



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

Ad Hoc Per Capita Grant Committee Meeting

Thursday, March 16th, 2023, at 5 PM
Silverado Community Center
27641 Silverado Canyon Road

Committee Members

Charles "Ted" Wright: Chair

Laurie Martz:

Community Member

Linda May

Staff

JoMarie Varela:

Administrator

MINUTES

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE

ZOOM LINK - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

- I. **CALL TO ORDER**- Meeting was called to order at 5:05 PM and was held in person and via Zoom link.
- II. **ROLL CALL** - Director Martz, and Director Wright were present in person at the Silverado Community Center.
- III. **CONSENT ITEMS**
- IV. **NEW BUSINESS**
 - a. Grant Administrator contact – update
 - i. Intro letter with contact details: [SMRPD - Per Capita Grant 2022 - ContractCoverLetterC9802193.docx](#)
 - b. SMP
 - i. SMP contract received –
 1. Modjeska Contact – [page 1](#), [page 2](#), [page 3](#), [page 4](#)
 2. Silverado Contract – [page 1](#), [page 2](#), [page 3](#), [page 4](#), [page 5](#)
 3. Discuss moving forward with SMP or terminating with 30 day's notice
 - c. Redesign Status - update
 - i. Additional bids/designs to fit within grant budget
 1. Removal of splash pad in design
 2. Urgency due to permit delays noted by other special districts
 3. Focus on upgrading a single park in this grant cycle

Public Comments:

Jo Marie Varela: Discussed looking into upgrade options that SMRPD could fund outside of the grant to update Silverado with different swing sets and possibly a shade feature. Noted Silverado is used for many events so finding a period of time for a full reconstruction may be difficult.

Board Comments:

Director Wright: Discussed SMP estimates. Main repairs needed in Silverado is the swing set and the flooring. In contrast, Modjeska requires larger improvements. Coast Recreation provided a catalog of options for new equipment. Discussed the age of each playground, noting that Silverado Park was installed in 2010, as compared to Modjeska which is substantially older. Modjeska sand base is also a safety hazard and is a priority for replacement. Coast Recreation is planning a site visit to evaluate potential options within the grant budget.

Director Martz: Discussed edging requirements and costs.

- ii. Community involvement survey during design phase
 1. [Community Survey](#) – timing for distribution

Board Comments:

Director Martz: Discussed survey disbursement options.

V. OLD BUSINESS

- a. Grant Applications
 - i. [Silverado Application](#)
 - ii. [Modjeska Application](#)
- b. Grant Status Reports – confirm next status update due date
- c. Grant Contracts
 - i. [Grant Contract #1](#) - \$177,952 (7/1/2018-6/30/2024)
 - ii. [Grant Contract #2](#) - \$724 (7/1/2018-6/30/2024)
 - iii. [Status Report](#) – 8/19/2022
 - 1. When is next status report due?
- d. Design Review
 - i. Silverado Park
 - 1. With splash pad:
 - a. [Drawings](#)
 - b. [Layout](#) and Specs
 - c. [Budget](#)
 - 2. Without splash pad:
 - a. [Drawings](#)
 - b. [Layout](#) and Specs
 - c. [Budget](#)
 - ii. Modjeska Park
 - 1. [Drawings](#)
 - 2. [Layout](#) and Specs
 - 3. [Budget](#)
- e. Requirements for reimbursement from California Department of Parks and Recreation
 - i. [Deed Restriction](#) - presentation
 - 1. [Deed Restriction](#)
 - 2. Legal Description of Property
 - 3. Grant Contract
 - 4. Tabled in October 2022 - Approval to complete Deed restriction and supporting documents for Per Capita Grant

VI. PUBLIC COMMENTS

VII. BOARD COMMENTS

VIII. ADJOURNMENT - Meeting was adjourned at 5:49 PM

The next regular meeting of the Ad Hoc Per Capita Grant Committee is April 18, 2023 at 5:30 PM at the Silverado Community Center.