



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD SPECIAL MEETING

**Tuesday, April 11, 2017 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676**

Board of Directors

Kevin Topp:	President
Deborah Johnson:	Vice-President
Tara Saraye:	Secretary
Phil McWilliams:	Treasurer
Francesca Duff:	Director

Staff

Laurie Briggs:	SCC Administrator
Cressa Cruzan:	Administrator
Steve Reighart:	Caretaker
Meghan Warner:	Bookkeeper

SMRPD SPECIAL MINUTES

This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Director Kevin Topp, the SMRPD President.

ROLL CALL

Directors Kevin Topp, Deborah Johnson, Francesca Duff, and Tara Saraye were present. Director Phil McWilliams was absent.

PUBLIC ATTENDANCE

Steve Reighart, Maureen Voehl, Mark Hoyer, Jen Hoyer, Ian Hoyer, Kathi Campbell, Karen Buller, Jane Stinson, William Ney, Sonna Brubaker, Nina Macdonald, Russell Taylor, Chris Baleve, Steve Chaix.

CONSENT CALENDAR

1ST ACTION: Director Kevin Topp made a motion to approve and file the Minutes of the Regular Meeting on March 21, 2017 and Director Deborah Johnson seconded. Directors unanimously approved the Minutes.

TREASURER'S REPORT

2ND ACTION: Director Kevin Topp made a motion to approve \$3,000 seed money for the Chili Cook-off and Director Francesca Duff seconded. All Directors said Aye.

FACILITIES COMMITTEE

A discussion was held about the Modjeska Community Center building, park, and programs. A list was generated from the community and circulated for additional ideas. The building needs many repairs including the floor, drainage outside, air conditioner, painting, lighting. See attached list

BUILDING:

Director Francesca Duff stated that drainage needs to be looked at first before other repairs begin. An engineer needs to make recommendations on how to fix the drainage. Phillip Buller was volunteered to look at the problem and make recommendations at no cost. Volunteers are needed to help. A bulletin board is needed to post information. It is not for vendors, but for the community and local activities. A board will be added to the front the Community Center and there is already one at the park. The park board needs some repair work. It was suggested to create an art studio area outside in the back of the building. Awnings need to be added for shade. It would be nice to have a potters' wheel and kiln and added tables. Storage is a big problem. The shed right now is in disrepair and very dirty. The floor is falling apart. Rubbermaid storage units or containers were suggested.

There was an initial idea that there would be a workshop outside for the community to use. The back would be leveled and concreted in. The shed would be fixed and barn doors added to the front. People have not responded to this idea. It would be nice to have a bench in the back. More frequent maintenance of the yard is needed.

The back room in the building can be reorganized and added shelving or lockers. Storage could be added to the meeting room, but yoga does use the walls. Two smaller bars are not fully attached to the wall and need to be removed.

There is a list of repairs, but first a determination is needed on how the buildings are going to be used. Parking is a problem so that the building will probably not accommodate 200 people. The building needs a face-lift, new doors and more lighting. The bathrooms need upgrading and it smells. The hot water heater was replaced so there is less odor. A committee needs to be made on decorating ideas and improvements. Then it can go to the board for them to vote on. Steve Chaix reported on what he has repaired recently. Heater filters need to be changed routinely. A new timer is being put in for the heater and the thermostat needs to be checked.

Director Francesca Duff summarized building repairs; determine and fix the water/drainage problem, replace the damaged flooring, repair the threshold area where there is wood rot, repair or replace the doors, and replace the air conditioner unit. In addition, add higher mounted fans for better air circulation. Also, add the bulletin board and benches in the front. The community chairs need to be cleaned or replaced in Modjeska and Silverado. A planted area or greenhouse would be nice as well as art area. A plot map needs to be made to see how much space there is. Does the community want to rent this facility? It has a kitchen and once fixed it might be more appealing for parties.

PARK AREA:

The side gate doesn't work properly. A fence from the gate across that separates the lawn and play set would help keep dogs and children apart if needed. Many community members agreed with this. A primary use of the park is both dogs and children. The playground equipment is damaged. It needs to be replaced. Steve Chaix can fix the basketball area by painting and replacing the net. Director Deborah Johnson suggested to take out old play equipment and replace it with swings and a slide. Steve Reighart said there may be an issue with swings and insurance. There needs to be multipurpose equipment because there are children of all ages that use the park. Also, the surface under the new playset needs to be addressed.

