



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD MONTHLY MEETING

Tuesday, March 26, 2024 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Charles "Ted" Wright	President
Michele Conklin:	Vice-President
Brittney Kuhn:	Treasurer
Laurie Martz:	Secretary
John Nelson:	Director

Staff

Laurie Briggs:	SCC Program Director
JoMarie Varela	SMRPD Administrator
Steve Reighart:	Caretaker
Danny Ater:	Maintenance
Alexa Dixson-Griggs	General Manager

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE

ZOOM LINK - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on Non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: Refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR – Jo Marie Varela

Action Item #1: Approve and file minutes of the [SMRPD General Board Meeting Dated February 27, 2024](#) as presented.

- I. OTHER DISTRICT BUSINESS
 - a. LAFCO - Sphere of Influence follow up
- II. FACILITY RENTAL AGREEMENTS
 - a. Rentals – Jo Marie Varela
 - i. New for approval
 - ii. 2nd Rattlesnake training – requested end of March or early April for next event
 - iii. April 13th request – bday party – Burton (alliant ins)
 - iv. April 23rd request – Kirkland (bday party)
 - v. April 28th request – Bday party – Weber
 1. Inquired regarding insurance
 - vi. May 11th request – Chagoya (bday party w/bounce house)
 - vii. Silverado Easter Pancake Breakfast – Fri 3/29-Sun 3/31 – need paperwork from station 14
 1. SMRPD to sponsor egg hunt

Action Item #2: Approve new Facilities Rental Agreement requests as presented above.

Action Item #3: Approve SMRPD sponsorship of \$400 for each of the Silverado and Modjeska pancake breakfasts as presented.

viii. Medieval Enactment Request

1. Update:

- a. To give some context, right now our group has a once a month "arts" get together in a member's home, with around 10-15 people who show up. People will bring sewing projects, maybe some paints, or beads, things like that. We also have a once a month meeting in a home where people cast metal objects, like jewelry with about 10 people who attend. And we have a weekly practice in a park where folks who practice fighting meet, with about 10-15 people who show up. All of these individual meetings are open to the public already
- b. I am looking for a place where we could gather for an "all in one" meeting space to do said arts and practices (or whatever you're comfortable with us doing). It is free to attend, and people might have some supplies to share, but if we were to make this into a regular occurrence (once every other month, or maybe a few times a year), attendees might be encouraged to bring some of their own supplies.

As for total attendance, I would expect from within our own established group around 30 people for the first time, plus whomever from the canyons showed up. It is not a large festival we are proposing, more like a sewing circle, but with multiple circles for different activities. I will talk to my own group about a proposed date and time for this (it would probably last between 2-4 hours, and I think I would pitch some Sunday for it).

- c. Links to our websites: Gyldenholt (Orange County branch of the SCA) <https://places.sca-caid.org/gyldenholt/> | <https://www.sca.org/>

Action Item #4: Approve new a trial event for the Medieval Enactment group with a requirement of liability insurance, and a \$200 deposit as presented.

III. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs

- a. Minutes from [March 2024](#)
- b. SCC Program Report - Laurie Briggs
- c. Friends of Silverado Children's Center Updates – Sarah Pizzarusso
 - i. Report - [Feb](#) , [Mar](#)
- d. Facility - Laurie Briggs
 - i. Roof repairs
 - ii. Front playground safety concern
- e. SCC Plumbing Invoices for approval
 - i. [Inv #1 – Bathroom hot water installation - \\$3,950](#)
 - ii. [Inv #2 – Outside plumbing modifications - \\$6,200 – Priority](#)

Action Item #5: Approve SCC Plumbing repairs [Inv #2 – Outside plumbing modifications - \\$6,200 – Priority](#) as presented.

