



Agenda Packet

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, APRIL 27, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the Minutes of the March 23, 2010 Regular Board Meeting, and Correspondence.

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 04-10A for Directors' compensation for Board Meeting of March 23, 2010, \$250.00 total

A3: Transmittal 04-10B, District Bills, \$1,342.03 total

A4: Transmittal 04-10C, Utility Bills and Reimbursements, \$1,538.53 total

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VII. GRANTS ADMINISTRATOR'S REPORT

Report status of work completed and in progress, including Solar Panel grant project, and Modjeska drinking fountain installation.

VIII. OTHER DISTRICT BUSINESS

- (A) **A5:** Act on purchase of an outdoor message center (enclosed bulletin board) for the Modjeska Community Center, cost not to exceed \$1,200 plus shipping charges.
- (B) **A6:** Consider proposal to Tucker Wildlife Sanctuary to collaborate on the California Prop. 84 Nature Education Facilities grant. This will require some expense for the time of our Grants Administrator.
- (C) **A7:** Vote on bid by R3 Builders of \$7,975 for Silverado Park restroom work.
- (D) **A8: RESOLUTION 042710-1:** To join with other local groups that may include the Saddleback Canyons Conservancy and the Inter-Canyon League in opening a dialogue with stakeholders to investigate future public uses of the Silverado School Campus if it is not transferred to another school district.
- (E) **A9: RESOLUTION 042710-2:** Reaffirm the selection of Director Evans as the Board's ISDOC Representative effective July 27, 2009, authorized to vote independently for this District in the absence of Board action and direction. Add a selection for the 2010 LAFCO Special District board member election if the Board so desires.
- (F) **CLOSED SESSION: Pursuant to Government Code §54956.9 (a) and (b) – Conference with Legal Counsel:** SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-2008-00087783-CU-WM-CTL.
- (G) **RETURN TO OPEN SESSION:** Announce all reportable items and actions in Closed Session.
- (H) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2** members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 - (1) Director Evans (2) Director Hunt (3) Director Levy
 - (4) Director Peterson (5) Director Weel

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on May 25, 2010.



Advocating Open Space Preservation and Public Trails

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MARCH 23, 2010 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
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MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:00 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Peterson, Evans, Levy, and Weel, Grants Administrator McWilliams, Caretaker Reighart, Children's Center Director Bryer, and Administrative Assistant Mileham were present.

PUBLIC ATTENDANCE

Serrano Water District Board Director Rich Freschi, Mike Colgan, Hank Rodgers, Scott Breeden, Chay Peterson

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

1st Action: Director Hunt made a motion to add to the Agenda, to consider a request to not charge for a meditation event that is going to be held in Modjeska. Director Weel seconded. Unanimously approved.

CONSENT CALENDAR

2nd Action: : Director Evans moved receive and file the Minutes of the Regular Board meeting of February 23, 2010, and correspondence. Director Weel seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

3rd Action: Director Levy moved to pay Transmittal 03-10A, Directors compensation for the Regular Board meeting of February 23, 2010, \$250.00 total. Director Evans seconded. Unanimously approved.

4th Action: Director Evans move to pay Transmittal 03-10B, District Bills, \$ 1,517.72 total. Director Weel seconded. Unanimously approved.

5th Action: Director Peterson moved to pay Transmittal 03-10C, Utility Bills and reimbursements, \$2,039.98 total. Director Evans seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Children's Center Director Bryer presented a financial report to the Board. There were no changes in enrollment this month. Grant opportunities are being sought. Backyard work is complete, the children love it. New grass is going in next month. The Children's Center has been busy promoting the Summer Program. An Open House is being planned. Fundraisers include: Annual Chili Cook Off, June Green Recycle, and a Miniature Golf Tournament. There is \$2,547 in checking, \$6,450 in savings at the present.

CARETAKER AND GRANTS COORDINATOR'S REPORTS

Phil McWilliams will assist the Children's Center in its search for grants.

The Facilities Committee and Grants Coordinator have reviewed bids for the Silverado Community Center kitchen and park restroom refurbishments. They recommended using R3 Builders at a cost of \$14,350 for the kitchen (including granite countertops). The bid of \$7,975 for the restroom will be considered at the April 27th Board Meeting.