There is a little shed that kids climb on then jump on sand pile. The roof needs to be repaired. The gazebo has termites and the steps are not stable. Steve Reighart will check on this and get back. The horseshoe pit is not used and can be repurposed. Add more benches to the park. Increase the fencing to go to the base of the hill. Adding a fenced in dog area may increase dog waste that may be a problem. It is nice to have less fence to keep a wilderness feel.

Volunteers are needed to help scrape the wall for the new mural. It needs to be advertised to have a work day. Could we do a reach out to parents with younger children?

PROGRAMS:

There is yoga, Tai Chi, and meditation. They'd like to restart Movie Night. With a new art studio, there could be a children's art class on Saturdays. There could also be a children's dance class. Email surveys were suggested to get more input and outreach. Most programs are grass-roots so people need to organize and teach classes. Then bring it to the board. Programs need to be started through the community and approved through the SMRPD.

ADJOURNMENT

The meeting adjourned at 7:52 p.m. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, April 18, 2017.

Repairs

Center Building

Drainage from Harding Truck Trail needs to be redirected away from building. French drain? Sump pump?

Flooring at entrance is damaged

Threshold and door frame are rotting.

Air conditioner needs improved flow—consider air conditioning room during heat waves, not just during classes

Reposition fan to better cover room when in use.

Replace heater filters more frequently.

Ceiling tiles and lighting need some repair.

Bathroom smells like Sulphur.

Shed area repair and paint. Consider light for interior space.

Paint buildings.

Park

Side gate entrance needs repair.

Slide has hole in it.

Speaking tube has no mouthpiece so the pole is sticking out and could be dangerous. Remove pole?

Water fountain does not always function properly.

Provide ball shed or other structure that community can access and store balls, nets etc.

Mulch plants in front of park fence to cover exposed tubing

Replace rotted wood in park portico entrance

Repair or remove bike stand.

Create better seating area and repair wood in table area by children's playground

Improvements

Better door mats for front door area—more effective for bad weather

Swings

Create area for dogs to run without sacrificing space for children.

TV in main building mounted high so it could be used for yoga and dance instruction

Create a space for artists and possibly art classes

Kiln for ceramic artists?

Message board for community to use—not locked up behind glass

Landscaping/Clean up

Clean up front driveway, remove sand bags and other debris. Remove pipes near drive way.

Clean up area by creek.

Plant more native plant species

Programs

Movie Night in summer

Other park programs for children on site in Modjeska—dance, yoga, martial arts

LOCATION	ITEM	PRIORITY	COMMENTS
SILV PARK	Repair and resurface parking lot and basketball court	2	Waiting for Verizon info
MP	Picnic tables need repair	3	
MP	Bench missing wood slat (odd size lumber: 3x4)	1	
MP	Paint basketball backstop, get new net	2	
SILV PARK, MP	Paint metal railings	2	
SILV PARK	Segregate dirt area near swings (benderboards)	3	Cover area with colored DG
SILV PARK	Picnic tables	3	Steve C. to power wash
MCC	Fix woodpecker holes in shed, repaint	2	Steve C. completed, needs regular checkup. Phil has the paint
MCC	Interior renovation: New linoleum flooring, paint, etc.	3	
MCC	Stucco and wood repair and paint exterior	3	Steve C. doing ongoing repairs, complete ext. repaint in Spring 2017
MP	Ball Wall Mural	3	Maureen is lead; wall needs prepping (strip old paint)
SILV PARK	Trellis repair or demo	3	
SILV PARK, MP	Repost with new signage	2	Signs have been received, need to be posted
SCC	Roof repair	3	Evaluate after next rain
MCC	Install tile fist 3-4 feet in front of the double doors (water damage)	2	
HUNT BLDG.	Repair/replace ext. doors	2	
HUNT BLDG.	Clean and seal cracks in floor as needed	2	
SILV PARK	Gazebo pavers	3	
SILV PARK	Women's restroom needs new window	1	
SCC	Termite and water damage repair	1	
MP	Badger Shed repair: roof, etc.	1	
MCC	New timer for heater	1	
MCC	Ceiling tiles	2	Check for deterioration
SILV PARK	Paint swing set	3	
MP	Mulch to cover drip lines in front of the park	2	Specialized will do

