



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**SMRPD REGULAR MEETING**  
**Tuesday June 15th, 2021 at 6:30 pm**  
**Silverado Community Center**  
**27641 Silverado Canyon Road**

**Board of Directors**

**Isabell Kerins: President**  
**Julie "Rusty" Morris: Vice-President**  
**Michele Agopian: Secretary**  
**Stephanie Bailey: Treasurer**  
**Kevin Topp: Director**

**Staff**

**Laurie Briggs: SCC Administrator**  
**Cressa Cruzan: Administrator**  
**Steve Reighart: Caretaker**  
**Stephanie Dodge: Bookkeeper**

**AGENDA**

**NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM UNTIL FURTHER NOTICE**  
[ZOOM LINK](#)

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

**Comments on Agenda items:** Comments concerning matters on the Agenda will be heard at the time the matter is considered.

**Comments on non-Agenda items:** Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CONSENT CALENDAR – Michele Agopian**
  - a. Action item #1: Approve and file minutes of the SMRPD Board Meetings dated December 15<sup>th</sup>, January 19<sup>th</sup>, February 16<sup>th</sup>, March 16<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>**
- IV. FINANCE COMMITTEE – Stephanie Bailey**
  - a. Action item #2: Approve and file Treasurer's Report of SMRPD and SCC for May, 2021**
- V. TREASURER'S REPORT – Stephanie Bailey**
  - a) Union Bank discussion – Accounts to remain at Bank of America until further notice
  - b) Vendor Lists – SMRPD and SCC
- VI. OTHER DISTRICT BUSINESS**

*(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)*

- a. Ad Hoc Committee – Canyon Emergency Preparedness Update – Isabell Kerins
- b. CARPD and CSDA - Special District Relief and Grant Discussion – Isabell Kerins
  - i. Action item #3: Resolution 6152021-1 – Letter to California Special District Association in support of Bipartisan Group in Requesting Relief for California Special Districts**
- c. DROPBOX CREATION – Isabell Kerins
- d. SMRPD – Goals Update – Isabell Kerins
- e. SURVEY – Isabell Kerins

- f. WASTE MANAGEMENT UPDATE – Isabell Kerins
  - g. CAPRI MEETING UPDATE – Capri visit – 6/8 at 11 AM – Isabell Kerins
    - i. Automobile Insurance and Driver’s License Required for all employees, including Directors
  - h. CAPRI LETTER REGARDING GENERAL LIABILITY – Isabell Kerins
  - i. DAC - ADA COMPLIANCE UPDATE AND DESIGNATION OF ADA COORDINATOR – Isabell Kerins
  - j. CAPRI – REQUIRED DOCUMENT UPDATES – Isabell Kerins
    - i. **Action Item #4: Resolution 6152021-2 – Safety Committee Guidelines**
    - ii. **Action Item #5: Resolution 6152021-3 – Motor Vehicle Report Policy**
    - iii. **Action Item #6: Resolution 6152021- 4 – Sexual Harassment Prevention Training Policy**
    - iv. **Action Item #7: Resolution 6152021-5 – Facilities Maintenance and Safety Policy**
    - v. **Action Item #8: Resolution 6152021-6 – Injury and Illness Prevention Policy**
  - k. CARPD – Call for Nominations
- VII. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins**
- a. Report and updates on facilities and enrollments
  - b. Trike-A-Thon aka Wheelie Fun Festival Results– 6/5
  - c. Present 2021-2022 Budget
- VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE**
- a. Report from Facility and Safety Committee – Kevin Topp
- IX. RECREATION COMMITTEE**
- a. Update on reopening criteria – Isabell Kerins
  - b. Concert Series and Hamburger Stand 6/19 – Isabell Kerins
    - i. **Action Item #9 – Resolution 6152021-7 – Silverado Concert Series**
  - c. Blood Drive – 6/15 – Isabell Kerins
  - d. Use of “kiddie pools” discussion
- X. FUNDRAISING COMMITTEE**
- a. Rattlesnake Aversion Training Update – Rusty Morris
  - b. Swap Meets – Kevin Topp
    - i. 5/22 Results
    - ii. 6/26 Event
- XI. COMMUNICATIONS COMMITTEE**
- a. Report from Communications Committee – Kevin Topp
- XII. OPEN SPACE AND TRAILS COMMITTEE**
- a. Report on Open Space and Trails Committee – Kevin Topp
- XIII. PUBLIC COMMENTS**
- XIV. BOARD COMMENTS**
- XV. CLOSED SESSION**
- 1. PURSUANT TO GOVT. CODE SECTON 54956.9(d)(3) and (4) - possible litigation by the District - 1 case
  - 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Children’s Center Director - pursuant to Govt. Code Section 54957.6
  - 3. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Govt.. Code Section 54957.8
    - a. Agency designated representative - Board President
    - b. Unrepresented employees: Caretaker, Senior Lunch Bunch Coordinator
- XVI. REPORT FROM CLOSED SESSION**
- XVII. ADJOURNMENT**
- XVIII. The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, July 20th<sup>th</sup>, 2021 at the Silverado Community Center and by Zoom link posted at SMRPD.org.**