



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**SMRPD REGULAR MEETING
Tuesday, July 19, 2016 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676**

Board of Directors

Kevin Topp:	President
Deborah Johnson:	Vice President
Chay Peterson:	Director
Phil McWilliams:	Treasurer
John Olson:	Secretary

Staff

Laurie Briggs:	SCC Administrator
Cressa Cruzan:	Administrator
Steve Reighart:	Caretaker
Meghan Warner:	Bookkeeper

MINUTES (REVISED 11/15/16)

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:40 p.m. by Director Topp, the SMRPD President.

ROLL CALL

Directors Kevin Topp, John Olson and Phil McWilliams were present at the outset, and Chay Peterson and Deborah Johnson arrived while the meeting was in progress. Caretaker Steve Reighart and SCC Director Laurie Briggs were also present.

PUBLIC ATTENDANCE

Zach Dupre, Steve Duff, Denise Ater, and Fran Williams.

CONSENT CALENDAR

1ST ACTION: Director Topp made a motion to approve and file the Minutes of the Regular Meeting on May 24, 2016. Director Olson seconded. Directors unanimously approved the Minutes.

2ND ACTION: Director McWilliams made a motion to support Bill Nelson as the CSDA Board member, and Director Topp seconded this motion. All directors voted Aye.

TREASURER'S REPORT

Director McWilliams reported on the SMRPD's May income and expenses, as well as the income and expenses of the Silverado Children's Center, which are filed with these minutes.

3RD ACTION: Director McWilliams made a motion to approve the Treasurer's May report and financials. Director Topp seconded. All Directors voted Aye.

4TH ACTION: Director McWilliams made a motion to accept the proposed 2016-2017 Fiscal Budget, and Director Topp seconded this motion. All Directors voted Aye.

OTHER DISTRICT BUSINESS

5th ACTION: Director Olson made a motion to adopt Resolution 2016-2 as the Conflict of Interest Code for SMRPD, and Director McWilliams seconded this motion. All Directors voted Aye.

Director Topp noted that for reasons previously explained, the SMRPD meetings would be held on the third Tuesday of each month.

Director Olson updated the Board on the proposed sublease with Verizon of a small area of the Children's Center parking lot area for equipment storage. SMRPD is still waiting for comments from OC Parks.

SILVERADO CHILDREN'S CENTER OVERSIGHT COMMITTEE:

Laurie Briggs presented the Children's Center monthly report, and informed the Board that for the summer program 16 children were enrolled, with the month of August well subscribed.

FACILITIES COMMITTEE

Directors Topp and McWilliams reported on facilities and repairs, including discussions of the deterioration of the rotting wood structure in front of the buildings at the Silverado Community Center. Director Topp stated that the rot had progressed too much to repair and would likely have to be replaced at a later date. Director Topp and Caretaker Reighart also discussed the adequacy of the electrical system for the stage at the Silverado Community Center, noting that the system now supported two 20 amp sources of power, which should be adequate for current intended use. Director Topp clarified that no one was shocked from prior usage, but that the GFI was tripped, probably from a defective piece of equipment brought onsite by non-SMRPD personnel.

6th ACTION: Fran Williams requested that SMRPD allow ICL use of the Silverado Community Center for April 7, 8 & 9 for the annual swap meet, and waive any fees for usage of the center for this public event. Director Topp made a motion to approve same, and Director Peterson seconded. All Directors voted Aye.

RECREATION COMMITTEE

Directors Topp presented \$204 in donation money from vaccination for pets event, and reported considerable attendance from this event. Director Topp updated the Board on the Summer Concert event, including successful efforts to obtain a permit to serve food for the series in an effort to raise money for SMRPD and also to keep prices to a minimum for attendees. The Board also discussed a possible dog training event that might be held in the future, which Director Topp is investigating.

7th ACTION: Denise Ater requested that SMRPD allow use of the Silverado Community Center for the annual July 4 celebration, to waive any fees for usage of the center for this public event, and that SMRPD provide \$225 for purchase of food for this patriotic event. Director Topp made a motion to approve same, and Director Olson seconded. All Directors voted Aye.

