



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday, April 21, 2020 AT 6:30 PM
Zoom meeting

Board of Directors

Tara Saraye: President
Isabell Kerins: Vice-President
Anjan Purohit: Secretary
Francesca Duff: Treasurer
Kevin Topp: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

AGENDA

- I. CALL TO ORDER -Called to order at 6:34 AM
- II. ROLL CALL -All Directors present except for Kevin Topp.
- III. CONSENT CALENDAR: Anjan Purohit
 - A. ACTION ITEM: Approve and file Minutes of the SMRPD Meeting on February, and March 2020. -Approved February minutes, Anjan to send March minutes to directors for approval
- IV. TREASURER'S REPORT: Francesca Duff
 - A. ACTION ITEM: Approval of February and March financials and Treasurer's Report.
-Director Duff made a motion to approve the financials for February and March. Director Kerins seconded. All Directors were in favor.
 - B. ACTION ITEM: Capitalization Budget/Depreciation Policy
-Director Saraye made motion to accept Capitalization/Dep Policy. Director Kerins seconded. All remaining Directors in favor.
 - C. ACTION ITEM: Adopt fiscal budget for 2020-2021
-Increased auditor fee (\$6500)
-Director Saraye made a motion to approve the FY 2020-2021 budget, Director Kerins seconded. All in favor

SMRPD financial notes:

 - Net income \$644 YTD \$23129
 - Revenue \$2619. YTD \$87764
 - Consisting of secured property tax payments and rental income
 - Expenses \$1975. YTD \$74635
 - Primarily utilities and maintenance costs

SCC

 - Net income \$6034. YTD \$21399
 - Revenue. \$29547 YTD \$243352
 - Primarily from tuition of \$29548

-Expenses \$23514. YTD \$222000

-Primarily payroll of \$17484, health insurance \$439, (workers compensation not billed, will be paid in April), and janitorial of \$1713 and utilities.

- V. OTHER DISTRICT BUSINESS (*Pursuant to Government Code §54954.2, public comments will be allowed during agenda items before Board discussions. Time limit is 3 minutes per person limited to one session per person per issue.*)
- VI. A. ACTION ITEM: Facilities rental requests presented.
B. Friends of the Library fundraiser
C. ACTION ITEM: FEMA grant
-25/75: SMRPD must put forth 25% of the funds before FEMA grant money (75%) can activate.
-Special meeting necessary to approve the purchase/requisition of disinfecting equipment.

D. Election of open Board positions
-CARPD open Board Positions
E. Set up Abbey tour/communications
-All Directors agreed that the Clergy who will be operating the Abbey should either be invited to a meeting or the Board visit the Abbey grounds for a meet and greet in order to better understand Abbey operations and their impact on SMRPD activities.
- VII. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE: Isabell Kerins
A. Report and updates
-Each age/class has their own Zoom account with curriculum being taught by Children Center Staff to the children.
-3/18/20: Children's Center officially closed for COVID-19 concerns
-A few of the teachers as well as the Director have filed for unemployment, and they are now being categorized as contractors (1099), thanks in part to relaxed regulations concerning contractors. This has been vetted by the attorney.
B. ACTION ITEM: SCC loan parameters
-No longer applicable since Children's Center will be utilizing its own savings account to fund operating expenses.
C. Review Resolution on SCC loans/philosophy towards SCC
D. ACTION ITEM: Playground Project
-Playground project to have its own account setup as a cash account within QuickBooks.
-Fundraiser proceeds should be earmarked as "playground project."
- VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE: Tara Saraye
A. Report from Facility and Safety committee
-Community has been respectful of both Silverado and Modjeska community centers and remaining away from these locations.
- IX. RECREATION COMMITTEE:
A. Report on recreation program
-Multiple events have been cancelled due to COVID-19.

- X. FUNDRAISING COMMITTEE: Kevin Topp
On Hold

- XI. WEBSITE COMMITTEE: Kevin Topp
 - A. Report on updates and new listings
-Approximately 40 persons added to mailing list from Rattlesnake Training

- XII. OPEN SPACE AND TRAILS COMMITTEE: Anjan Purohit
 - A. Modjeska Park Trails cutting
-Director Purohit has no report at this time.

- XIII. CLOSED SESSION:

- XIV. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.

- XV. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- XVI. ADJOURNMENT - The next regular meeting of the Board of Directors Silverado Community Center at 6:30 PM on Tuesday, May 19th, 2020.

-President Saraye concluded the meeting at 7:52pm.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.