



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD MONTHLY MEETING

Tuesday, January 02, 2023 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Charles "Ted" Wright President
Michele Conklin: Vice-President
Brittney Kuhn: Treasurer
Laurie Martz: Secretary
John Nelson: Director

Staff

Laurie Briggs: SCC Program Director
JoMarie Varela SMRPD Administrator
Steve Reighart: Caretaker
Danny Ater: Maintenance

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE
ZOOM LINK - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on Non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: Refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR – Jo Marie Varela

Action Item #1: Approve and file minutes of the [SMRPD General Board Meeting Dated November 28, 2023](#) and [SMRPD Special Board Meeting Dated December 19, 2023](#) as presented.

- V. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs
 - a. Minutes from [December 2023](#)
 - b. SCC Program Report - Laurie Briggs and Ania Behm
 - c. Friends of Silverado Children's Center Updates – Sarah Pizzarusso
 - i. Report
 - d. Facility - Laurie Briggs
 - i. Pinecone/Oak Tree and Acorn Roof leak repair bid
 1. [Roofing Standards Quote](#)

Action Item #2: Approve SCC roofing repairs to proceed as presented.

- VI. TREASURER'S REPORT –
 - a. SMRPD & SCC financial notes –
 - i. Treasurer Report - SMRPD Nov
 - ii. Treasurer Report – SCC Nov

- Action Item #3:** Approve and file Financials for [SMRPD Nov 2023](#).
Action Item #4: Approve and file Financials for [SCC Nov 2023](#).

VII. OTHER DISTRICT BUSINESS

- a. Elect officers for next year – Position updates

Action Item #5: Approve new position appointments for SMRPD Board of Directors as presented.

VIII. FINANCE COMMITTEE-

- a. Finance Committee Minutes [December 2023](#)
b. Move funds from County account to our B of A account –Resolution 01022024-01

Action Item #6: Approve Resolution #01022024-01 for an amount to be determined of funds being moved from the County account to the SMRPD B of A account as presented.

- c. Update on Auditor search
d. Financial Transaction Report due to the State Controller in January

IX. AD HOC COMMITTEE CAPRI ONSITE VISIT

- a. Committee meeting minutes [December 2023](#)

X. FACILITIES/SAFETY/MAINTENANCE COMMITTEE

- a. Committee meeting Minutes [December 2023](#)
b. Quarterly Inspection Reports – Due Jan 2024
c. Per Capita Grant – Playground status updates
d. Modjeska Oak

Action Item #7: Approve spraying Modjeska Oak as presented.

- e. Modjeska walkway repairs – update (Board approved up to \$30k 8/25/23)
f. Rentals – Jo Marie Varela
i. New for approval
1. Del Sol – requesting Aug 4, 2024 – requested insurance to cover roller skating
a. [Proposal](#)
b. Requested access to the kitchen
c. Requested roller skating, will require waivers. Providing insurance

XI. RECREATION COMMITTEE

- a. Committee meeting Minutes [December 2023](#)
b. Senior Services Lunch Bunch job opening – update
i. Discuss the onboarding/training for Frances
c. Flea Market Status – starting up January 2024

XII. COMMUNICATIONS COMMITTEE

- a. Next Committee meeting in January 2024

XIII. INSURANCE COMMITTEE

- a. Committee meeting Minutes [December 2023](#)
b. Discuss availability for the CAPRI site visit in April
c. Alliant – Qtrly Report Due Jan 2024
i. [Report](#)

Action Item #8: Approve submission of Alliant qtrly report as presented.

XIV. FUNDRAISING

- a. Next Committee meeting in January 2024

XV. OPEN SPACE

- a. Next Committee meeting in January 2024

XVI. PERSONNEL

- a. Next Committee meeting in January 2024
b. General Manager position – update

- i. Alexa Dixon-Griggs has accepted the SMRPD offer and will start in time for the January committee and board meetings

- XVII. PUBLIC COMMENTS**
- XVIII. BOARD COMMENTS**
- XIX. CLOSED SESSION**
- XX. ADJOURNMENT**

The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, January 23rd, 2023 at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.