



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**SMRPD REGULAR MEETING**  
Tuesday, December 15, 2020 AT 6:30 PM  
Zoom meeting

**Board of Directors**

|                          |                       |
|--------------------------|-----------------------|
| <b>Tara Saraye:</b>      | <b>President</b>      |
| <b>Isabell Kerins:</b>   | <b>Vice-President</b> |
| <b>Stephanie Bailey:</b> | <b>Secretary</b>      |
| <b>Francesca Duff:</b>   | <b>Treasurer</b>      |
| <b>Kevin Topp:</b>       | <b>Director</b>       |

**Staff**

|                        |                          |
|------------------------|--------------------------|
| <b>Laurie Briggs:</b>  | <b>SCC Administrator</b> |
| <b>Cressa Cruzan:</b>  | <b>Administrator</b>     |
| <b>Steve Reighart:</b> | <b>Caretaker</b>         |
| <b>Meghan Warner:</b>  | <b>Bookkeeper</b>        |
| <b>Diane Fanello:</b>  | <b>Bookkeeper</b>        |

**Newly Elected:**

**Michele Agopian,  
Julie (Rusty) Morris**

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**SMRPD MINUTES**

This document is available in PDF format at <http://smrpd.org>

**CALL TO ORDER**

The meeting was called to order at 6:36 PM by SMRPD Board President, Tara Saraye.

**ROLL CALL**

Current Directors Tara Saraye, Isabell Kerins, Francesca Duff, Kevin Topp, and Stephanie Bailey, as well as newly elected Directors Rusty Morris and Michele Agopian were present online.

**CONSENT CALENDAR** - Director Bailey shared minutes for the meeting on November 17, 2020.

**1st ACTION: Director Kerins moves to approve minutes as presented. Director Saraye seconds. All present voted aye.**

**TREASURER'S REPORT** - Director Duff presented the financial report for the month of November. SMRPD had a net monthly loss of \$1,337. Revenue for the month of November was \$4,160 which is primarily from early payments of tax revenues. Expenses were \$5,498. Total expenses for the month were \$5,498, of which \$2,193.75 was a cumulative bill from the caretaker. Water bill has gone down. There is still a large water bill anticipated. Director Duff recommended that we continue to monitor to make sure there is no leak.

The net income for the Silverado Children's Center for November was \$2,905. Revenue of \$18,062 was from tuition. The total expenses were \$15,157 with most expenses coming from salaries of \$9,647. Additional expenses included health insurance of \$491, \$450 for annual fire inspection, and cumulative bill from caretaker of \$1,102. Everything else looks fairly normal. Director Duff recommended we ask the water company to come out and do a free inspection for any leaks due to varying monthly expenses shown on bills from past years.

**2<sup>nd</sup> ACTION: Director Duff moves to approve financials as presented. Director Kerins seconds. All present voted aye.**

### **OTHER DISTRICT BUSINESS**

**Oath of office for new Board members:** New board members Julie "Rusty" Morris and Michele Agopian took the oath of office. Director Saraye requested their signatures on necessary documents.

#### **Elections:**

**3<sup>rd</sup> ACTION: Director Bailey moves to nominate Isabell Kerins as President. Director Morris 2<sup>nd</sup>. All present voted aye.**

**4<sup>th</sup> ACTION: Director Kerins moves to nominate Michele Agopian as Secretary. Director Morris 2<sup>nd</sup>. All present voted aye.**

**5<sup>th</sup> ACTION: Director Morris moves to nominate Stephanie Bailey as Treasure. Director Topp 2<sup>nd</sup>. All present voted aye.**

**6<sup>th</sup> ACTION: Director Bailey moves to nominate Rusty Morris as Vice President. Director Kerins 2<sup>nd</sup>. All present voted aye.**

**7<sup>th</sup> ACTION: Director Topp stays as Director. All present voted aye.**

#### **Disaster Relief:**

Director Agopian contacted IRWD to assist with Williams Canyon issues. Her uncle is IRWD member. He put her in contact with our district manager. Director Agopian was advised that he was out today to survey Williams Canyon damage.

Director Kerins shared there was an interagency emergency meeting yesterday that included representatives from OCFA, Board of Supervisors, SMRPD, and OC Public Works, as well as other organizations. She shared that if we are able to declare the Bond Fire as a local emergency area this could assist us in various mitigation efforts.