SILVERADO CHILDREN'S CENTER

Monthly Statistics

March 2017

Total licensed Capacity- 62	Previous Month February	Current Month March
Total number enrolled	35	35
Two's (Seedlings)	9	8
Three's (Acorns)	10	7
Four-Six Years (Pinecones)	16	18
Seasonal Kindergartners	0	0
No. of Canyon children enrolled (92676 zip)	11	11
Total days/hours of child care provided:		
Full days- children enrolled	25	23
P/T days- children enrolled	10	12
(*FTE denotes Full-time Equivalent- calculation based on .20 for full day/.15 for ¾ day/ .10 for ½ day)	20.77	20.42
Enrollments		
Withdrawals		
Tours		3
Total number of direct Teaching staff used: (not including Director)		
Full-time (30+ hours)	1	1
Part-time (less than 30)	4	4
Temporary/contract	1	1
STAFF IN SERVICE PROFESSIONAL DEVELOPMENT:		
UPCOMING PROFESSIONAL DEVELOPMENT:		
FACILITY UPKEEP/REPAIRS:		
Termite Concerns		
Fire Clearance Inspection: April 17 met with Fire Prevention Specialist, Teri Merritt and Tom Reiser.		
Need: vegetation removal/cut backs around the property. Trees trimmed up/Bushes trimmed to fence level		
Recommend: Gravel around the building instead of mulch.		
April 19: Robert coming to start with vegetation removal.		
April 26: Robert and Tom coming to work on tree trimming/vegetation removal.		
Follow up in 30 days.		
FUNDRAISING PROPOSED/PLANNED/RESULTS:		
Girraci Fundraiser: Funds to be presented at May Meeting		
* Natures Vision – T Shirt Fundraiser, results in 4/28.		

SILVERADO CHILDREN'S CENTER

Monthly Statistics

Total licensed Capacity- 62	Previous Month February	Current Month March
FACILITY/MARKETING EVENTS: Spring Open House May 2017		

2016-2017 Program	Contract	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
RECREATION PROGRAM														
Zumba Fitness!	4/1/2017	0.00	0.00	70.00	0.00	0.00	0.00	86.25	0.00	0.00			0.00	156.25
AA Meetings	4/30/2017	0.00	0.00	45.00	0.00	0.00	45.00	0.00	0.00	0.00	45.00		0.00	135.00
Discover Yoga	3/30/2017	14.40	0.00	74.00	24.00	24.00	51.00	0.00	0.00	0.00	Done			187.40
Tai Chi	4/15/2017	0.00	0.00	0.00	0.00	0.00	115.20	0.00	0.00		0.00		0.00	115.20
Level 1 Yoga	10/31/2017	224.40	165.30	243.30	163.80	0.00	170.10	250.20	114.00	171.60	0.00		0	1502.70
Basic Manners Dog	12/31/2016	0.00	0.00	0.00	181.50	0.00	0.00	0.00	173.25	0.00	0.00		0	354.75
Silent Meditation	2/15/2017	Free												0.00
Pilates	10/1/2017	Free												0.00
Kids Club				3034.25										
SUBTOTAL		238.80	165.30	432.30	369.30	24.00	381.30	336.45	287.25	171.60	45.00	0.00	0.00	2,451.30
RENTALS														
County of Orange							100.00							
ICL	12/31/16													
Barefoot Vet	4/1/2017	0.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00				200.00
Recycling	12/31/17	0.00												-
Bible Study	5/1/2017	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	0.00		0.00	270.00
Silverado Canyons Conserv	10/31/2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Chili Cook Off										370.00	195.00	0.00		565.00
Summer Concert Series		520.00	480.00	708.00								0.00		1,708.00
Country Fair				350.00										350.00
Rattlesnake Aversion			465.00							915.00	0.00			1,380.00
Wedding		0.00	500.00	500.00	0.00	0.00	0.00	1250.00	2250.00	0.00	0.00			4,500.00
OTHER		250.00	0.00	90.00	235.00	150.00	0.00	100.00	410.00	250.00	185.00	0	0.00	1,670.00
SUBTOTAL		800.00	1475.00	1678.00	365.00	180.00	130.00	1380.00	2790.00	1565.00	380.00	0.00	0.00	10,743.00
Total:		1,038.80	1,640.30	2,110.30	734.30	204.00	511.30	1,716.45	3,077.25	1,736.60	425.00	-	-	13,194.30