



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD SPECIAL MEETING

**Friday, December 7, 2018 AT 5:00 PM
Silverado Community Center
Silverado Canyon Rd., Silverado, CA 92676**

Board of Directors

**Tara Saraye
Francesca Duff**

New Elects

**Kevin Topp
Isabell Kerins
Anjan Purohit**

Staff

**Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper**

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. OATH OF OFFICE
- IV. DISTRICT BUSINESS
 - A. ELECTION OF OFFICERS
 1. ACTION ITEM: President Saraye will accept nominations for President and call for a vote.
 2. The meeting will be turned over to the President
 3. ACTION ITEM: The President will accept nominations for Vice-President and call for a vote.
 4. ACTION ITEM: The President will accept nominations for Secretary and call for a vote.
 5. ACTION ITEM: The President will accept nominations for Treasurer and call for a vote.
 - B. ACTION ITEM: COMMITTEE RE-ORGANIZATION & ASSIGNMENTS
 - C. TRANSFER OF REPSONSIBILITIES
 1. ACTION ITEM: Adopt Resolution #062019-1 that designates authorized SMRPD signers for Bank of America Checking Accounts and removes previous signers.
 2. ACTION ITEM: Adopt Resolution #062019-2 that designates authorized SMRPD signers for Transmittal Payment Requests submitted to the Orange County Auditor-Controller and removes previous signers.
- V. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.

- VI. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
- VII. ADJOURNMENT - The next regular meeting of the Board of Directors will be at the Silverado Community Center, Silverado Canyon Road at 6:30 PM on Tuesday, December 18, 2018.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.