FUNDRAISING COMMITTEE

1st ACTION: Director Johnson motioned to give \$1952.33 of the Chili Cook Off proceeds (total \$2,962.33) to the Silverado Children's Center. Director Topp seconded. All Directors voted Aye.

ADJOURNMENT

The meeting adjourned at 8:10 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Rd at 6:30 PM on Tuesday, July 19, 2016.

SMRPD Treasurer's Report

Fiscal Year End Financial Statements as of June 30, 2016 (Revised)

The post-audit, revised fiscal year end financial statements were distributed to the board members on Saturday, October 1, 2016. The following is a summary of the revised financial reports.

SMRPD Profit & Loss Statement

Total tax income for 2016 is \$105,262, the highest the district has seen in three years with supplemental tax income representing 76% of that total. Page 2 of this report is a five-year tax revenue chart showing how SMRPD's tax revenue breaks down between normal property taxes and supplemental tax assessments. The chart helps illustrate that SMRPD's property tax allocations have remained fairly stable while supplemental taxes vary widely from year-to-year primarily from new construction in the area.

Total income for the month is \$10,556, which includes \$9,196 in taxes and interest, \$1,225 for recreation and rentals and \$135 donations. Page 3 of this report is a five-year non-tax revenue chart comparing the various revenue categories. The year to date income of \$121,812 breaks down as follows:

- \$105,262 tax and tax related revenue
- \$7,776 facility rentals and program fees
- \$1,295 donations/gifts
- \$5,192 fundraisers
- \$1,326 interest
- \$960 misc/other

Year to date expenses are \$106,752 resulting in a final year-end net income (for the first time in three years) of \$15,060. Page 4 of this report is a five-year expense chart comparing expenses in five major categories.

SMRPD Balance Sheet

Our cash position is \$286,108, \$11.6k lower than last month reflecting June's net loss results. All other assets and liabilities remain unchanged from May.

SCC Profit & Loss Statement

SCC received \$4,183 in donations from the SMRPD chili cook-off. Current month tuition and registration fees are \$10,877. Tuition and Program fees continue trending slightly up. June ended with net ordinary income (excluding depreciation) of \$3,215 reflecting the one-time donation income combined with slightly lower expenses for the month.

The year-to-date Total Income of \$143,530 breaks down as follows:

- \$126,530 Tuition and Other Program fees (88%)
- \$17,000 Donations and Fundraisers (12%)

Year-to-date expenses are \$141,837 resulting in net ordinary income of \$1,693, a significant improvement from last year's net loss of \$29,596.

SCC Balance Sheet

SCC's operating cash is \$10,527 which is \$6,747 higher than May.

