



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**SMRPD REGULAR MEETING
Tuesday, June 19, 2018 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676**

Board of Directors

Tara Saraye: President
Kevin Topp: Vice-President
Phil McWilliams: Secretary
Francesca Duff: Treasurer
Deborah Johnson: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSENT CALENDAR: Phil McWilliams
A: ACTION ITEM: Approve and file Minutes of the SMRPD Special Meeting on June 7, 2018.
- IV. TREASURER'S REPORT: Francesca Duff
A. ACTION ITEM: Approval of May financials and Treasurer's Report.
B. ACTION ITEM: Auditors engagement letter
C. ACTION ITEM: Financial Policies and Procedures
- V. OTHER DISTRICT BUSINESS (*Pursuant to Government Code §54954.2, public comments will be allowed during agenda items before Board discussions. Time limit is 3 minutes per person limited to one session per person per issue.*)
A. ACTION ITEM: Facilities rental requests presented.
B. Board Communications
C. ACTION ITEM: Mountain Lion Awareness Program
- VI. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE: Tara Saraye
A. Report and updates on facilities and enrollments.
- VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE: Kevin Topp
A. ACTION ITEM: Purchase shade sails for Modjeska Community Center
B. Modjeska Park play equipment update
- VIII. RECREATION COMMITTEE: Kevin Topp

- A. Report on recreation program: current programs and activities, Instructor fee collections, facility rentals and Spring Recreation Programs.
 - B. ACTION ITEM: Revise rental rates
 - C. ACTION ITEM: Spend \$300 to advertise a wedding venue site in December and January
- IX. STRATEGIC PLANNING: Deborah Johnson, Phil McWilliams
- X. FUNDRAISING COMMITTEE: Kevin Topp
- A. Flea Market update
 - B. Rattlesnake Aversion update
 - C. Chili Cook-off update
- XI. OPEN SPACE AND TRAILS COMMITTEE: Phil McWilliams
- A. Inner-Coastal Cleanup update.
- XI. CLOSED SESSION: None
- XII. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.
- XIII. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
- XV. ADJOURNMENT - The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, July17, 2018.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection at the Silverado Library and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.