



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

Ad Hoc Per Capita Grant Committee Meeting

Tuesday, February 21st, 2023, at 5:30 PM
Silverado Community Center
27641 Silverado Canyon Road

Committee Members

Charles "Ted" Wright: Chair

Laurie Martz:

Community Member

Linda May

Staff

JoMarie Varela:

Administrator

MINUTES

- I. **CALL TO ORDER** - Meeting was called to order at 5:46 PM and was held in person and via Zoom link.
- II. **ROLL CALL** - Director Martz, and Director Wright were present in person at the Silverado Community Center.
- III. **CONSENT ITEMS**
- IV. **NEW BUSINESS**
 - a. Grant Administrator contact – update
 - i. Intro letter with contact details: [SMRPD - Per Capita Grant 2022 - ContractCoverLetterC9802193.docx](#)
 - b. Grant Applications
 - i. [Silverado Application](#)
 - ii. [Modjeska Application](#)
 - c. Grant Status Reports – confirm next status update due date
 - d. SMP
 - i. [Invoices](#) – paid previously for designs
 - ii. No record of a contract on file
 - e. Redesign Status - update
 - i. Additional bids/designs to fit within grant budget
 1. Removal of splash pad in design
 2. Urgency due to permit delays noted by other special districts
 - ii. Community involvement survey during design phase

Board Comments:

Director Wright: Discussed a catalog of playground equipment being reviewed and playground sites recently visited for ideas. Discussed different possible approaches for the park and age targets for each park.

Director Martz: Inquired as to the process for the next steps. Noted that she would reach out to Coast Recreation to start a discussion about expectations, budget and next steps to keep project moving forward with June 2024 deadline approaching.

V. **OLD BUSINESS**

- a. Grant Contracts
 - i. [Grant Contract #1](#) - \$177,952 (7/1/2018-6/30/2024)
 - ii. [Grant Contract #2](#) - \$724 (7/1/2018-6/30/2024)
 - iii. [Status Report](#) – 8/19/2022
 1. When is next status report due?

Board Comments:

Director Wright: Confirmed that status updates are only required when requested.

- b. Design Review

- i. Silverado Park
 - 1. With splash pad:
 - a. [Drawings](#)
 - b. [Layout](#) and Specs
 - c. [Budget](#)
 - 2. Without splash pad:
 - a. [Drawings](#)
 - b. [Layout](#) and Specs
 - c. [Budget](#)
- ii. Modjeska Park
 - 1. [Drawings](#)
 - 2. [Layout](#) and Specs
 - 3. [Budget](#)
- c. Requirements for reimbursement from California Department of Parks and Recreation
 - i. [Deed Restriction](#) - presentation
 - 1. [Deed Restriction](#)
 - 2. Legal Description of Property
 - 3. Grant Contract
 - 4. Tabled in October 2022 - Approval to complete Deed restriction and supporting documents for Per Capita Grant

VI. PUBLIC COMMENTS

VII. BOARD COMMENTS

VIII. ADJOURNMENT - Meeting was adjourned at 6:03 PM

The next regular meeting of the Ad Hoc Per Capita Grant Committee is March 21, 2023 at 5:30 PM at the Silverado Community Center.