



Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, OCTOBER 26, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the September 28, 2010 Regular Board Meeting, and Correspondence.

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. PAYMENT OF DISTRICT BILLS

A2: Transmittal 10-10A for Directors' compensation for Board Meeting of September 28, 2010, \$200.00 total

A3: Transmittal 10-10B, District Bills, \$7,178.18 total

A4: Transmittal 10-10C, Utility Bills and Reimbursements, \$2,296.88 total

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. GRANTS ADMINISTRATOR'S REPORT

IX. OTHER DISTRICT BUSINESS

(A) **PUBLIC HEARING ON SMRPD FY 2010-2011 FINAL BUDGET:**

- (1) The Secretary of the Board shall announce that "Now is the time for all who wish to speak regarding the SMRPD FY 2010-2011 Final Budget to come forward and be heard."
- (2) The Board shall accept all public input and then consider any modifications to the Budget. Following these deliberations the chair will call for a motion to vote on adoption of the Budget.
- (3) **A5: RESOLUTION 102610-1** - To adopt the SMRPD FY2010-2011 Final Budget. The Administrative Assistant shall conduct a Roll Call Vote of the Board.

(B) **A6:** Vote on recommendations for three appointees to the SMRPD Board of Directors to forward to the OC Registrar of Voters prior to Nov. 1, 2010.

(C) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2**

members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Evans (2) Director Hunt (3) Director Levy
- (4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on November 25, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



NOTICE OF MEETING CANCELLATION

The SMRPD Special Board Meeting of October 20, 2010 (see Agenda on following page) was adjourned to Friday, October 22, 2010 at 6PM at the Silverado Community Center, pending a ruling on a procedural issue. Since that information has not been received, the Adjourned Special Board Meeting is hereby cancelled, and the subject of the Special Board Meeting will be addressed at the Regular Board Meeting of October 26, 2010.

Bob Hunt, SMRPD Board President

A handwritten signature in blue ink that reads "Robert Hunt". The signature is written in a cursive style with a large initial "R".



**BY ORDER OF THE BOARD OF DIRECTORS
THIS MEETING HAS BEEN ADJOURNED TO:
FRIDAY, OCTOBER 22, 2010 AT 6:00 PM
At this same location, as indicated below**

Tricia Evans, Secretary 10/22/10, 6:30 PM

(Notice of Adjournment Posted By, Date and Time in accordance with Calif. Govt. Code Section 54955)

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, OCTOBER 20, 2010 AT 6:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
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I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. OTHER DISTRICT BUSINESS

(A) **A1:** Respond to Registrar of Voters letter requesting Board recommendations for three appointees to the SMRPD Board of Directors. Response is required no later than Monday, October 25, 2010.

V. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on October 26, 2010.



REGISTRAR OF VOTERS
1300 South Grand Avenue, Bldg. C
Santa Ana, California 92705
(714) 567-7600
TDD (714) 567-7608
FAX (714) 567-7627
www.ocvote.com

NEAL KELLEY
Registrar of Voters

Mailing Address:
P.O. Box 11298
Santa Ana, California 92711

September 27, 2010

Mr. Robert Hunt
Silverado-Modjeska Recreation and Park District
POB 8
Silverado, CA 92676

Dear Mr. Hunt:

July 12, 2010 through August 6, 2010 was the Candidate Filing period for the November 2, 2010 General Election. During that time, no one filed a Declaration of Candidacy for three full-term elective offices of Silverado-Modjeska Recreation and Park District Director.

Elections Code § 10515(b) states that "if no person has filed a Declaration of Candidacy for any office, the supervising authority shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve exactly as if elected at a general district election for the office".

I ask that your Board of Directors make recommendations for appointment by the Orange County Board of Supervisors. Please submit a letter notifying me of these recommendations no later than October 25, 2010. Biographical information on these individuals must be included with the letter. I will be certifying the election no later than November 30, 2010. The Orange County Board of Supervisors will receive and file the certification document and will take action on your recommendations at their December 7, 2010 Board meeting. I will notify you of their decision.

If you need any additional information, please contact Kay Cotton, Candidate and Voter Services Manager, at kay.cotton@rov.ocgov.com or (714) 567-5159.

Sincerely,

A handwritten signature in black ink, appearing to read "Neal Kelley", is written over the typed name.

Neal Kelley
Registrar of Voters



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 28, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Marty Weel - Director
Brett Peterson - Treasurer
Mark Levy - Secretary
Tricia Evans - Director

STAFF

Aimee Bryer - SCC Director
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MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:14 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Evans, Peterson, Levy, Grants Admin. McWilliams, Silverado Children's Center Director Bryer, Caretaker Reighart, and Admin. Assist. Mileham were present.

PUBLIC ATTENDANCE

Dick Ertman, Dennis McHale, Chay Peterson, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

CONSENT CALENDAR

The Directors reviewed the financial audit reports received from Richard Hale.

1st ACTION: Director Levy moved to accept and file the Minutes of the Regular Board meeting of August 24, 2010 and Correspondence. Director Evans seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Evans moved to approve payment of Transmittal 09-10A for Directors compensation for the Board Meeting of July 27, 2010, \$200 total. Director Levy seconded. Unanimously approved.

3rd ACTION: Director Levy moved to approve payment of Transmittal 09-10B, District Bills for \$6,508.75 total. Director Evans seconded. Unanimously approved.

