



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday July 20th, 2021 at 6:30 pm
Silverado Community Center
27641 Silverado Canyon Road

Board of Directors

Isabell Kerins: President
Julie "Rusty" Morris: Vice-President
Michele Agopian: Secretary
Stephanie Bailey: Treasurer
Kevin Topp: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Stephanie Dodge: Bookkeeper

AGENDA

NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM UNTIL FURTHER NOTICE
[ZOOM LINK](#)

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CONSENT CALENDAR – Michele Agopian**
 - a. Action item #1: Approve and file minutes of the SMRPD Board Meetings dated June 2021**
- IV. FINANCE COMMITTEE – Stephanie Bailey**
 - a. Action item #2: Approve and file Treasurer's Report of SMRPD and SCC for June 2021**
- V. TREASURER'S REPORT – Stephanie Bailey**
 - a. Action Item #3: Approve request for distribution of \$100,000 from SMRPD County Checking Account to SMRPD Bank of America checking account**
- VI. OTHER DISTRICT BUSINESS**

(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)

- a. Dropbox Update – Isabell Kerins
 - i. Revise to [OneDrive](#)
 - ii. All documents have been uploaded and organized
 - iii. Public document process discussion
- b. SMRPD – Goals– Isabell Kerins
 - i. Final request for input
 - ii. Action Item #3: [Resolution #7202021-1 – SMRPD Goals](#)
- c. [Survey](#) – Isabell Kerins
 - i. Request for additional questions
 - ii. Launch date ASAP
- d. Hot Lunch Program Update – Isabell Kerins
 - i. Will commence mid-[August 2021](#)

- e. Ad Hoc Committee – Canyon Emergency Preparedness Update – Isabell Kerins
 - i. CEPA – January 2021
 - ii. Fire and Ice – 8/8 6PM Library of the Canyons
- f. Create Ad Hoc Committee for Inter-Canyon Clean-up Day 9/18/2021 – Isabell Kerins
- g. Create Ad Hoc Committee – Grants – Isabell Kerins
 - i. [Per Capita Program](#)
- h. Create Ad Hoc Committee for Park Expansion – Isabell Kerins
 - i. [Splash Pad Update](#)
- i. Report on meeting with Phil Buller and OCFA – Isabell Kerins
 - i. Next steps
- j. Employee documents required by State – Isabell Kerins
 - i. Discussion
- k. Capri meeting update – Isabell Kerins
 - i. [Inspection Results](#)
 - ii. CAPRI input regarding legal actions
 - iii. [Sexual Harassment Training](#)
 - iv. Resolutions
 - 1. Resolution Discussion
 - 2. **Action Item #4: Resolution #7202021-2 – ADA Grievance Policy**
- l. Capri – Required document updates – Isabell Kerins
 - i. [Volunteer Waivers](#)
 - ii. [Facility Agreement](#)
- m. Committee revisions – Isabell Kerins
- n. LAFCO – Annual Strategic Planning Workshop – Sept. 8

VII. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins

- a. [Report and updates](#) on facilities and enrollments
- b. 2021-2022 Budget
 - i. **Action Item #6: [Resolution #7202021-4 – Silverado Children’s Center 2021-2022 Budget](#)**
- c. Report on Friends of Silverado Children’s Center 501c(3)
- d. Children’s Center Closure Policy Discussion
- e. Children’s Center Bad Debt Discussion
- f. Salary and Wage Structure
 - i. **[New Employment Agreement for Director](#)**
 - ii. **Action Item #5: [Resolution #7202021-3– Silverado Children’s Center Wages and Bonus Structure](#)**

VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE

- a. Report from Facility and Safety Committee – Kevin Topp

IX. RECREATION COMMITTEE

- a. Concert Series and Hamburger Stand
 - i. 6/19 and 7/17 Results – Rusty Morris
 - ii. Discussion regarding 10 PM Park Curfew

X. FUNDRAISING COMMITTEE

- a. Rattlesnake Aversion Training Update – Rusty Morris
 - i. 7/9 – Results
 - ii. 7/31 - Update
- b. Swap Meets
 - i. 6/26 Results – Kevin Topp
 - ii. 7/24 Event
- c. Raffles/Silent Auctions Update – Isabell Kerins

XI. COMMUNICATIONS COMMITTEE

- a. Report from Communications Committee – Kevin Topp
- b. Email List - Add Rattlesnake Aversion Training contacts – Isabell Kerins

XII. OPEN SPACE AND TRAILS COMMITTEE

- a. Report on Open Space and Trails Committee – Kevin Topp

b. OC Park – Wilderness Access Days – link updated – Kevin Topp

XIII. PUBLIC COMMENTS

XIV. BOARD COMMENTS

XV. CLOSED SESSION

1. CLOSED SESSION WITH REAL PROPERTY NEGOTIATIONS – PURSUANT TO GOVT. CODE SECTION 54956.8
 - a. Property- Riviera and parcel adjacent to Silverado Community Center, Agency Negotiator: Board Ad Hoc Committee. Negotiation with St. Michael’s Abbey – Father Miguel. Under negotiation: possible price and terms

XVI. REPORT FROM CLOSED SESSION

XVII. ADJOURNMENT

XVIII. The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, August 17th, 2021 at the Silverado Community Center and by Zoom link posted at SMRPD.org.