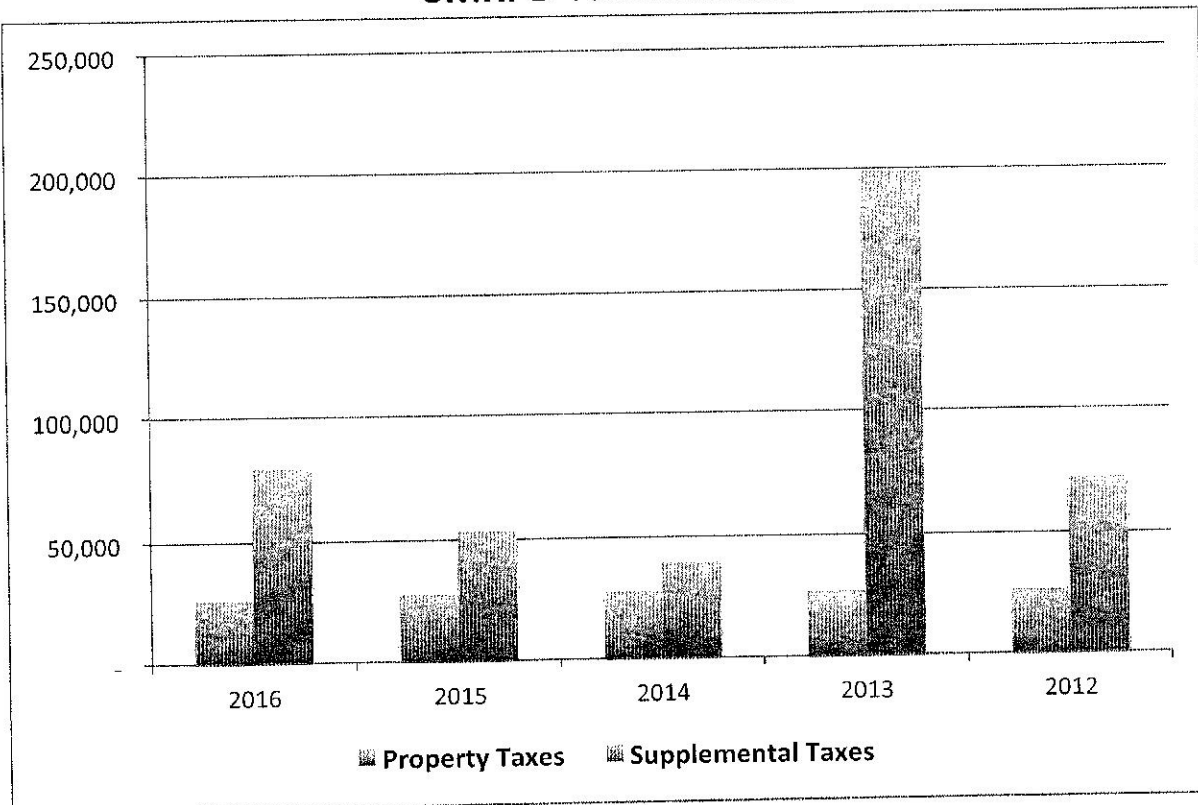
SMRPD TAX REVENUE *- Revised*

	2016	2015	2014	2013	2012
6000 Development fee	8,400.00				
6210 Property taxes-secured	24,909.55	26,502.18	26,536.92	25,669.69	25,369.24
6220 Property taxes-unsecured	788.01	957.81	925.93	900.31	953.23
6280 Supplemental-curr	593.43	19.13	18.00	13.02	19.23
6290 Supplemental-other	69,586.90	714.16	596.55	326.86	115.99
6300 Supplemental-prior	14.49	52,310.83	38,384.19	197,951.74	36,076.64
6540 Taxes penalties	4.38	8.58	8.99	27.36	32.75
6690 State-tax relief	163.12	4.68	4.41	13.79	14.47
6970 State-other	211.50	186.78	199.14	206.26	213.20
7120 In-Lieu Taxes-Other	-	-	-	-	35,345.61
7680 6-mo Expired checks	591.00				
	105,262.38	80,704.15	66,674.13	225,109.03	98,140.36

Tax Revenues organized into Charted Categories

Property taxes (6210,6220)	25,697.56	27,459.99	27,462.85	26,570.00	26,322.47
Supplemental taxes	79,564.82	53,244.16	39,211.28	198,539.03	71,817.89
	105,262.38	80,704.15	66,674.13	225,109.03	98,140.36

