



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**SMRPD REGULAR MEETING
Tuesday, November 15, 2016 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676**

Board of Directors

Kevin Topp:	President
Deborah Johnson:	Vice President
Chay Peterson:	Director
Phil McWilliams:	Treasurer
John Olson:	Secretary

Staff

Laurie Briggs:	SCC Administrator
Cressa Cruzan:	Administrator
Steve Reighart:	Caretaker
Meghan Warner:	Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Director Topp, the SMRPD President.

ROLL CALL

Directors Kevin Topp, John Olson, Chay Peterson, Phil McWilliams and Deborah Johnson were present. Caretaker Steve Reighart was also present.

PUBLIC ATTENDANCE

Zach Dupre, Steve Duff, Francesca Duff, Tara Saraye, and Henry Saraye.

CONSENT CALENDAR

1ST ACTION: Director Topp made a motion to approve and file the Minutes of the Regular Meeting on October 25, 2016. Director Olson seconded. Directors unanimously approved the Minutes.

2ND ACTION: Director Topp made a motion to approve and file the revised Minutes of the meeting of July 19, 2016. Director Olson seconded. Directors unanimously approved the Minutes.

TREASURER'S REPORT

Director McWilliams reported on the SMRPD's October income and expenses, as well as the income and expenses of the Silverado Children's Center, which are filed with these minutes.

3RD ACTION: Director McWilliams made a motion to approve the Treasurer's October report and financials. Director Olson seconded. All Directors voted Aye.

4TH ACTION: The Board discussed the possible forgiveness of debt owed by the Children's Center to SMRPD. Director McWilliams moved to have SMRPD forgive all the debt the Children's Center owed to SMRPD, and Director Peterson seconded. Directors McWilliams and Peterson voted Aye, and Directors Olson, Johnson and Topp voted against the motion, so the motion failed.

Director Topp discussed that in connection with the August summer concert, the net funds from hamburger sales had been deposited in the SMRPD account shortly after the event and were thus accounted for. They had been placed in the wrong category on the chart of accounts and were now placed in the right category.

OTHER DISTRICT BUSINESS

Directors Topp and Olson updated the Board on the progress of the transaction to lease land to Verizon for equipment that would provide cell service reception in the Canyons. The proposed lease has been submitted to Orange County because the site is at the Children's Center and Orange County has leased that land to SMRPD; SMRPD is awaiting the County's reply.

5TH ACTION: The Board discussed increasing the compensation for Janet Lang, site facilitator for the Canyon Lunch Bunch, from \$12 per hour. Director Johnson moved to increase the rate to \$15 per hour, and Director Topp seconded the motion. All directors voted Aye.

6TH ACTION: The Board discussed sending a letter of support regarding supporting National Monument status for certain areas of Orange County. Director McWilliams moved to approve this letter, and Director Peterson seconded. All directors voted Aye.

SILVERADO CHILDREN'S CENTER OVERSIGHT COMMITTEE

Director Johnson presented the Children's Center monthly report, and informed the Board on enrollments.

FACILITIES COMMITTEE

The Board discussed progress in the painting of the murals on the backstop walls at the Silverado Community Center.

RECREATION COMMITTEE

7TH ACTION: Director Topp moved to approve a motion to allow members of the Recreation Program Committee to approve adjustments in rental fees and waivers under special circumstances wherein the Board could not meet prior to the event, and Director McWilliams seconded. All directors voted Aye.

ADJOURNMENT

The meeting adjourned at 7:55 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Rd at 6:30 PM on Tuesday, December 20, 2016.

SMRPD Treasurer's Report
Financial Statements as of October 31, 2016
For the November 15, 2016 SMRPD Regular Meeting

October is the fourth month of the 2016/2017 fiscal year for SMRPD. Financial statements were distributed to the board members on Saturday, November 11, 2016.

SMRPD Profit & Loss Statement

Revenue – October's revenue is historically light and this year is no exception. The total income of \$965 breaks down as follows:

- \$115 Tax and tax related revenue
- \$850 Facility rentals and program fees

Expenses – Total expenses for the month are also slightly lower than normal at \$6,764. The negative \$50 expense in professional services is due to a reimbursement for Caretaker maintenance services. Repairs and renovations include \$3,200 in additional costs related to the community center parking lot resurfacing project.

Net Income – Final results are a net loss of \$5,799 for October and a year-to-date net loss of \$26,384. It is important to note it is normal to operate at a loss during this period of the fiscal year. The majority of SMRPD's property tax allocations are typically received twice a year, the first around December and again around June.

SMRPD Balance Sheet

The cash position at the end of October is \$259,872 or \$5,799 lower than September, reflecting October's net loss. All other assets and liabilities remain unchanged from September.

SCC Profit & Loss Statement

October tuition and registration fees remain fairly consistent at \$13,947 although not quite strong enough to meet current month expenses of \$14,788 resulting in a net loss of \$841. Salary and Payroll costs of \$11,117 are at a twelve-month high. Positive net income results for July and August narrowly offset September and October's net loss resulting in a fiscal year-to-date net income of \$584. We are hoping for stronger November results to reverse this trend.

SCC Balance Sheet

SCC's operating cash is \$7,664 or \$1,601 lower than September reflecting October's net loss (-)\$841, lower accounts receivable balance (+)\$170 and undeposited funds recorded (-)\$930. All other assets and liabilities remain unchanged.

SMRPD Treasurer's Report
Fiscal Year End Financial Statements as of September 30, 2016
(Revised)

For the October 25, 2016 SMRPD Regular Meeting

September is the third month of the 2016/2017 fiscal year for SMRPD. Financial statements were distributed to the board members on Tuesday, October 18, 2016.

