



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

## SMRPD MONTHLY MEETING

Tuesday, February 27, 2024 at 6:30 pm  
Silverado Community Center  
27641 Silverado Canyon Road

### Board of Directors

Charles "Ted" Wright      President  
Michele Conklin:      Vice-President  
Brittney Kuhn:      Treasurer  
Laurie Martz:      Secretary  
John Nelson:      Director

### Staff

Laurie Briggs:      SCC Program Director  
JoMarie Varela      SMRPD Administrator  
Steve Reighart:      Caretaker  
Danny Ater:      Maintenance  
Alexa Dixson-Griggs      General Manager

## AGENDA

**NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE**  
**ZOOM LINK** - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

**Comments on Agenda items:** Comments concerning matters on the Agenda will be heard at the time the matter is considered.

**Comments on Non-Agenda items:** Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: Refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR – Jo Marie Varela

Action Item #1: Approve and file minutes of the [SMRPD General Board Meeting Dated January 23, 2024](#) as presented.

### I. OTHER DISTRICT BUSINESS

- a. LAFCO Presentation
  - i. [Kick off letter](#)

### II. FACILITY RENTAL AGREEMENTS

- a. Rentals – Jo Marie Varela
  - i. New for approval
    - 1. February 11, 2024 – Community Superbowl Viewing – Hunt Bldg
    - 2. March 09, 20234 – 1<sup>st</sup> Rattlesnake training
    - 3. Spring Canyon Clean Up - Prefers Sat 4/27 so it coincides with the Flea Market
    - 4. Silverado Easter Pancake Breakfast – Fri 3/29-Sun 3/31 – need paperwork from station 14
    - 5. Red Cross Blood Drive – Tuesday June 4<sup>th</sup>
      - a. Need to coordinate with music and ICL meeting
    - 6. Medieval Enactment Request
      - a. I'm part of a medieval reenactment group called the Society for Creative Anachronism (SCA), a 501c3 nonprofit educational organization, and we're always keeping an eye out for sites to use for various activities or events.

- b. Typically in our organization we have get togethers (called guild meetings), which are free and open to the public. In these we practice various skills from before the 1600s. These can range from sewing costumes, to practicing calligraphy, wood working, metal casting, historical discussions, and so on. We also host "fighter practices" (currently at a public park in Huntington Beach). There are two groups: the heavy armored fighters who use wooden swords, and the light armored fighters who use blunt tipped fencing swords ("live steel" or sharp weapons are NOT allowed)
  - c. Usually we hold meetings in peoples' homes, but I was curious about the possibility of using the Silverado facilities (both indoor and outdoor) for various activities, and what the parks and rec department would be comfortable with trying. This could potentially be once or twice a year, or even more frequently depending on interest levels. They would of course be open to the public to attend and take part.
  - d. Links to our websites: Gyldenholt (Orange County branch of the SCA) <https://places.sca-caid.org/gyldenholt/> | <https://www.sca.org/>
    - i. [Fighter training details](#)
7. Modjeska Mountain Lion Presentation
- a. Lori Whalen, Assistant Director of the Environmental Nature Center Tucker Wildlife Sanctuary
  - b. requesting partnership to offer a Mountain Lions in OC presentation at Silverado Community Center potentially on March 19. The speaker would be Korinna Domingo - Founder & Director of the COUGAR CONSERVANCY.
  - c. requesting fee waiver
8. Del Sol – requesting July 28, 2024 – roller skating has been removed as an activity
- a. [Proposal](#)
  - b. Requested access to the kitchen

**Action Item #2: Approve new Facilities Rental Agreement requests as presented.**

**III. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs**

- a. Minutes from [January 2024](#) - Feb 2024 meeting cancelled
- b. SCC Program Report - Laurie Briggs
- c. Friends of Silverado Children’s Center Updates – Sarah Pizzarusso
  - i. Report
- d. Facility - Laurie Briggs
  - i. Roof repairs
  - ii. Front playground safety concern

**IV. TREASURER'S REPORT –**

- a. SMRPD & SCC financial notes –
  - i. Treasurer Report - [SMRPD Jan](#)
  - ii. Treasurer Report – SCC Jan

**Action Item #3: Approve and file Financials for [SMRPD Jan 2024](#).**

**Action Item #4: Approve and file Financials for SCC Jan 2024.**

**V. FINANCE COMMITTEE-**

- a. Finance Committee Minutes [February 2024](#)
- b. Capri Estimated Payroll form due 3/1/2024 – pending
- c. Update on Auditor search
  - i. [N&N bid](#)

**Action Item #5: Approve appointment of auditor as presented.**

- d. Gametime Invoice Discussion – 2<sup>nd</sup> invoice received
  - i. Issue payment less \$10k until Modjeska bench is complete

**Action Item #6: Approve partial payment of Gametime invoice in amount of \$93,932.17 as presented.**

- e. Abbey Lease

**Action Item #7: Approve lease amendment with prepayment for 10 years of \$100 as presented.**

**VI. AD HOC COMMITTEE CAPRI ONSITE VISIT**

- a. Committee meeting minutes [February 2024](#)
- b. Onsite visit by CAPRI is scheduled for Monday, April 29<sup>th</sup> starting at about 11 AM

**VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE**

- a. Committee meeting Minutes [February 2024](#)
- b. Per Capita Grant – Playground status updates
- c. Modjeska walkway repairs – update (Board approved up to \$30k 8/25/23)
- d. Riviera Barriers

**Action Item #8: Approve purchase of sawhorses for Riviera barriers as presented.**

- e. AED units

**Action Item #9: Approve purchase of AED units as presented.**

**VIII. RECREATION COMMITTEE**

- a. Committee meeting Minutes [February 2024](#)
- b. Senior Services Lunch Bunch – update
- c. Flea Market Status – update

**IX. COMMUNICATIONS COMMITTEE**

- a. Next Committee meeting in April 2024

**X. INSURANCE COMMITTEE**

- a. Next Committee meeting March 2024

**XI. FUNDRAISING**

- a. Next Committee meeting in April 2024

**XII. OPEN SPACE**

- a. Next Committee meeting in March 2024

**XIII. PERSONNEL**

- a. Next Committee meeting in May 2024

**XIV. PUBLIC COMMENTS**

**XV. BOARD COMMENTS**

**XVI. CLOSED SESSION**

- a. Labor Negotiations pursuant to Govt. Code Section 54957: District Negotiator: Michele Conklin; SCC Labor Negotiations

**XVII. ADJOURNMENT**

**The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, March 26, 2024 at the Silverado Community Center.**

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.