She also shared there was a meeting today, requested by Williams Canyon residents, to meet with USDA. Williams residents did investigation on options to receive funding for disaster relief after Bond Fire. Opportunity for federal funding through emergency water shed program is available through USDA. Millions of dollars are potentially available however in order to receive funding there must be a local agency that sponsors the program. After research it was determined it cannot be ICL due to their non-profit status. It must be government agency. SMRPD qualifies as a special district, as does the county or

IRWD. USDA will match 75% of sponsoring agency's funding with federal funding. Criteria is sponsoring agency comes up with 25% monetary or in-kind contribution. Team Rubicon, OC Public Works, IRWD and all other volunteers efforts can go towards this 25% contribution. This funding is a great opportunity for the recovery of our community if we can tap into this resource. Opportunity to take care of some long-term situations. Issues such as road disrepair, watershed issues, debris flow in Williams and Silverado Canyons are just a few items that may qualify. We will continue to investigate as we move forward. The USDA representative shared that Ramona received \$75 million after their recent fire. Request for federal assistance must be sent on SMRPD letterhead. Goal is for us or the county to be the sponsor.

**8<sup>th</sup> ACTION: Director Topp makes motion to set up an AdHoc committee to include Director Kerins and Director Agopian to research and request disaster relief, if possible. Director Morris 2<sup>nd</sup>. All present voted aye.**

### **Verizon Contract**

It was brought to the board's attention by a previous board member's post on social media that there may be a contract with Verizon stemming from the agreement relating to the Verizon unit located on SMRPD property with the understanding that if power is down there would be a back-up generator to assist during power outages. We were further advised that this was taken off the contract at last minute. It was further shared that Verizon has until July to come up with an emergency plan for the community. Director Morris will be taking the lead in going through the files to determine the history of this item.

### **FACILITIES**

There were no facilities requests presented.

### **SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE**

Director Kerins shared that SCC received a grant for \$10,675 through the CARES Act. This time around the CARES Act had no stipulation regarding government entities not receiving funding, as long as the entity was a child care facility. Grant funds must go to COVID related items and/or salaries. SCC now has 27 students (lost 3 due to holidays). Currently there are 9 canyon children receiving services. FTE is 9.09. There will be re-staffing due to less children. The 501c3 met with their board of directors and are looking to be complete with required filing by end of the year. Having a 501c3 will help in receiving grants and charity donations. Director Kerins to send paperwork to Director Bailey for grant processing requirements.

The SCC lost one of their sheds, including supplies, in fire. Interestingly it melted completely into the dirt. In addition the mud kitchen burned as well. Team Rubicon representatives came out to dispose of hazardous waste which included the plastic shed remains and tires on road.

OC Parks will be replacing the back fencing that burned.

### **FACILITIES/SAFETY/MAINTENANCE COMMITTEE**

Former Director Sayare reported from the Facility and Safety committee: New state regulations allow the playgrounds to re-open.

## **RECREATION COMMITTEE**

Director Topp indicated there is nothing to report.

## **FUNDRAISING COMMITTEE**

Director Topp indicated there is nothing to report.

## **PUBLIC COMMENTS**

Mary Schreiber shared that NCRS was unable to get public entity assistance for 501c3 as it must be an agency. They were successful after the 2007 fire working with Team Rubicon.

Jenny Scott shared that Bret and Shay Peterson were back in town with their motivation and connections.

## **BOARD COMMENTS**

Director Agopian shared that she had worked with Team Rubicon in 2010 as there was a lot of mud flow on Agopian's property and in Williams Canyon after that fire. She indicated that it takes about 5 years for things to settle. COAD – Community Organizations Active in Disaster; gave lots of supplies back in 2010. They should be our go-to resource.

Director Kerins will send out description of different committees. She requested that Directors mail back what committees they are interested in.

Director Morris shared that she went to the CAPRI round table and that she made contact with director from Paradise Parks & Rec. She will reach out to them regarding grants and other assistance after fires from a parks and rec perspective. She will also connect with Francesca.

## **MEETING WAS ADJOURNED AT 7:41 PM**

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, January 19, 2020, unless otherwise posted.