



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**SMRPD REGULAR MEETING
Tuesday, October 16, 2018 AT 6:30 PM
Silverado Children's Center
7525 Santiago Canyon Rd, Silverado, CA 92676**

Board of Directors

Tara Saraye: President
Kevin Topp: Vice-President
Phil McWilliams: Secretary
Francesca Duff: Treasurer
Deborah Johnson: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSENT CALENDAR: Phil McWilliams
 - A: ACTION ITEM: Approve and file Minutes of the SMRPD Special Meeting October 3, 2018.
- IV. TREASURER'S REPORT: Francesca Duff
 - A. ACTION ITEM: Approval of September financials and Treasurer's Report.
- V. OTHER DISTRICT BUSINESS (*Pursuant to Government Code §54954.2, public comments will be allowed during agenda items before Board discussions. Time limit is 3 minutes per person limited to one session per person per issue.*)
 - A. ACTION ITEM: Facilities rental requests presented.
 - B. ACTION ITEM: Staff and volunteer bonuses.
 - C. ACTION ITEM: Donation for Silverado Thanksgiving Potluck.
 - D. Presentation of draft of new staff handbook.
 - E. ACTION ITEM: Periodic cleanup of dog waste at the Riviera
 - F. ACTION ITEM: Election of Independent Special Districts (ISDOC) Officers
 - G. Donations
 - H. Board Communications
 - I. Calendar of Upcoming Events:
 - Oct. 20 Recycling
 - Oct. 27 Kids' Halloween Party
 - Nov. 10 Recycling
 - Nov. 24 Thanksgiving Potluck
- VI. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE: Tara Saraye

- A. Report and updates on facilities and enrollments.
- VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE: Kevin Topp
- VIII. RECREATION COMMITTEE: Kevin Topp
 - A. Report on recreation program: current programs and activities, Instructor fee collections, facility rentals and Winter Recreation Programs.
- IX. STRATEGIC PLANNING: Deborah Johnson, Phil McWilliams
- X. FUNDRAISING COMMITTEE: Kevin Topp
- XI. OPEN SPACE AND TRAILS COMMITTEE: Phil McWilliams
- XII. CLOSED SESSION:
 - A. New Contract for SCC Director Laurie Briggs
- XIII. OPEN SESSION
 - A. ACTION ITEM: Approve new contract for Director Laurie Briggs
- XIV. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.
- XV. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
- XVI. ADJOURNMENT - The next regular meeting of the Board of Directors will be at the Silverado Community Center, Silverado Canyon Road, Silverado at 6:30 PM on Tuesday, November 20, 2018.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.