



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday August 17th, 2021 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Isabell Kerins: President
Julie "Rusty" Morris: Vice-President
Michele Agopian: Secretary
Stephanie Bailey: Treasurer
Kevin Topp: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Stephanie Dodge: Bookkeeper

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM UNTIL FURTHER NOTICE
[ZOOM LINK](#)

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CONSENT CALENDAR – Michele Agopian**
 - a. Action item #1: Approve and file minutes of the SMRPD Board Meeting dated July 2021**
- IV. FINANCE COMMITTEE – Stephanie Bailey**
 - a. Action item #2: Approve and file Treasurer's Report of SMRPD and SCC for July 2021**
- V. TREASURER'S REPORT – Stephanie Bailey**
 - a. Action Item #3: Resolution #8172021-1 - Approve request for distribution of \$100,000 from SMRPD County Checking Account to SMRPD Bank of America checking account**
- VI. OTHER DISTRICT BUSINESS**

(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)

- a. Survey– Isabell Kerins
 - i. Final
- b. Ad Hoc Committee for Inter-Canyon Clean-up Day 9/18/2021 – Isabell Kerins
- c. Ad Hoc Committee – Grants – Isabell Kerins
- d. Employee Checklist – Isabell Kerins
 - i. Policy
 - ii. Action Item #4: Resolution #8172021-2 Employee Checklist**
- e. Employee Documents and Sexual Harassment Training Update – Isabell Kerins
- f. Capri – Required document updates – Isabell Kerins
 - i. Instructor Waiver

- g. Committee revisions – Isabell Kerins
 - h. Resolution Log Discussion – Isabell Kerins
 - i. LAFCO – Annual Strategic Planning Workshop – Sept. 8
 - j. Blood Drives
 - i. 9/15 – 12 to 7
 - ii. 12/21 – 10:30 to 4:30 – Free t-shirt
 - k. Senior Services Coordinator Discussion– Isabell Kerins
 - i. Gap Program Administrator
 - ii. Senior Lunch Bunch
 - iii. Job Description: Senior Services Coordinator
 - 1. Action Item #5: Approval of Senior Services Job Description**
 - iv. Sasha Sills Hire as new employee
 - 1. Action Item #6 Approval to hire Sasha Sills as Senior Services Coordinator**
 - l. Robert Amador Special Event
 - i. Action Item #7: Approve waiving of Facility Rental Fee for Robert Amador Special Event
 - m. Dan Golly Special Event
 - i. Action Item #8: Approve waiving of Facility Rental Fee for Dan Golly Special Event
 - n. Meeting minutes for Committees - Discussion
- VII. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins**
- a. Report and updates on facilities and enrollments
 - b. Report on Friends of Silverado Children’s Center 501c(3)
 - c. Children’s Center Closure Policy Discussion
 - i. Action Item #9: Resolution #8172021-3 SCC Closure Policy**
 - d. Children’s Center Bad Debt
 - i. Action Item #10: Resolution 8172021-2 SCC Bad Debt**
- VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE**
- a. Report from Facility and Safety Committee – Michele Agopian
- IX. RECREATION COMMITTEE**
- a. Country Fair 10/9 through 10/10 – Isabell Kerins
 - b. Concert Series and Hamburger Stand
 - i. 8/21 – Diane Young will be overseeing this event
- X. FUNDRAISING COMMITTEE**
- a. Rattlesnake Aversion Training Update – Rusty Morris
 - i. 7/31 - Results
 - b. Swap Meet – Isabell Kerins
 - i. 7/24 Update
 - ii. 8/28 Event
- XI. COMMUNICATIONS COMMITTEE**
- a. Report from Communications Committee – Kevin Topp
 - b. Email List - Add Rattlesnake Aversion Training contacts – Isabell Kerins
- XII. OPEN SPACE AND TRAILS COMMITTEE**
- a. Report on Open Space and Trails Committee – Kevin Topp
- XIII. PUBLIC COMMENTS**
- XIV. BOARD COMMENTS**
- XV. ADJOURNMENT**
- XVI. The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, September 21st, 2021 at the Modjeska Community Center and by Zoom link posted at SMRPD.org.**