SMRPD Profit & Loss Statement

Revenue – This month's total income of \$6,874 breaks down as follows:

- \$721 Tax and tax related revenue
- \$5,688 Facility rentals and program fees
- \$465 Donation - Rattlesnake program

The \$5,688 Facility rentals and program fees include our first Wedding deposit of \$500 and \$2,737 for the Kid's Club Summer Program. Net year-to-date revenue for the Kids Club Summer program is \$3,034.

Expenses – Total expenses for the month are higher than normal at \$15,157 reflecting payment for audit services at \$4,400 and \$3,000 in costs related to the community center parking lot resurfacing project.

Net Income – Final results are a net loss of \$8,283 for September and a year-to-date net loss of \$20,586. It is important to note it is normal to operate at a loss during this period of the fiscal year. SMRPD's property tax allocations are typically received twice a year, the first around December and again around June.

SMRPD Balance Sheet

The cash position at the end of September is \$265,671 or \$8,283 lower than August, reflecting September net loss. All other assets and liabilities remain unchanged from August.

SCC Profit & Loss Statement

September tuition and registration fees remain relatively strong at \$12,920 while slightly higher than normal expenses of \$15,640 result in a net loss of \$2,420. The slightly higher current month expenses are in Salary and utility costs. Positive net income results for July and August offset September's net loss resulting in net income of \$1,425 for the current fiscal year-to-date.

SCC Balance Sheet

SCC's operating cash is \$9,265 or \$2,843 lower than August. Accounts Receivable is lower by \$330 and fixed assets are \$589 higher reflecting the purchase of a new refrigerator. All other assets and liabilities remain unchanged.

SILVERADO CHILDREN'S CENTER

Monthly Statistics

November 2016

Total licensed Capacity- 62	Previous Month September	Current Month October
Total number enrolled	30	30
Two's (Seedlings)	7	7
Three's (Acorns)	10	10
Four-Six Years (Pinecones)	13	13
No. of Canyon children enrolled (92676 zip)	9	9
Total days/hours of child care provided:		
Full days- children enrolled	16	16
P/T ½ days- children enrolled	14	14
(*FTE denotes Full-time Equivalent- calculation based on .20 for full day/.15 for ¾ day/ .10 for ½ day)	17.01	16.91
Enrollments	2	
New Enrollments for Fall 2016		
Withdrawals	1	
TOURS	2	
Total number of direct Teaching staff used: (not including Director)	6	
Full-time (30+ hours)	2	2
Part-time (less than 30)	4	4
Temporary/contract		
STAFF IN SERVICE PROFESSIONAL DEVELOPMENT:		
UPCOMING PROFESSIONAL DEVELOPMENT		
FACILITY UPKEEP/REPAIRS needed:		
FUNDRAISING PROPOSED/PLANNED/RESULTS:		

November __, 2016

The Honorable Ed Royce
U.S. House of Representatives
210 West Birch Street, Suite 201
Brea, CA 92821

Re: The proposed Santa Ana Mountains to Sea National Monument

Dear Congressman Royce:

We, the undersigned organizations and individuals, were pleased to learn that you are crafting legislation that would designate about 100,000 acres of open space in Orange County as a national monument, including Crystal Cove State Park, Upper Newport Bay, Buck Gully Reserve, and about 46,000 acres (about one-third) of the Trabuco Ranger District of the Cleveland National Forest (CNF). While we welcome this visionary proposal, we urge you to include more of the CNF's Trabuco Ranger District and any additional public, state, local, or private entities with lands on both sides of the Santa Ana Mountains that are voluntarily willing to be included. This would allow important wildlife corridors to be included in the monument, such as the Coast to Cleveland Wildlife Corridor. By expanding your proposal to include the rest of the Santa Ana Mountains and important abutting lands, you will win not only our strong and enthusiastic support for your legislation, but the backing of many other local residents, businesses, elected officials and recreation and conservation groups as well.

Local residents have worked for more than seven years to try to have a majority of the Santa Ana range designated as a national monument. While many expressed their support for this national monument, there was not an organized campaign to turn the desire for a national monument into proposed legislation. However, that is now changing. We would be eager to work with you and your staff to draft this expanded proposal and to begin garnering the support in both Riverside and Orange counties that will be necessary for Congress to pass it.

Creating a national monument for the *entire* Santa Ana range will:

- Highlight to the public the varied recreational opportunities that can be experienced throughout the area, including hiking, camping, fishing, hang gliding, parasailing, canyoneering, rock climbing, mountain biking, and horseback riding, thus increasing local tourism and boosting the local economy;
- Protect the Santa Ana River and its tributaries, Aliso Creek, Newport Bay, San Juan Creek, San Mateo Creek and Santa Margarita River watersheds;
- Preserve important native plant communities such as intact chaparral ecosystems and oak woodlands;

- Help maintain the region's rich diversity of plant and animal species, including many of the 22 endangered plant and animal species found in the Cleveland National Forest;
- Protect countless Native American cultural resources ranging from bedrock mortars to ceremonial and village sites;
- Preserve a number of key historic sites, including adobe structures from the 1840s in the Santa Rosa Plateau Ecological Reserve, the "bandit hideout" at Flores Peak, the mining boom town sites of Carbondale and Silverado, and the home of the Polish actress Helena Modjeska; and
- Expand and strengthen the theme of cooperative conservation that is so central to your current draft legislation.

We would welcome an opportunity to meet with you and your staff to discuss our proposal in more detail and, hopefully, how we can work together to assist you in building local support for your visionary bill. In the meantime, if you have any questions or comments, please contact Linda Castro of CalWild at lcastro@calwild.org or at (760) 221-4895.

Sincerely,