



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

Facilities Committee Meeting

Tuesday, March 21st, 2023, at 4:30 PM

Silverado Community Center
27641 Silverado Canyon Road

Committee Members

Laurie Martz: Chair
Charles "Ted" Wright

Community member
Tim Thompson

Staff

JoMarie Varela: Administrator
Steve Reighart: Caretaker
Danny Ater: Maintenance

Agenda

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM, IF POSSIBLE, UNTIL FURTHER NOTICE
[ZOOM LINK](#) - Best efforts will be made to accommodate Zoom meeting, however meeting will continue in person if Zoom is unavailable.

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the chairperson to request comments and then unmute his or her phone, ask to make a comment, and wait for the chairperson to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

I. CALL TO ORDER II. ROLL CALL III. CONSENT ITEMS IV. NEW BUSINESS

- a. GL & Property Renewal request - SMRPD inventory of facilities – Due April 3rd
 - i. [Vehicle Inventory](#)
 - ii. [Property Schedule Form](#)
 - iii. [Property Schedule Update Form](#)
- b. ADA Website update – 50% complete, expected completion next week
- c. ADA Self Assessment Capri follow up
 - i. [ADA Repairs Action Item](#)
- d. Rentals – Jo Marie Varela
 - i. Arrange annual Firefighters Easter Pancake Breakfast. Approve SMRPD sponsorship of Easter Egg Hunt at meeting (March calendar item)
 - ii. New for approval
 1. April 01, 2023 (Burton) – Birthday rental – grass and Bldg A
 2. April 02, 2023 (Perry) - Birthday rental – grass, tables & playground
 3. March 18, 2023 (Kirkland) – Birthday rental – Bldg B
 4. August 27, 2023 – Sol Do music festival 501c3 (fee waiver request)
 - a. [Proposal](#)
 5. Christmas Eve rental request – do we want to rent on holidays due to staff availability?
 - a. Est 30 people and will clean (Learned)
 6. March 18, 2023 - Pickleball Round Robin, every two weeks
 - a. Discuss dates not available
- e. Capital Plan Development – [draft](#)

V. OLD BUSINESS

- a. Clean out gutter at Children’s Center (Jan calendar item) – update
- b. Weed abatement including OC Parks, Modjeska resident area along Harding Canyon (Feb calendar item) - update
- c. SCC Sprinkler inspection Recertify yearly, major one every 5 years (Feb calendar item) - update
- d. Backflow testing at all centers (Feb calendar item) – update
- e. Tree health evaluation update – Laurie Martz – update
- f. Coordination for upcoming CA Clean-up day – March 25, 2023
- g. Specialized schedule – 2-week proposed closure dates – updated: 4/16-4/30/23 (note: April flea market and Modjeska Tai Chi program would need to be cancelled during this time)
- h. Silverado Community Center:
 - i. Swing set replacement – update
 - ii. Pickleball court – Modjeska

VI. PUBLIC COMMENTS

VII. BOARD COMMENTS

VIII. ADJOURNMENT

The next regular meeting of the Facilities Committee is April 18, 2023 at 5:30 PM at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.