



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday, September 19, 2017 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Kevin Topp:	President
Deborah Johnson:	Vice-President
Tara Saraye:	Secretary
Phil McWilliams:	Treasurer
Francesca Duff:	Director

Staff

Laurie Briggs:	SCC Administrator
Cressa Cruzan:	Administrator
Steve Reighart:	Caretaker
Meghan Warner:	Bookkeeper

SMRPD MINUTES

This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Director Kevin Topp, the SMRPD President.

ROLL CALL

Directors Kevin Topp, Deborah Johnson, Phil McWilliams, Francesca Duff, and Tara Saraye were present.

PUBLIC ATTENDANCE

Cressa Cruzan, Zack Dupree, John Olsen, Fran Williams, Janet Wilson, Linda May, Carl Armbruster

CONSENT CALENDAR

1ST ACTION: Director Deborah Johnson made a motion to approve and file the Minutes of the Regular Meeting on August 15, 2017 and Director Kevin Topp seconded. All Directors voted Aye.

2ND ACTION: Director Francesca Duff made a motion to approve and file the July 18, 2017 Regular Meeting Minutes and Deborah Johnson seconded. All Directors voted Aye.

TREASURER'S REPORT

Director Phil McWilliams reported on the SMRPD's August income and expenses, as well as the income and expenses of the Silverado Children's Center, which are filed with these minutes.

3RD ACTION: Director Phil McWilliams made a motion to approve the Treasurer's August report and financials and Director Kevin Topp seconded. All Directors voted Aye.

OTHER DISTRICT BUSINESS

SMRPD received a \$10,000 check from Verizon for the installation of the optical cell service communication.

John Olson presented a report to the Board on the possibility of acquiring the Mesa and other parcels (600 acres in total) for sale by the Wildlands Conservancy. SMRPD would own the properties, but the Transportation Corridor Agency (TCA) would provide the funds and establish conservation easements (CCRs) that SMRPD would have to meet. The restrictions would involve habitat and wildlife preservation, as well as the prevention of new trails and no development. TCA would establish the CCRs in conjunction with California Fish and Game, which provides TCA with mitigation credits. An annual report from SMRPD would be required, as well as a detailed biological study every five years. The lowest cost for such a study is around \$50,000. Non-compliance with CCRs would require remediation. TCA would provide some sort of endowment to cover projected management costs. Those costs would be based on the CCRs. Restoring one acre of coastal sage scrub, according to a land management professional, is about \$40,000. Olson's report noted several outstanding lawsuits on the properties involved. One judgement which runs with the Mesa property requires the Mesa owners to repair any damage from water run-off, which has happened several times to properties below. Other litigation involves easements and access. This is a problem because many of the properties for sale are not contiguous; there is no way to reach them without crossing others' privately held properties. Olson pointed out a number of other costs involving the properties, including the cost of maintaining security when the public is given access. He noted that the figure TCA suggested for an endowment (\$20,000 a year) was met with a laugh by a land management professional consulted on the potential acquisition.

A long discussion ensued with audience member Janet Wilson and board members Francesca Duff and Phil McWilliams offering to get TCA to specify the CCRs that would be required; to get TCA to agree to accept all liability for the properties, and to negotiate a sizable endowment. The issue will be re-visited when they return with the information.

FACILITIES COMMITTEE

Director Kevin Topp reported about the Recreation and Programs. Cressa Cruzan proposed a beginning Digital Photography program with 4 classes and 1 field trip. October 10th would be the first meeting.

4TH ACTION: Phil McWilliams made a motion to have Cressa Cruzan pay 25% of the fees to SMRPD for the beginning Photography class. Deborah Johnson seconded. All Directors voted Aye.

5TH ACTION: Kevin Topp made motion to update the SMRPD website for security and mobile devices costing \$400 and Deborah Johnson seconded. All Directors voted Aye.

6TH ACTION: Kevin Topp made a motion to set up a new website specifically for special event and wedding rentals costing \$900. Phil McWilliams seconded. All Directors voted Aye.

SILVERADO CHILDREN'S CENTER (SCC) OVERSITE COMMITTEE

Director Tara Saraye reported on the Silverado Children's Center and informed the Board of enrollments. A new webpage is being developed. Francesca Duff would like to see more outreach to get Canyon families enrolled. The report is attached.

The Silverado Children's Center does not meet the needs of having school aged students. The license has been inactive and the county wants SMRPD to reactive or surrender it.

7TH ACTION: Kevin Topp made a motion to surrender the school age care license for the Silverado Children's Center and Tara Saraye seconded. All Directors voted Aye.

8TH ACTION: Kevin Topp made a motion to give a \$500 bonus to Children's Center Director Laurie Briggs for running the summer Kids' Club Recreation Program for school age children and Deborah Johnson seconded. All Directors voted Aye.

