



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday, January 19th, 2021 AT 6:30 PM
Silverado Canyon Community Center
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Isabell Kerins: President
Rusty Morris: Vice-President
Michele Agopian: Secretary
Stephanie Bailey: Treasurer
Kevin Topp: Director

Staff

Laurie Briggs: SCC Director
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

SMRPD MINUTES

This document is available in PDF format at <http://smrpd.org>

The meeting was called to order at 6:36 PM by SMRPD Board President Kerins.

ROLL CALL

Directors Isabell Kerins, Kevin Topp, Rusty Morris, Stephanie Bailey, and Michele Agopian were available online.

CONSENT CALENDAR

December Minutes were not available.

FINANCE COMMITTEE

Director Bailey reported that the water leak needs inspection. ATT & Cox bills were very high; ATT should be \$95, SMRPD being charged \$195 which was corrected to the one year contract. Bookkeeping fee's are a lot higher than usual, will be revisited for discussion at later time. There was also a large bill from Specialized Tree Works for \$1,500.

TREASURER'S REPORT – Director Bailey

SMRPD had a net income of \$46,100 for the month of December. Expenses were \$12,332, of which \$1,460 was for landscaping, \$49 for repairs and renovations, \$1,509 for maintenance on buildings and improvements, \$250 for administrative fees, \$1,781 for bookkeeping, \$250 for caretaker, \$30 for website maintenance, \$20 for professional/specialized services, and \$2,331 for professional/specialized services.

Net income for Silverado Children's Center for December is \$5,955. Revenue was \$21,554 consisting of tuition of \$10,580 and CARES Grant of \$10,675. Expenses were \$15,600 of which \$9,227 was for wages. Ideally tuition covers salary and we are a bit short this month, by \$780. This will need to be addressed. Bookkeeping fee is again much higher than usual and will need to be addressed.

1st ACTION: Director Morris makes motions to approve December 2020 financials, 2nd by Director Topp. All present voted aye.

OTHER DISTRICT BUSINESS

Director Kerins presents Resolutions for Workers Compensation Coverage.

2nd ACTION: Director Topp makes motion to pass, approve and adopt RESOLUTION 01192021A Compensation Coverage for Volunteers, 2nd by Director Morris. All present voted aye.

SMRPD Committee Assignments – assigned by Director Kerins

- i. Facilities, Maintenance & Safety – Kevin Topp, Michele Agopian
- ii. Recreation – Isabell Kerins, Michele Agopian
- iii. Silverado Children’s Center Oversight – Isabell Kerins, Rusty Morris
- iv. Open Space – Kevin Topp, Michele Agopian
- v. Finance – Isabell Kerins, Stephanie Bailey
- vi. Website – Kevin Topp, Michele Agopian
- vii. Personnel – Kevin Topp, Rusty Morris
- viii. Fundraising – Isabell Kerins, Kevin Topp

ADHOC COMMITTEE – Bond Fire Emergency Response – Update USDA Grant – County will take lead.

County Assistance – Waste Management; WERT Report released.

Team Rubicon – Three deployments so far; assisted over two dozen residents with a large effort in Williams Canyon at first and then moved to Silverado. SMRPD gave gift of a gas hedger/cutter to Team Rubicon as a thank you for their assistance.

Donation Center – Silverado Community Center has been opened for volunteers to collect various items for families affected by the Bond Fire. They were invited to pick out what they needed.

Patches – Director Kerins requests 250 embroidered patches for volunteers.

3rd ACTION: Director Topp moves to obtain 250 patches in the SMRPD logo for approximately \$2.50 per item, 2nd by Director Bailey. All present voted aye.

4th ACTION: Requested by Director Kerins – SMRPD to cover cost of food for volunteers of \$1,010 until entities who agreed to cover costs is collected, moneys to go to Silverado Café & Silverado Market; Director Topp motioned to approve in lieu of funds and if not collected SMRPD to cover costs, 2nd by Director Bailey. All present voted aye.

Verizon Contract – There have been two Requests for Documents – Director Morris is the lead and is in contact with those that requested documents and will take care of providing same.

Senior Lunch Bunch – Janet Lang, our former organizer, is leaving the position and we are in need of a new person to take over. Director Agopian to contact her and get information on recommendation of who should take over. Senior Lunch Bunch is a group of seniors who come once a week and SMRPD organizes and brings in food from the County, about 12 seniors participate and are provided a meal through Age Well.

