



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday May 21, 2019 at 6:30 pm
Silverado Canyon Community Center
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Kevin Topp: President
Tara Saraye: Vice-President
Isabell Kerins: Secretary
Francesca Duff: Treasurer
Anjan Purohit: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

SMRPD MINUTES

This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by SMRPD Board President Kevin Topp.

ROLL CALL

All Directors were present. SCC Administrator, Laurie Briggs, also in attendance.

CONSENT CALENDAR

1st ACTION: Director Kerins made a motion to approve and file the Minutes of the SMRPD Meeting held on April 16th, 2019. Director Topp seconded. All Directors voted AYE.

FINANCE COMMITTEE

TREASURER'S REPORT

Director Duff reported that SMRPD Income was \$4,910, with YTD loss of \$29,569. April revenue was \$13,912 comprised of Secured Property Taxes of \$8,011, rent of \$2,485, donations of \$1,395, rec program income of \$1,592, and instructor fees of \$1,477. April expenses were \$9,002 that includes repairs and maintenance of \$3,416 and legal fees of \$2,219.

Silverado Children's Center had net income of \$1,079 for April, with a YTD income of \$5,391. April revenue was \$28,111 comprised of tuition \$26,744 and donations \$1,545. April expenses were \$27,032 comprised of payroll \$19,547 and repairs \$26,76. Note: Tuition did not cover operating expenses this month and was positive due to donations that are not recurring, however payroll was higher than usual due to Saturday work day and CPR classes. Also includes unusual costs for stolen cell phone replacement and new printer.

2nd ACTION: Director Duff moved to approve Treasurer's Report. Director Topp seconded. All Directors voted AYE.

Director Duff asked how to handle Vendor deposits from Chili Cook-off. The discussion has been tabled.

All Chili Cook-off costs and expenses will be compiled onto one General Ledger. Will discuss plans to reschedule Cook-off at later date.

OTHER DISTRICT BUSINESS

There were no facilities requests presented.

Allison Landry shared that there is a new deaf couple in the canyon and she would like to provide ASL classes for free so that residents can communicate with them. She would like to hold them at 7:00 PM in Hunt Building on the 2nd Tuesday of the month.

3rd ACTION: Director Topp moves to waive fees for the ASL class. Director Saraye seconded. All Directors voted AYE.

Allison Landry also requested to place the Children's Halloween Party on the calendar for October 26th. She was directed to work with Cressa Cruzan, our administrator to schedule.

Director Topp shared that the insurance certificate from ICL Historic Committee has been received.

Director Kerins reported that planning for Santiago 250th Anniversary was well under way and the Time Capsule ceremony will be on July 20th at the Summer Concert.

Mesa Water Director Jim Fisler spoke and asked for SMRPD's vote for vacant seat on OC LAFCO. He is currently president of the water district and has only missed one meeting in eight years. He supports SMRPD zone of influence to be restored on land near toll road in Orange.

Doug Davert of East Orange also spoke. He also indicated that since the City of Orange is not moving on land near toll road that he is encouraged this will return to our sphere of influence. He said in order to accomplish this goal, Jim Fisler needs a voting seat. We have not received voting information for this election. Director Topp will research. We need to submit our request to vote by June 15th.

SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE

Laurie Briggs, Director for the Children's Center reported that we have a new student, so current numbers have increased to 45. She is giving many tours for the summer and next school year. OC review items have been completed with exception of ceiling tiles which will be installed this week. Chili Cook-off was cancelled due to rain storm and will be rescheduled for a later date. Committee will meet to discuss options. She reported we are ineligible for the Rooster Grant. She will be attending NAEYC Professional Leadership conference. She also shared that there will be camps this Summer at Children's Center and Silverado Community Center.

Linda Kearns from Giracchi Vineyards presented a donation check in the amount of \$2,805 which includes a donation from RJ Electric. This was for the fundraiser in January (soup) and March (BBQ). She is looking to host more events in the future for the preschool.

An award of excellence was presented to The Nature Preschool by Director Topp. Director of preschool, Laurie Briggs on hand to receive.

The non-biting policy was mentioned and will be included in the Employee and Parent handbook. A handout and parent workshop on this topic.

Budget and Salaries and Payroll Analysis for Children's Center will be reviewed and scheduled for subsequent meeting.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE

Director Topp reported there was no meeting this month. The stage was completed in time for the first Summer Concert. At this point all buildings have been updated. Attendance was down at the concert due to threat of rain. Lights were working, however we need to figure out all the features. Next concert is June 15th. Awning still needs to be scheduled for installation. SMRPD has purchased a three-compartment sink and waste water holding tank for events per OC Health Dept. requirements.

RECREATION COMMITTEE

Director Topp presented a summary of Income. We are on schedule to receive approximately \$20,000 of additional income. Summer Concert Series Hamburger stand made \$590, ice cream received \$47 in tips, Benefactor provided fananas for sale. There is no Flea Market this month due to Memorial Day holiday. Director Saraye reported that the Rattlesnake class scheduled on 6/8 in Modjeska is full with a wait list, class on 6/14 at Silverado has three spaces available.

Chili Cook-off was cancelled due to rain and OC Health Department requirements. Everyone present at the meeting said it was a good call to cancel.

Director Kerins reported we have acquired six Squares for use at community events.

4th ACTION: Director Topp moves to purchase stickers for the Summer Concert Series. Director Duff seconded. All Directors voted AYE.

COMMUNICATIONS COMMITTEE

Director Topp reported that the Kid's Club and Summer camps have been promoted on the website. Director Saraye presented a communication report written by her daughter as part of her thesis in communications. We have model releases for social media.

Director Kerins presented the findings of the community survey. Results will be shared with residents.

OPEN SPACE AND TRAILS COMMITTEE

Director Purohit reported there is nothing to share at this time.

PUBLIC COMMENTS

Fran Williams shared the library will be celebrating its 90th Anniversary during the Festival de Santiago. Jim Kerins thanked current and previous boards with a job well done on maintenance of buildings and upkeep of community center. Said all are doing a great job. Francesca Duff, on behalf of ICL, discussed Block Captains in case of emergency such as Paradise. Modjeska has started this process. She shared door hangers they are utilizing to show first responders if residents have vacated or are staying in place at time of emergency. She shared that Marion Schueler has retired as Canyon Watch lead and they are in search of volunteers for this important committee. They are requesting that three volunteers help in this endeavor and suggest that no one over 60 apply.

Shereen Hennes discussed concern of dangers due to cyclists on Silverado Canyon Road. Cyclists are speeding down the grade and causing an unsafe situation for both themselves and residents. She asked that the SMRPD

take the lead in reaching out to our supervisor for assistance on this important topic. Director Topp suggested residents attend an upcoming Supervisors' meeting. Director Kerins to reach out to Supervisor Wagner to determine best approach in this endeavor.

BOARD COMMENTS

Director Topp shared sticker and fanana for Concert Series. He indicated the logo for the sticker is paying homage to a well-known sign from the San Onofre area.

ADJOURNMENT

The meeting was adjourned at 7:43 p.m.

The next meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, June 18th, 2019 at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, CA.