SMRPD Tax Revenue



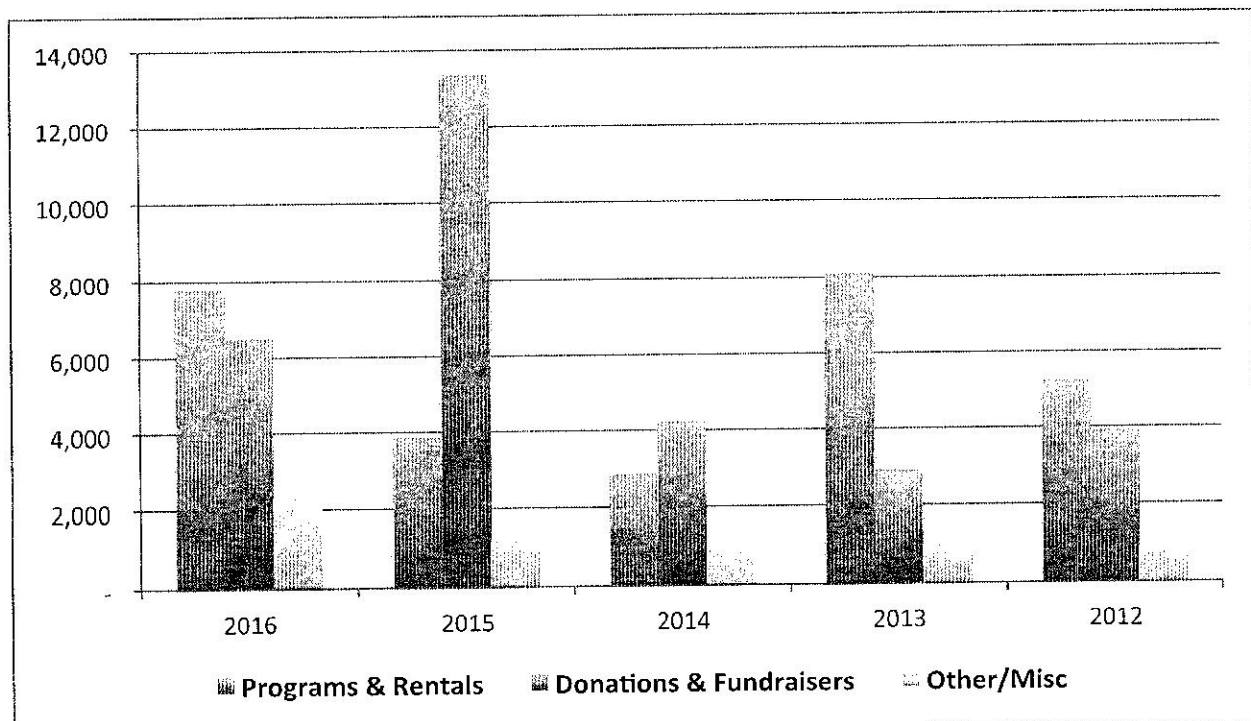
SMRPD REVENUE - Non Tax Related

	2016	2015	2014	2013	2012
Recreation Program Income	4,116.87	806.70	-0-	4,253.00	2,707.00
Rents & Concessions	3,659.00	3,076.12	2,882.29	3,838.36	2,511.64
Donations/Gifts	1,295.00	570.00	-0-	100.00	1,770.00
Fundraisers	5,192.28	12,761.45	4,217.00	2,849.00	2,139.29
Interest	1,325.75	1,025.41	841.36	480.06	524.63
Misc/other	960.34	152.53	50.00	519.72	250.00
	16,549.24	18,392.21	7,990.65	12,040.14	9,902.56
Total Revenue	121,811.62	99,096.36	74,664.78	237,149.17	108,042.92

Non-Tax Revenues organized into Charted Categories

Programs & Rentals	7,775.87	3,882.82	2,882.29	8,091.36	5,218.64
Donations & Fundraisers	6,487.28	13,331.45	4,217.00	2,949.00	3,909.29
Other/Misc	2,286.09	1,177.94	891.36	999.78	774.63
	16,549.24	18,392.21	7,990.65	12,040.14	9,902.56