IV. TREASURER'S REPORT –

- a. SMRPD & SCC financial notes –
 - i. Treasurer Report - SMRPD - [Feb Treasurer Report](#)
 - ii. Treasurer Report – SCC Jan - [Jan Treasurer Report](#)
 - iii. Treasurer Report – SCC Feb - [Feb Treasurer Report](#)

Action Item #6: Approve and file Financials for SMRPD [Feb Financials](#).

Action Item #7: Approve and file Financials for SCC [Jan Financials](#) and SCC [Feb Financials](#) .

V. FINANCE COMMITTEE-

- a. Finance Committee Minutes [March 2024](#)
- b. Update from Auditor
- c. Canyon Clean Up event – SMRPD would have to pay for the event
 - i. ICL cannot assist with any of the funding needed
 - ii. Option 1 - If you hold the event only at the Riviera the cost should be around \$5,000 for five bins. I would suggest to have the event coincide with Fire Safe Council chipper day. Last event I asked WM to provide an extra green waste bin that was utilized by Fire Safe Council. It was a way to provide a service to them, the community and help with costs. I also had the conservation core (tires) and Good Will (electronic waste and household items) there as a free service and provided lunch to their workers.
 - iii. Option 2 - If you expand and have two bins located at Modjeska lot, that would cost around \$3,000. Two bins for \$2,000 and permit fee for the county for \$700. Signs and a person to monitor that residents do not put items that are not allowed into the bins is important to have on hand.
 - iv. Option 3 - The final location is O'Neill Park for Trabucco residents. Permit fees are also applicable and cost \$700 in addition to cost of bins at \$1,000 each.

Action Item #8: Approve to move forward with Canyon Clean Up event funded and sponsored by SMPRD as presented.

- d. Abbey Lease – update

VI. AD HOC COMMITTEE CAPRI ONSITE VISIT

- a. Committee meeting minutes [March 2024](#)
- b. Onsite visit by CAPRI is scheduled for Monday, April 29th starting at about 11 AM
 - i. Next Ad Hoc Capri Visit committee meeting scheduled for April 4th at 5pm

VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE

- a. Committee meeting Minutes [March 2024](#)
- b. Modjeska ADA Gate
 - i. [Inv 1](#)
 - ii. [Inv 2](#)
 - iii. [Mighty Electric Gates](#)

Action Item #9: Approve installation of Modjeska ADA gate and surfacing through Mighty Electric Gates as presented.

- c. Sims tree health to treat the Sycamore near the Silverado gazebo - April 2
 - i. treatment for anthracnose on the sycamore. (\$260/ visit by Sims tree health).

Action Item #10: Approve tree treatment with Sims as presented.

- d. Per Capita Grant – Playground status updates
- e. Modjeska walkway repairs – update (Board approved up to \$30k 8/25/23)

VIII. RECREATION COMMITTEE

- a. Committee meeting Minutes [March 2024](#)
- b. SMPRD implementation of equipment use policy

Action Item #11: Approve additional of SMPRD equipment use policy as presented.

- c. Signage for event promotion

Action Item #12: Approve purchase of new bulletin boards for placement at the Silverado Community Center of up to \$300 as presented.

- d. Senior Services Lunch Bunch – update

Action Item #13: Approve implementation of \$200 petty cash fund for Senior Services Lunch Bunch as presented.

- e. Pickleball Court Silverado – requesting bid for restriping for approval at next meeting

IX. COMMUNICATIONS COMMITTEE

- a. Next Committee meeting in April 2024

X. INSURANCE COMMITTEE

- a. Next Committee meeting May 2024

XI. FUNDRAISING

- a. Next Committee meeting in April 2024

XII. OPEN SPACE

- a. Next Committee meeting in April 2024

XIII. PERSONNEL

- a. Next Committee meeting in May 2024

XIV. PUBLIC COMMENTS

XV. BOARD COMMENTS

XVI. CLOSED SESSION

XVII. ADJOURNMENT

The next regular meeting of the SMPRD Board of Directors will be at 6:30 PM on Tuesday, April 23, 2024 at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.