



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday April 16, 2019 at 6:30 pm
Silverado Canyon Community Center
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Kevin Topp: President
Tara Saraye: Vice-President
Isabell Kerins: Secretary
Francesca Duff: Treasurer
Anjan Purohit: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

SMRPD MINUTES

This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by SMRPD Board President Kevin Topp.

ROLL CALL

All Directors were present.

CONSENT CALENDAR

1st ACTION: Director Duff made a motion to approve and file the Minutes of the SMRPD Meeting held on March 19th, 2019. Director Purohit seconded. All Directors voted AYE.

FINANCE COMMITTEE

TREASURER'S REPORT

Director Duff reported the SMRPD had a net loss of \$2,651 for the month of March and a year to date loss of \$34,479. Revenue was approximately \$3,400 for the month. Variance is down approximately \$10,000 in income and \$7,000 in expenses so the projections for year to date are approximately \$3,000, in line with projections for the year. Director Duff also shared there is an estimate of \$20,000 reduction in tax projections for this year. We should be back to normal levels next year.

The Silverado Children's Center had net income of \$2,659 for the month, which included \$1,250 in donations. Total income was comprised of tuition of \$24,457 and donations. Expenses were \$23,000 including payroll expenses of \$16,734.

2nd ACTION: Director Kerins moved to approve Treasurer's Report. Director Duff seconded. All Directors voted AYE.

Draft budget was presented.

3rd ACTION: Director Kerins moved to approve 2019-2020 Budget as presented. Director Saraye seconded the motion. All Directors voted AYE.

OTHER DISTRICT BUSINESS

There were no facilities requests presented.

Director Duff thanked the Directors for the approval of the Chair Yoga class. She said it was a great class. History Committee presented the executed agreement for use of the Modjeska Community Center. Director Topp indicated that we are waiting on the necessary insurance documents.

Director Kerins reported on the Santiago 250th Anniversary. Coloring book for the Children's Library has been approved by the Friends of the Library.

The time capsule will be presented the evening of July 20th at the Summer Concert. There is still a need to determine the appropriate size of the storage container and location.

The SMRPD would like to donate \$600 for the Easter Hunt at the Pancake Breakfast. Director Topp regretted that the SMRPD was not mentioned in the press release relating to this event.

4th ACTION: Director Topp moves to donate \$600 for the Easter Egg Hunt at the Annual Easter Event. Director Duff seconded. All Directors voted AYE.

5th ACTION: Director Topp moves to reimburse Director Saraye for gifts to exiting Directors. Director Duff seconds the motions. All Directors voted AYE.

SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE

Director Saraye reported there is increasing enrollment at the school and currently a staff of eight part time employees. Salaries were a bit higher this month due to CRP classes attended by all staff. Items requested by OC Parks inspector report have been completed. Currently working on the Chili Cook-off. There was a \$500 donation, however there is a need for more volunteers and cooks. There is a great line up of bands. She indicated that there is a great committee working very hard. Director Kerins suggested the need of six Squares for the event in order to facilitate debit/credit card transactions. She will obtain them. The Rooster Grant is pending qualification status. There is a parent workday this weekend. The Employee Handbook is under review and will be presented next month. Director Topp will provide a brochure for review next week.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE

Director Topp reported there was no meeting this month. The outdoor bathrooms will be completed by end of the week. Stage is underway and on schedule for completion prior to the Summer Concert Series opening date. It will be taped off for the Pancake Breakfast for safety purposes.

RECREATION COMMITTEE

There was a total of \$5,760 in revenue with a total year to date of \$16,432. Last year we were at \$20,000, so we are on track to exceed projections. There is a Rattlesnake Aversion class coming up on 6/8 at Modjeska and 6/14 at Silverado.

Flea Market produced income of \$115 for March. It was recommended that there is a form created for vendor sign-up.

COMMUNICATIONS COMMITTEE

Director Topp updated the website with the Summer Concert Series. A schedule of links to Chili Cook-off will be forwarded by Director Saraye.

OPEN SPACE AND TRAILS COMMITTEE

Director Purohit spoke to John Gump, the Irvine Open Space Manager. They have volunteers that pick-up trash. He does not want to have trash cans in public spaces. If we want to clean at the gates we need to do it. A clean-up at Black Star will be held on Earth Day next Monday from 5-7. It was suggested that the Riveria clean-up coincide with the Canyon Clean-up.

The Boy Scout troop will present their ideas for the Modjeska Trail cutting. They have two Eagle Scouts looking for opportunity to help.

PUBLIC COMMENTS

None.

BOARD COMMENTS

None.

ADJOURNMENT

The meeting was adjourned at 7:19 p.m.

The next meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, May 21, 2019 at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, CA.