Phil McWilliams reported on the progress of the Modjeska Community Center. The interior is still being worked on and painting and window repair need to be finished. The exterior will be painted next week. Francesca Duff shared information about the Modjeska Park improvements and talked about placement of the swings with a slope slid. Community input is needed for ideas.

RECREATION COMMITTEE

Kevin Topp reported on the income from the recreation programs. The last summer concert brought in revenue of \$600 from burger sales. A deep-sea trip out of Davey's Locker may be offered if they can get about 30 people to sign up. The next Flea Market will be September 23rd at the Silverado Community Center. Mitzi Perry has volunteered to run and organize the Flea Market. The fee for having a booth at the Flea Market has been waived because of low traffic and need for more vendors. When participation picks up, the \$10 fee will be reinstated.

The Community Garden now has raised beds built and a fence will be built this weekend. All community is invited to participate.

PUBLIC COMMENTS

Fran reported the new Library of the Canyons wants to partner with the Friends of the Library and SMRPD to show movies using the great hall in the building. Kevin Topp agreed to have SMRPD help with advertising to promote the activities.

BOARD COMMENTS

Tara Saraye reported the Rattlesnake Aversion Program is the 24th and the park will be closed.

ADJOURNMENT

The meeting adjourned at 8:50 p.m. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, October 17, 2017.

SMRPD Treasurer's Report
Financial Statements as of September 30, 2017
For the October 17, 2017 SMRPD Regular Meeting

September is the third month of the 2017/2018 fiscal year for SMRPD. Financial statements were distributed to the board members on Saturday, October 15, 2017.

SMRPD Profit & Loss Statement

Revenue – September revenues of \$13,405 include a \$10,000 final payment from Verizon for their sub-station installation and \$2,692 in recreation activities:

	<u>August</u>	<u>YTD</u>
Tax and tax related revenue	\$713	\$1,274
Facility rentals and Recreation programs	\$2,692	\$4,603
Miscellaneous revenue	\$10,000	\$12,500

Expenses – Total expenses of \$27,548 are high again this month because of the following non-ordinary expenditures:

- \$13,900 construction costs for the Modjeska Community Center renovations
- \$2,106 misc. supplies and equipment for the Modjeska Community Center renovations
- \$2,912 to SCC for the Kids Club summer program

Net Loss – The current month results are a net loss of \$14,143 and year-to-date a net loss of \$38,302. SMRPD typically receives the bulk of our tax revenue twice annually, mid-year and year-end (fiscal year).

Note: SMRPD has maintained an unusually strong cash position for the last five years, in the high \$200 thousands. This year we plan to invest in long overdue facilities improvements and expect to end the year at a loss resulting in a net reduction of our cash assets.

SMRPD Balance Sheet

The cash position at the end of September is \$256,638 \$270,780 or \$14,143 lower than August, reflecting September's net loss. All other assets and liabilities remain unchanged.

SCC Profit & Loss Statement

Revenue – September is showing an upswing in tuition from \$11,096 in August to \$16,319 as we move out of the summer and into the fall.

Expenses – The current month expenses of \$14,178 are ordinary and consistent with a general average.

Net Loss – September results are a net income of \$2,122 and year-to-date is a net income of \$2,303.

SCC Balance Sheet

The cash position at the end of September is \$20,082 or \$2,122 higher than August, reflecting September's net income. All other assets and liabilities remain unchanged.

SILVERADO CHILDREN'S CENTER
Monthly Statistics

September 2017

Total licensed Capacity- 62	August	Sept
Total number enrolled	30	25
Two's (Seedlings)	9	9
Three's (Acorns)	8	6
Four-Six Years (Pinecones)	12	10
Seasonal	1	
No. of Canyon children enrolled (92676 zip)	9	6
Total days/hours of child care provided:		
Full days- children enrolled	21	15
P/T days- children enrolled	9	10
(*FTE denotes Full-time Equivalent- calculation based on .20 for full day/.15 for ¾ day/ .10 for ½ day)	13.40	13.10
Enrollments		
Withdrawals		
Tours		
Total number of direct Teaching staff used: (not including Director)		
Full-time (30+ hours)	2	3
Part-time (less than 30)	1	1
Temporary/contract	1	1
PROFESSIONAL DEVELOPMENT: Reggio Workshop at St Paul's Preschool November 4		
FACILITY UPKEEP/REPAIRS: Getting estimates to replace vinyl flooring. Reverse Osmosis System: Generous donation just need someone to install.		
FUNDRAISING PROPOSED/PLANNED/RESULTS: Giracci Soups for the School January 2018		
MARKETING EVENTS: New website to be launched by the end of this month.		
PROGRAM UPDATES – Tuition increase proposal for 2018-2019, will submit recommendations by December 2017 for Board consideration and approval. Started Family Advisory Committee, monthly meetings to take place.		

* Does SMRPD want to receive SCC Monthly Newsletters?