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**SMRPD FINANCE COMMITTEE MEETING**

**Tuesday, November 15th, 2022 at 4:00 PM**

**Silverado Community Center**

**27641 Silverado Canyon Road**

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| **Committee Members** |  | **Staff** |  |
| **Michele Conklin:** | **Chair** | **Stephanie Dodge:** | **Bookkeeper** |
| **Isabell Kerins:** |  | **JoMarie Varela:** | **Administrator** |
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**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **NEW BUSINESS**
   1. Audit 2021/2022
   2. Petty Cash
4. **OLD BUSINESS/DISCUSSION**
   1. Financials – Stephanie
5. SMRPD
6. SCC
   1. Financial Task Calendar - Stephanie
   2. Treasurer’s and Bookkeeper’s Guides- Stephanie
   3. Vendor insurance
7. **PUBLIC COMMENTS**
8. **BOARD COMMENTS**
9. **ADJOURNMENT**

The next regular meeting of the SMRPD Finance Committee will be Tuesday, December 20th at 4 PM at the Silverado Community Center.

It is the intent of the Silverado Modjeska Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Silverado Modjeska Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District President at (949) 887-1910, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in this meeting.