SMRPD Revenue - Non Tax Related



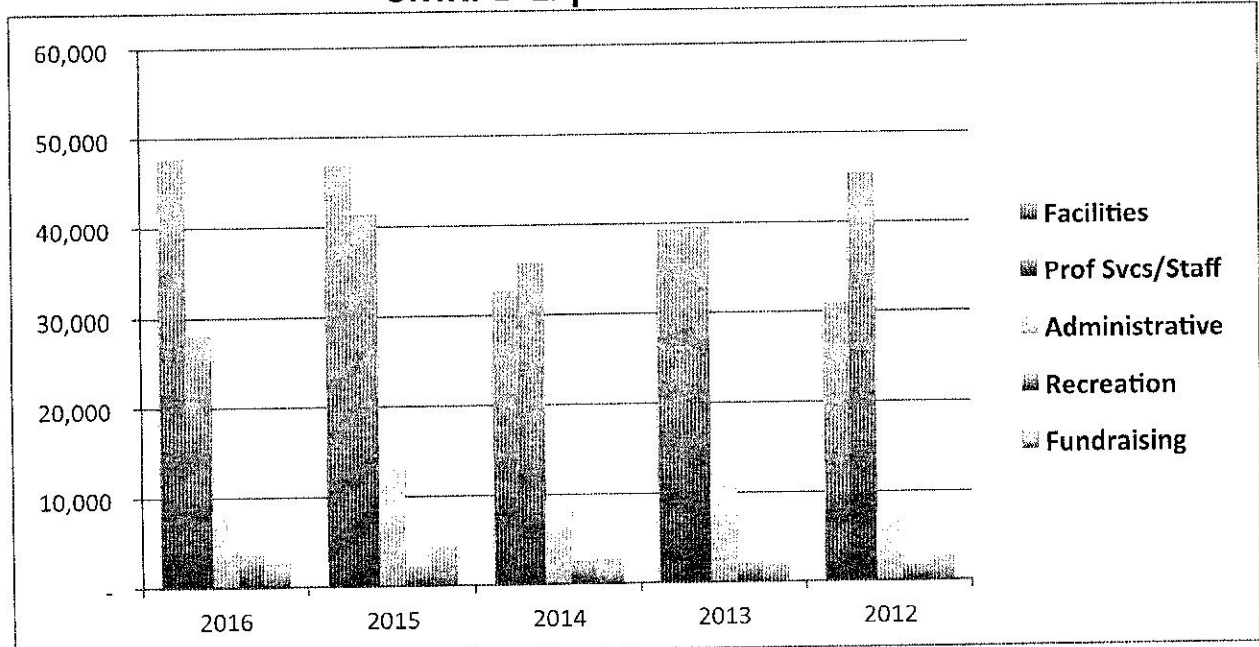
SMRPD Expenses

	2016	2015	2014	2013	2012
Building maint/Imprv	35,786.39	30,814.19	18,162.22	17,391.35	16,441.47
Salaries/Prof svcs	28,039.76	41,390.72	35,764.49	39,530.11	45,362.49
Utilities (incl phone)	11,963.65	16,053.05	14,403.78	21,856.38	14,378.52
Insurance	5,116.00	5,440.00	5,083.00	5,331.70	4,234.00
Recreation	3,576.75	2,075.20	2,500.04	2,026.24	1,650.00
Office/Admin	3,352.43	8,493.61	4,227.42	5,297.06	3,171.54
Fundraising	2,589.95	4,258.88	2,664.05	2,277.61	2,601.49
Normalized Expenses	90,424.93	108,525.65	82,805.00	93,710.45	87,839.51
Est Ins proceeds (incl in Bldg)				(74,394.95)	(49,138.87)
Capital Expenditures	6,670.98			31,400.36	
County Reimbursable Exp		(1,380.51)	(1,677.06)	(302.98)	57,081.91
Donations distributed	9,655.62	2,500.00			
Actual Expenses	106,751.53	109,645.14	81,127.94	50,412.88	95,782.55

SMRPD Normalized Expenses organized into Charted Categories

Facilities	47,750.04	46,867.24	32,566.00	39,247.73	30,819.99
Prof Svcs/Staff	28,039.76	41,390.72	35,764.49	39,530.11	45,362.49
Administrative	8,468.43	13,933.61	9,310.42	10,628.76	7,405.54
Recreation	3,576.75	2,075.20	2,500.04	2,026.24	1,650.00
Fundraising	2,589.95	4,258.88	2,664.05	2,277.61	2,601.49
Total	90,424.93	108,525.65	82,805.00	93,710.45	87,839.51