6th Action: Director Weel moved to hire R3 Builders for the kitchen remodel at the price of \$14,350. Director Evans seconded. Unanimously approved.

There was a discussion about the lack of sufficient electrical power and outlets. RJ Electric will be contacted for an estimate of the work to upgrade. Progress has been made with the Planning Dept. on the Solar project, waiting for an update. Caretaker Reighart reported that the drinking fountain in Modjeska will cost around \$1,500 for installation, including a small buried gravel strip for drainage into the lawn.

7th Action: Director Hunt made move to hire the Caretaker for installation of the drinking fountain in Modjeska at a cost not to exceed \$1,500. Director Evans seconded. Unanimously approved.

Asphalt repairs and parking lot re-striping are complete.

OTHER DISTRICT BUSINESS

Director Richard Freschi of the Serrano Water District spoke briefly. He is a candidate for the Special District board seat with LAFCO and asked the Board for support. The Board will discuss this matter at the April 27, 2010 meeting.

8th Action: RESOLUTION 092210-1 Director Levy moved to vote on adopting and filing the SMRPD FY2008-2009 Audit, this action to be effective from September 22, 2009. Director Evans seconded. Unanimously approved.

A ROLL CALL VOTE WAS TAKEN --Director Hunt, AYE; Director Evans, AYE; Director Levy, AYE; Director Peterson, AYE; Director Weel AYE.

CLOSED SESSION:

The Board entered into Closed Session at 8:30 PM. **Pursuant to Government Code §54956.9 (a) and (b) – Conference with Legal Counsel:** SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-2008-00087783-CU-WM-CTL, update on proposed legal strategy.

RETURN TO OPEN SESSION

The Board returned to open session at 9:50 PM. There were no actions taken in Closed Session and nothing to report.

DIRECTOR'S COMMENTS:

Director Evans: Would like to get the word out more effectively for hikes using the Register newspaper and the kiosks in the canyons. Shannon Weel has volunteered for the Children's Center Advisory Committee.

Director Hunt: Reported on the ongoing legal case, nothing significant yet.

Director Levy: brought in the appreciation ceremonies picture disc to be put on the SMRPD website.

Director Peterson: Asked if the Board should be more involved in the Black Star Wilderness Park? Director Levy suggested the planners attend a Board meeting to answer questions.

Director Weel: The Modjeska Community Center's cleanup went very well.

ADJOURNMENT:

The meeting was adjourned at 9:15 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday, April 27, 2010.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 04/21/10
REPORT 04-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	3/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	3/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	3/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	3/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	3/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 4/21/10
REPORT 04-10B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #7695	V700	1400	900	\$340.00		
	INVOICE #7682	V700	1400	900	\$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #10-45	V700	1900	900	\$250.00		
					\$250.00		
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901-6031	INVOICE DATED: 04/05/10	V700	1400	900	\$442.03		
					\$442.03		
VC-2865 STEVE REIGHART 28291 HILLTOP DRIVE MODJESKA, CA 92676	INVOICE #2067	V700	1900	900	\$75.00		
					\$75.00		
					\$0.00		

The claims listed above totaling **\$1,342.03** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 4/21/10
REPORT 04-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1728 PAID TO: JANI-KING						
	INVOICE #LAX04100553 INVOICE #LAX04100542	V700 V700	1400 1400	900 900	\$210.00 \$210.00		
					\$420.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1730 PAID TO: WASTE MANAGEMENT						
	INVOICE #0054743-2884-5	V700	2800	900	\$159.14		
					\$159.14		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1729 PAID TO: IRWD						
	METER #55418830 03/23/10 METER #51441202 03/23/10 METER #56569388 03/24/10	V700 V700 V700	2800 2800 2800	900 900 900	\$18.44 \$49.06 \$58.02		
					\$125.52		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T						
	714-649-2850 04/10/10 714-649-2428 04/10/10	V700 V700	702 702	900 900	\$41.76 \$30.06		
					\$71.82		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1732 PAID TO: SCE						
	INVOICE DATED: 04/13/10	V700	2800	900	\$617.83		
					\$617.83		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1731 PAID TO: WASTE MANAGEMENT						
	INVOICE #0290635-2884-7	V700	2800	900	\$144.22		
					\$144.22		
					\$0.00		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$1,538.53** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____