



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

## SMRPD MONTHLY MEETING

Tuesday, June 27, 2023 at 6:30 pm  
Silverado Community Center  
27641 Silverado Canyon Road

### Board of Directors

Charles "Ted" Wright	President
Michele Conklin:	Vice-President
Brittney Kuhn:	Treasurer
Laurie Martz:	Secretary
John Nelson:	Director

### Staff

Laurie Briggs:	SCC Program Director
JoMarie Varela	SMRPD Administrator
Steve Reighart:	Caretaker
Stephanie Dodge:	Bookkeeper
Sasha Sill:	Senior Services
Danny Ater:	Maintenance

## AGENDA

**NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE**

[ZOOM LINK](#) - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

**Comments on Agenda items:** Comments concerning matters on the Agenda will be heard at the time the matter is considered.

**Comments on Non-Agenda items:** Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: Refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS – Non-agendized items
- IV. CONSENT CALENDAR – Jo Marie Varela

Action Item #1: Approve and file minutes of the [SMRPD General Board Meeting dated May 23, 2023](#) as presented.

- V. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Laurie Briggs
  - a. Minutes from [June Committee Meeting](#)
  - b. [SCC Program Report](#) - Laurie Briggs and Sarah Pizaruso
  - c. Friends of Silverado Children's Center Updates – Sarah Pizaruso
    - i. [Report](#)
- VI. TREASURER'S REPORT – Stephanie Dodge
  - a. SCC financial notes – Stephanie Dodge
    - i. Treasurer Report – SMRPD May 2023
    - ii. Treasurer Report – SCC May 2023

Action Item #2: Approve and file Financials for [SMRPD May 2023](#)

Action Item #3: Approve and file Financials for [SCC May 2023](#)

- VII. OTHER DISTRICT BUSINESS

- a. Start Inventory Process
- b. Annual Certification of Prohibited Interest GC Section 1094 FY 23-24
- c. [Sentry Article questions](#) from Scott B -
- d. Community Emergency Response Team program – sold out
- e. Discuss volunteer acknowledgments

**VIII. FINANCE COMMITTEE-** Stephanie Dodge

- a. Finance Committee [Minutes June 2023](#)
- b. Audit 2021/2022 - status update – Stephanie Dodge
- c. SMRPD Budget

**Action Item #4: Approve for public posting the SMRPD Budget as presented.**

- d. [SCC Budget](#)

**Action Item #5: Approve for public posting the SCC Budget for public posting as presented.**

**IX. AD HOC COMMITTEE FOR PER CAPITA GRANT**

- a. Minutes from [June 2023 Meeting](#)
- b. Discuss Modjeska playground design progress
- c. Silverado Playground Final Design & Quote

**Action Item #6: Approve final version of the Silverado Playground Design and Quote to move forward to next phase as presented.**

- d. Deed Restriction Paperwork

**Action Item #7: Approve submission of deed restriction paperwork to grant administrator as presented.**

**X. FACILITIES/SAFETY/MAINTENANCE COMMITTEE**

- a. Minutes from [June 2023 Meeting](#)
- b. Discuss Modjeska Movies in the park
- c. Discuss adding policy to website regarding required notice for certain group sizes use of the park
- d. Rentals – Jo Marie Varela
  - i. New for approval
    - 1. June 08, 2023 – Rattlesnake Event – update
    - 2. June 16, 2023 – Birthday Party – Maloof
    - 3. July 02, 2023 – Bible Study Modjeska – Nancy J

**Action Item #8: Approve new Facilities Rental Agreement requests as presented.**

**XI. RECREATION COMMITTEE**

- a. Minutes from [June 2023 Meeting](#)
- b. Family Game Nights – Volunteer: Moira Ward
  - i. Fee waiver request
  - ii. Requesting the last Thursday of each month starting June 29<sup>th</sup> – suggesting 7/27 start date due to timing
    - 1. This is intended as a “family” event; children under 18 must be accompanied by a parent or guardian.

**Action Item #9: Approve new SMRPD Sponsored Recreation Request for Family Game Nights as presented.**

- c. Music Lessons – Volunteer: Shawna Smith
  - i. Fee waiver request
  - ii. Requesting either Tues or Thursdays to offer the classes
    - 1. [Program details](#)

**Action Item #10: Approve new SMRPD Sponsored Recreation Request for Music Lessons at Silverado Community Center as presented.**

- d. Kids Maker’s Market in Modjeska – Volunteer: Mallory Watson
  - i. Fee waiver request

**Action Item #11: Approve new SMRPD Sponsored Recreation Request for a Kids Maker’s Market in Modjeska as presented.**

- e. Kids Glass Workshop – Volunteer: Alice Phillips
  - i. Fee waiver request
  - ii. SMRPD Subsidize part of the class fees to make classes more affordable for the community
    - 1. Discussion: potential subsidy of \$45/per student, so the class to the community can be offered at \$25 each
    - 2. Potential classes for 6-12 and 12-16 year olds with a maximum class size of 12 students

**Action Item #12: Approve new SMRPD Sponsored Recreation Request for a Kids Glass Workshop where SMRPD subsidizes up to \$1000 in class fees as presented.**

**XII. COMMUNICATIONS COMMITTEE**

- a. Next Committee meeting in July 2023
- b. Community calendar Discussion

**XIII. INSURANCE COMMITTEE**

- a. Minutes from [June 2023 Meeting](#)
- b. Add Alliant as an outside insurance policy option for facility rental renters –
  - i. Updated facility rental forms – reviewing Alliant and alcohol policy
    - 1. [Facility Rental Agreement](#) and [Special Event Agreement](#)

**Action Item #13: Approve new Facilities Rental Agreement and Special Events Agreement with Alliant insurance option as presented.**

- c. Alliant Quarterly report – due July 10, 2023
  - i. [Q2 2023 Qtrly Report](#) for approval

**Action Item #14: Approve submission of quarterly report to Alliant indicating no usage for the quarter as presented.**

- d. Capri earthquake policy update
  - i. [Email dated 06/23/2023](#)

**XIV. FUNDRAISING**

- a. Next Committee meeting in August 2023
- b. Create Volunteer List for acknowledgement

**XV. OPEN SPACE**

- a. Minutes from [June 2023 Meeting](#)

**XVI. PERSONNEL**

- a. Next Committee meeting in July 2023

**XVII. AD HOC HANDBOOK COMMITTEE**

- a. Minutes from [June 2023 Meeting](#)

**XVIII. PUBLIC COMMENTS**

**XIX. BOARD COMMENTS**

**XX. CLOSED SESSION**

**XXI. ADJOURNMENT**

**The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, July 25th , 2023 at the Silverado Community Center.**

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.