SMRPD Expenses



Note: Non-ordinary expenses were removed to normalize trends

SILVERADO CHILDREN'S CENTER
Monthly Statistics

July 2016

Total licensed Capacity- 62	Previous Month May	Current Month June
Total number enrolled	25	26
Two's (Seedlings)	7	9
Three's (Acorns)	9	7
Four-Six Years (Pinecones)	9	10
	-	
No. of Canyon children enrolled (92676 zip)	10	10
Total days/hours of child care provided:		
Full days- children enrolled	14	15
P/T ¾ days- children enrolled	2	1
P/T ½ days- children enrolled	9	6
(*FTE denotes Full-time Equivalent- calculation based on .20 for full day/.15 for ¾ day/ .10 for ½ day)	14.09	
Enrollments	0	1
New Enrollments for Fall 2016	2	2
Withdrawals	0	0
TOURS	2	2
total number of direct Teaching staff used: (not including Director)	3	3
Full-time (30+ hours)	3	3
Part-time (less than 30)		
Temporary/contract		
STAFF IN SERVICE PROFESSIONAL DEVELOPMENT:		
UPCOMING PROFESSIONAL DEVELOPMENT NAEYC (National Association for the Education of Young Children) National Conference on LA November 2-5		
FACILITY UPKEEP/REPAIRS needed: Siding on building		
FUNDRAISING PROPOSED/PLANNED/RESULTS:		

2016 Program	Last	First	Contract	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
RECREATION PROGRAM																
Gentle Yoga Stretch	Balalis	Jennifer					265.72	DONE								265.72
Zumba Fitness!	Croissant	Dawn	4/1/2016	604.25		75.00	77.50					92.50			57.50	906.75
AA Meetings	Meadows	Lora	4/30/2017	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	45.00		45.00	225.00
Discover Yoga	Taylor	Christine	3/30/2017	49.00	58.00	46.00	46.00	40.00	37.00		60.00		37.00	40.00	40.00	453.00
Tai Chi	Salat	John	4/15/2017	43.20	66.00	0.00	73.20	118.80					115.20		97.20	513.60
Level 1 Yoga	Trumpfeller	Linda	9/30/2016					153.90	221.40	114.30	152.40	198.00	147.60		328.2	1315.80
Dance Conditioning	Whitfield	Sheryl	4/20/2016				6.00				6.00		Done			12.00
Silent Meditation	Voehl	Maureen	2/15/2017	Free												0.00
Pilates	Reeves	Geron	10/1/2016	Free												0.00
SUBTOTAL				711.45	139.00	136.00	483.42	327.70	273.40	129.30	233.40	305.50	344.80	40.00	567.90	3,691.87
RENTALS																
County of Orange	Polling Place															
ICL	Sarkissian	Geoffrey	12/31/16													
Barefoot Vet	Boldrick	Lorrie	4/1/2017	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00				225.00
Recycling		Scott	12/31/16	16.00												16.00
Bible Study	Mylem	Bev	5/1/2017	40.00		27.00	23.00	30.00	15.00	30.00	30.00	30.00	30.00		60.00	315.00
Chili Cook Off	Peterson	Chay										200.00	470.00	410.00		1,080.00
Summer Concert Series														276.16		276.16
Rattlesnake Aversion	Topp	Kevin										875.00	750.00			1,625.00
OTHER	Peterson	Chay		780.00		95.00	50.00	90.00	30.00	0.00	340.00	300.00	50.00		170.00	1,905.00
SUBTOTAL	Misc			861.00	580.00	147.00	98.00	145.00	70.00	55.00	395.00	1430.00	1300.00	686.16	230.00	5,997.16

Yappy Hour

Tuesday, July 25, 2018 6:00-7:00pm

Silverado Community Center

27543 Silverado Canyon Rd, Silverado, CA 92675

Come join us for a barkin' good time discussing all the doggone things on your mind...relating to your dog, of course!

All dogs must be leashed and dog + people friendly. Refreshments provided.

Agenda:

- Intro of Tara Reynaud, KPA CTP
- Background on Positive Reinforcement training and why it is the BEST way to train
- Different strokes for different folks – Goal setting – What do you want from your training?

Class Offerings Discussed

- Puppy Start Right Preschool
- Basic Manners - Whadda Good Dog!
- Senior Spot - You CAN teach an old dog new tricks!
- Dog Safe Children
- Demo of Clicker Training
- Questions and Answer session

Tara Reynaud,
KPA CTP

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