



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday, May 19, 2020 AT 6:30 PM
Zoom meeting

Board of Directors

Tara Saraye: President
Isabell Kerins: Vice-President
Anjan Purohit: Secretary
Francesca Duff: Treasurer
Kevin Topp: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

o close property

AGENDA

MEETING MINUTES

- I. CALL TO ORDER
- II. ROLL CALL -All Present
- III. CONSENT CALENDAR: Anjan Purohit
 - A. ACTION ITEM: Approve and file Minutes of the SMRPD Meeting on March and April 2020.- Kerins made a motion to approve the April minutes. All in favor. The March 2020 minutes require revision and so Director Purohit will make amendments, then submit for approval at the beginning of the June 2020 meeting.
- IV. TREASURER'S REPORT: Francesca Duff
 - A. ACTION ITEM: Approval of April financials and Treasurer's Report.

SMRPD

Net income for April was \$4729 with Year to Date (YTD) income totaling \$27858. Revenue for the month was \$7987 with YTD revenue of \$95750. April revenue consisted of secured property taxes of \$7818, slightly less than expected. The SMRPD did not receive any allocation of pass through tax income although some may be allocated in May. Expenses were \$3258 for April and YTD \$67893. The \$120 charge for the Lunch Bunch relates to activity in March, other expenses were as expected.

- Director Duff made motion to approve report for April and Director Kerins seconded. All remaining board members were in favor.

SCC

The SCC had a net loss of \$9129 in April reducing YTD income to \$12270. Revenue was \$5602 in April and YTD revenue was \$248954. Revenue was primarily from tuition but some of the

tuition will need to be reclassified since some payments were made as donations, not tuition, due to the closing of the center in the pandemic. Expenses were \$14731 in April and \$236732 YTD. Payroll was \$9876 and the quarterly payment of \$2502 for workers compensation was paid. A partial refund may be processed depending on how long the center remains closed. The Treasurer (Director Duff) recommended that the SCC financials not be approved until the reclassifications are made.

C. ACTION ITEM: Adopt fiscal budget for 2020-2021.

- V. OTHER DISTRICT BUSINESS (*Pursuant to board discussions. Time limit is 3 minutes per person limited to one session per person per issue.*)
- A. ACTION ITEM: Facilities rental requests presented.
 - B. ACTION ITEM: FEMA grant.
 - C. Board member compensation for monthly meeting.-All board members agreed that no compensation is desired, despite the tremendous amount of work being conducted by the board for the benefit of the community.
- VI. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE: Isabell Kerins
- A. Report and updates.-Concrete patio: Donated was the wood for the trellis. We had to pay for remaining materials and labor.
 - B. ACTION ITEM: Opening school guidelines and procedures- see attached document
 - C. Resolution Authorizing Application for a Certificate of Consent for CAPRI to provide Workers' Compensation for 3 years.-Individual roll call needed to approve. All Directors individually voted to approve the resolution.
- VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE: Tara Saraye
- A. Report from Facility and Safety committee.
 - B. ACTION ITEM: Opening parks guidelines and procedures.-Directors discussed the possibility of opening up the parks but due to a lack of adequate cleaning staff keep the restrooms closed for the time being. However, Director Kerins will request the Children's Center janitorial crew to clean the Parks restrooms until a crew is found and if so, then park restrooms will reopen. Signage will also have to be posted and that signage is coming from OC Parks but will contain the SMRPD logo. The board agrees that CAPRI needs to be consulted prior to parks opening. Board agrees to hold special meeting to approve parks opening (with restroom closures until janitorial staff can be procured) once CAPRI approves the desired signage.
- VIII. RECREATION COMMITTEE:
- A. Report on recreation program.
 - 2020 graduation drive by on June 12th for kids who attended the Silverado School. President Saraye made motion to waive fee, Director Kerins seconded. All remaining board members in favor
 - President Saraye made motion to waive the annual Halloween party fee typically held at Silverado Community Center, Director Topp seconded. All remaining board members were in favor.
- IX. FUNDRAISING COMMITTEE: Kevin Topp
- A. Rattlesnake aversion training in Silverado June 13th.
 - President Saraye to contact vendor to determine if alternate date is needed.

-Due to the COVID-19, there is concern over whether to allow concert in June to proceed. A special meeting will likely be necessary to determine the feasibility of a June start to the Summer Concert Series.

-There has been a request to reopen the community garden, with guidelines for social distancing put in place.

X. WEBSITE COMMITTEE: Kevin Topp
A. Report on updates and new listings

XI. OPEN SPACE AND TRAILS COMMITTEE: Anjan Purohit
A. Modjeska Park Trails cutting -Director Purohit has no update.

XII. CLOSED SESSION:

XIII. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.

XIV. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

XV. ADJOURNMENT - The next regular meeting of the Board of Directors Silverado Community Center at 6:30 PM on Tuesday, June 16, 2020.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.