SMRPD Handbook Updates – Director Morris to take lead on update with Director Kerins; members to review and provide with updates. Looking to have update by March. Director Agopian can print.

Ethics Class Certificates Collection – Director Kerins requests certificates from all members for filing.

Canyon Coalition – Geoffrey Sarkissian, of ICL, and Director Kerins to work together cohesively on this project; goal is a group consisting of leads from different organizations within the community to deploy during emergency situations.

Card for Meghan Warner – Will be organized by Director Morris.

SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE

Director Kerins updates on facilities and enrollments – There is a drop of three children due to holidays and COVID shut down. Positive is that no canyon children were lost. New children will be joining post-holidays. Remodel of animal pen due to mountain lion attacks. 501c3 almost completed.

Director Topp suggests to recalculate number of students and tuition/registration fees to account for adjusting costs and expenses for SCC sustainability in accordance with Sustainability Resolution.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE

Director Topp reported from Facility and Safety committee

5th ACTION: Director Topp makes motion that tree needs professional pruning at Silverado Park, motion to spend up to \$1,400 to prune and clean up Sycamore tree; 2nd by Director Agopian. All present voted aye.

Director Kerins shares that Team Rubicon and Southern Baptists will be staying in community centers during disaster relief efforts. Director Topp suggest that in the future we will be better at getting the word out for assistance opportunities.

RECREATION COMMITTEE

Director Topp reported on recreation program. – Dec 2020 flea market made \$120.

COMMUNICATIONS COMMITTEE

Director Topp – no updates

OPEN SPACE AND TRAILS COMMITTEE

Director Topp proceeding with looking to get trails cut in the wild parts of Modeska Park for a foot and hiking trail. Possibly get grant for fence around Modjeska Park proper (lower area only).

Director Topp and Steve Reighart to look into SMRPD obtaining Tucker Wildlife.

PUBLIC COMMENTS

Phil McWilliams – Asked if AD Hoc indicated on agenda will be a permanent committee? Asked if activities have pretty much ended? Director Kerins responded that originally the AD Hoc committee was comprised of Director Kerins and Director Agopian, however was revised to Director Topp and efforts are ongoing.

Team Rubicon has received approval from national HQ for further assistance through the rains and wind events. Large bamboo growth has been difficult. Director Kerins has reached out to fish and wildlife for recommendations. Ad Hoc committee is not an ongoing or permanent committee, emergency committee only to deal with after effects of the Bond Fire. We will be compiling all costs of the Bond Fire clean-up to turn over to the lead agency, if applicable, for the USDA grant funds.

Steve Reighart – Met with Joann Hubble and County to remove debris, haybales and rocks

Scott Breedan - Grant conditions for purposes of bringing things up to the level pre-disaster. No improvements are allowed. Director Kerins responded that water main was affected and that road in Williams Canyon was damaged by fire equipment during Bond Fire.

Geoffrey Sarkissian – Grant application asked for specificity.

Director Kerins Response: The way the grant is written local agencies must be partnering sponsor, Grant is primarily for water shed issues; 25% of local agency/volunteer is matched with 75% federal grant. All depends on what can be included in the 25% local portion match. IRWD has a lot of work to do in terms of 25%, as well as utility work on burned power lines and OCPW damaged equipment. This will be included, as well as County clean up efforts. Could be a large opportunity for Silverado area.

Phil McWilliams – Purposes of the grants are for bringing things back to the level at which they were, not improvements.

Director Kerins Response: Bond Fire did compromise Williams Canyon road; fire trucks drove over water main and damaged and compromised the road. Emergency response to protect watermain and upgrade of road is needed to be able to navigate the canyon.

Donation by Greg Bates & Joanna Leatherby of \$200 towards volunteer's food, \$200 to be subtracted from \$1,010.

BOARD COMMENTS

Director Kerins – Appreciation of community, these last fires prove why we have chosen the canyons as our home and the people we have worked with are just amazing. Wanted to say thank you to everyone working together and meeting the needs of our community. It's been humbling for me personally.

Director Agopian – Post Fire PTSD, - <https://www.acesconnection.com/g/california-aces-action/blog/the-long-lasting-mental-health-effects-of-wildfires- outsideonline-com>

For anyone who would like to be contacted for resources please contact the SMRPD.

MEETING ADJOURNED at 7:52 PM.

The next meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, February 16th, 2021 at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, CA.