program starting up. The images describe something like the Maker's Market. Unclear what is being proposed and who it is for. Does the homeschool want to (a) put on an event like the marker's market for their students to sell items and they are looking for a space, or (b) are they interested in hosting an event open to everyone. If (b) is correct, it would probably make sense to connect them with Mallory Watson, who organized the Maker's Markets. If (a), propose we should treat this like a regular event and ask them to fill out an application. We could then decide to waive fees or not.
 - 2. [Attachment](#)
- v. Medieval Enactment Request
 - 1. Pending video and paperwork

V. OLD BUSINESS

- a. Inventory
 - i. Missing onsite equipment/supplies inventory
 - ii. [Audio Inventory – July 2023](#)
- b. Modjeska stairs – update
- c. Discussion regarding AED devices to go with the first-aid kits – pending until April 2024
 - i. Training requirements
- d. Additional Freezer for Silverado – pending until April 2024
 - i. Dimensions & Electrical
- e. Per Capita Grant – Playground status updates – Ted
 - i. Issues:
 - 1. missing bench at Modjeska
 - 2. ADA Modjeska Gate – Rick Schultz said he would do this but has never provided a proposal
 - Septic tank access Silverado -- Rick Schultz said he would do this but has never provided a proposal
- f. Capri Property valuations – discuss appraiser options
- g. Capital Plan Development – [draft](#)

VI. PUBLIC COMMENTS

VII. BOARD COMMENTS

VIII. ADJOURNMENT

The next regular meeting of the Facilities Committee is June 18 , 2024 at TBD at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting on a regular basis.