



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**SMRPD REGULAR MEETING**  
**Tuesday December 21<sup>st</sup>, 2021 at 6:30 pm**  
**Silverado Community Center**  
**27641 Silverado Canyon Road**

**Board of Directors**

**Isabell Kerins: President**  
**Julie "Rusty" Morris: Vice-President**  
**Michele Agopian: Secretary**  
**Stephanie Bailey: Treasurer**  
**Kevin Topp: Director**

**Staff**

**Laurie Briggs: SCC Administrator**  
**Administrator**  
**Steve Reighart: Caretaker**  
**Stephanie Dodge: Bookkeeper**

## **AGENDA**

**NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM UNTIL FURTHER NOTICE**  
[ZOOM LINK](#)

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

**Comments on Agenda items:** Comments concerning matters on the Agenda will be heard at the time the matter is considered.

**Comments on non-Agenda items:** Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD. Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CONSENT CALENDAR – Michele Agopian**
  - a. Action Item #1: Approve and file minutes of the SMRPD Board Meetings dated October 26<sup>th</sup> and November 16<sup>th</sup>, 2021 and Emergency Meeting dated December 17<sup>th</sup>, 2021**
- IV. FINANCE COMMITTEE – Stephanie Bailey**
  - a. Action Item #2: Approve and file Treasurer's Report of SMRPD October 2021 and November 2021 and SCC October 2021 and November 2021 Financials**
- V. TREASURER'S REPORT – Stephanie Bailey**
- VI. OTHER DISTRICT BUSINESS**

*(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)*

- a. Board Elections
  - i. Per SMRPD Handbook - **Officers:** On an annual basis at the first meeting in December, the Board shall elect new officers. The Board members shall rotate positions of President, Vice-President, Treasurer, Secretary, and unassigned Director. No member shall hold a single position for more than one year without a majority vote of the Board.

Majority vote means the vote of a majority of the members of the Board or three members of a five-person Board (*Public Resources Code Section 5784.13*).

- b. Ad Hoc Committee on Bond Fire – Update – Isabell Kerins
- c. Ad Hoc Committee – Grants
  - i. Per Capita Grant – Isabell Kerins
  - ii. Covid Grant – Stephanie Bailey
- d. Administrator Job Opening Update – Isabell Kerins
- e. Blood Drives – Rusty Morris
  - i. 12/21 – 10:30 to 4:30 – Free t-shirt
- f. Community Discussion – Rich Pfeiffer
- g. Rental Request
  - i. Private Events 12/17 and 12/25
- h. Rental Policy– Isabell Kerins
  - i. Community Center and Park Policy and Use Fees
    - 1. **Action Item #3: Approve revised Community Center and Park Policy and Use Fees**
  - ii. Use Application For Wedding or Large Special Event at Silverado Park
    - 1. **Action Item #4: Approve revised Use Application for Wedding or Large Special Event at Silverado Park**
  - iii. Special Event Wavier Discussion
    - 1. **Action Item #5: Approve Special Event Waiver**

**VII. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins**

- a. Report and updates on facilities and enrollments
- b. Report on Friends of Silverado Children’s Center 501c(3)
- c. Covid Policy
  - i. **Action Item #6: Approve Silverado Children’s Center COVID Policy**

**VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE**

**IX. RECREATION COMMITTEE**

**X. FUNDRAISING COMMITTEE**

- a. Flea Market – Isabell Kerins
  - i. 12/18 Flea Market

**XI. COMMUNICATIONS COMMITTEE**

- a. Report from Communications Committee – Kevin Topp

**XII. OPEN SPACE AND TRAILS COMMITTEE**

- a. Report on Open Space and Trails Committee – Kevin Topp

**XIII. PUBLIC COMMENTS**

**XIV. BOARD COMMENTS**

**XV. CLOSED SESSION:**

**XVI. REAL PROPERTY NEGOTIATIONS – PURSUANT TO GOVT. CODE SECTION 54956.8**

a. Conference with Real Property Negotiators APN of the Hub Tower. District Negotiators: Isabell Kerins and Kevin Topp. Negotiating with Robert Ballmaier. Under negotiation: Price and terms of amendment

CONFERENCE WITH LABOR NEGOTIATORS. Negotiating for the District: Isabell Kerins. Negotiating with: Unrepresented Employees.

**XVII. ADJOURNMENT**

**XVIII. The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, January 18st, 2022 at the Silverado Community Center and by Zoom link posted at [SMRPD.org](http://SMRPD.org).**