



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday September 17th, 2021 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Isabell Kerins: President
Julie "Rusty" Morris: Vice-President
Michele Agopian: Secretary
Stephanie Bailey: Treasurer
Kevin Topp: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Stephanie Dodge: Bookkeeper

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM UNTIL FURTHER NOTICE
[ZOOM LINK](#)

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CONSENT CALENDAR – Michele Agopian**
 - a. Action Item #1: Approve and file minutes of the SMRPD Board Meeting dated August 2021**
- IV. FINANCE COMMITTEE – Stephanie Bailey**
 - a. Action Item #2: Approve and file Treasurer's Report of SMRPD and SCC for August 2021**
- V. TREASURER'S REPORT – Stephanie Bailey**
- VI. OTHER DISTRICT BUSINESS**

(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)

- a. Survey– Isabell Kerins
 - i. Final Results
- b. Ad Hoc Committee for Inter-Canyon Clean-up Day 9/18/2021 – Isabell Kerins
- c. Ad Hoc Committee – Grants – Isabell Kerins
 - i. Action Item #3: Resolution #9172021-1 – Resolution Approving Applications for Per Capita Grant Funds**
- d. Employee Checklist – Isabell Kerins
 - i. Policy
 - ii. Action Item #4: Resolution #9172021-2 Employee Checklist**
- e. Document Updates – Isabell Kerins
 - i. Reimbursement Form
 - ii. Check Request

- f. Employee Documents and Sexual Harassment Training Update – Isabell Kerins
 - g. Capri – Required document updates – Isabell Kerins
 - i. Instructor Waiver
 - h. Blood Drives
 - i. 9/15 – 12 to 7 – Results – Rusty Morris
 - ii. 12/21 – 10:30 to 4:30 – Free t-shirt
 - i. Senior Services – Isabell Kerins
 - j. Special Events
- VII. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins**
- a. Report and updates on facilities and enrollments
 - b. Report on Friends of Silverado Children’s Center 501c(3)
 - c. Follow up to Canyon Beat article
- VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE**
- a. Report from Facility and Safety Committee – Michele Agopian
 - b. Discussion Item – Zachary Dupre Concert Venue
 - c. **Action Item #5: Resolution#9172021-3- Dedication of Stage to the Zachary Dupre Concert Venue**
- IX. RECREATION COMMITTEE**
- a. Country Fair 10/9 through 10/10 – Isabell Kerins
 - b. Concert Series and Hamburger Stand
 - i. 9/18 Results – Rusty Morris
 - ii. Check to Tom Carns regarding sound equipment
- X. FUNDRAISING COMMITTEE**
- a. Flea Market – Isabell Kerins
 - i. July and August Update
 - ii. September 25th Event
- XI. COMMUNICATIONS COMMITTEE**
- a. Report from Communications Committee – Kevin Topp
 - b. Email List - Add Rattlesnake Aversion Training contacts – Isabell Kerins
- XII. OPEN SPACE AND TRAILS COMMITTEE**
- a. Report on Open Space and Trails Committee – Kevin Topp
- XIII. PUBLIC COMMENTS**
- XIV. BOARD COMMENTS**
- XV. ADJOURNMENT**
- XVI. The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, October 19th , 2021 at the Silverado Community Center and by Zoom link posted at SMRPD.org.**