4th ACTION: Director Levy moved to approve payment of Transmittal 09-10C, Utility Bills and Reimbursements, \$713.90 total. Director Evans seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board financials to review. There are 30 children enrolled now, which is better than last year. The Canyons Conservation Fund gave \$1,000 to the Center and some proceeds from the Silverado Fair will be given to them as well. A grant meeting was held on Sept 16th. Ms Bryer made an outline of the grants for which they will apply. The Advisory committee is starting up again. A Parent Work day is coming up. Some of the Center's needs are, corral siding, sidewalk and asphalt repairs.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams said the CSI rebate has arrived. He is still waiting for two more checks from the Office of Grant Services that should arrive in the next two months. The All Canyons Cleanup event went very well. With help from Supervisor Campbell, Waste Management contributed containers.

OTHER DISTRICT BUSINESS

The Board discussed the Proposed Budget for FY2010-2011 and asked for public comment but none were offered. Director Hunt asked the Board to let him know they spotted a need for any corrections.

5th ACTION: Director Evans made a motion to accept the Proposed Budget for FY2010-2011. Director Peterson seconded. Unanimously approved.

The Board discussed the need to approve a modification to the contract with Shute Mihaly Weinberger LLP to extend the cost cap by an additional \$5000.

6th ACTION: Director Levy moved to approve the \$5000 fee cap increase to cover final pleadings before the California 4th District Court of Appeal. Director Evans seconded. Unanimously approved.

7th ACTION: Director Evans made a motion to add a discussion about Director Hunt's investigation into appointments to the SMRPD Board. Director Peterson seconded. Unanimously approved.

Director Hunt reported that due to the lack of timely filings for the open directors seats, state law requires that the O.C. Board of Supervisors make appointments to fill them. Following a discussion with him earlier this month, a recent phone call from Mike Johnson at Supervisor Campbell's office informed that a letter would be sent to SMRPD by the Registrar of Voters in October asking for the Board's recommendations. Due to the short amount of time to act on this and the lack of community response, District Counsel suggested consideration of reappointing the incumbents which would allow a thorough search for interested replacement candidates from the community. The matter will be addressed at the next regular Board Meeting in October.

DIRECTORS' COMMENTS

Director Evans reported that the new Rec Brochure is almost complete. A family picnic at Madame Modjeska's house is being planned. A home farming class is being offered. Discussed the gopher problems at Silverado Park that are now being reduced by natural predators. There is now a need for a Dance Class instructor.

Director Levy met with John Harris to discuss cleanup locations, maps and community outreach on signage for the Santiago Canyon Road's new Adopt-A-Roadway program. The roadway manual is almost complete. A meeting with Supervisor Campbell will be scheduled.

Director Peterson said he would like to purchase a shed to store Country Fair booths etc. A drinking fountain is needed at the Silverado Community Center.

Dennis McHale presented an award to Directors Hunt and Levy and Scott Breeden from the Tree Huggers Ball folks for their work in cleaning programs for local roadsides. Mr. McHale also gave the Board a copy of *The Transition Handbook* by Rob Hopkins that is guide for achieving energy and other self-sufficiencies for individuals and communities.

ADJOURNMENT

The Meeting was adjourned AT 9:12 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday October 26, 2010.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 10/20/10
REPORT 10-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	9/28/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676		V700	0100	900	\$ -		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	9/28/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	9/28/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	9/28/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 10/20/10
REPORT 10-10B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #8589 INVOICE #8576 INVOICE #CS7902	V700 V700 V700	1400 1400 1400	900 900 900	\$340.00 \$235.00 \$265.00		
					\$840.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #10-135	V700	1900	900	\$275.00		
					\$275.00		
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901-6031	INVOICE DATED:10/05/10	V700	1400	900	\$280.68		
					\$280.68		
VC- RICK HALE, CPA 17502 IRVINE BLVD #F TUSTIN, CA 92780	INVOICE DATED: 09/30/10	V700	1900	900	\$4,000.00		
					\$4,000.00		
VC-6773 LEWIS, BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA ST, SUITE 1200 LOS ANGELES, CA 90012	INVOICE #831669	V700	1900	900	\$200.00		
					\$200.00		
VC-2865 STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #2080 INVOICE #2081 INVOICE #2082 INVOICE #2083	V700 V700 V700 V700	1900 1900 1900 1900	900 900 900 900	\$295.00 \$270.00 \$295.00 \$135.00		
					\$995.00		
VC-4497 PHIL McWILLIAMS 28331 MODJESKA CANYON ROAD MODJESKA, CA 92676	INVOICE DATED: 07/01/10 THRU 08/26/10	V700	1900	900	\$587.50		
					\$587.50		

The claims listed above totaling **\$7,178.18** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 10/20/10
REPORT 10-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1789 PAID TO: JANI-KING INVOICE #LAX10100517 INVOICE #LAX10100508	V700	1400	900	\$212.31		
		V700	1400	900	\$214.62		
					\$426.93		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1790 PAID TO: WASTE MANAGEMENT INVOICE #0055804-2884-4	V700	2800	900	\$219.60		
					\$219.60		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1791 PAID TO: IRWD METER #55418830 09/24/10 METER #51441202 09/24/10 METER #56569388 09/24/10	V700	2800	900	\$23.11		
		V700	2800	900	\$113.72		
		V700	2800	900	\$155.03		
					\$291.86		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1788 PAID TO: SHUTE, MIHALY & WEINBERGER, LLP INVOICE #232137	V700	1900	900	\$398.29		
					\$398.29		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 10/10/10 714-649-2428 10/10/10	V700	702	900	\$42.85		
		V700	702	900	\$29.70		
					\$72.55		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 10/14/10 ACCOUNT #2-32-988-1767	V700	2800	900	\$67.47		
		V700	2800	900	\$820.18		
					\$887.65		

The claims listed above totaling **\$2,296.88** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____