



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**SMRPD REGULAR MEETING**  
**Tuesday May 18th, 2021 at 6:30 pm**  
**Modjeska Community Center**  
**28691 Modjeska Canyon Rd, Silverado, CA 92676**

**Board of Directors**

**Isabell Kerins: President**  
**Julie "Rusty" Morris: Vice-President**  
**Michele Agopian: Secretary**  
**Stephanie Bailey: Treasurer**  
**Kevin Topp: Director**

**Staff**

**Laurie Briggs: SCC Administrator**  
**Cressa Cruzan: Administrator**  
**Steve Reighart: Caretaker**  
**Stephanie Dodge: Bookkeeper**

**AGENDA**

**NOTE: MEETINGS WILL BE HELD IN PERSON AND BY ZOOM UNTIL FURTHER NOTICE**  
**ZOOM LINK**

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have three (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

**Comments on Agenda items:** Comments concerning matters on the Agenda will be heard at the time the matter is considered.

**Comments on non-Agenda items:** Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the SMRPD.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSENT CALENDAR – Michele Agopian
  - a. **ACTION ITEM: APPROVE AND FILE MINUTES OF THE SMRPD BOARD MEETINGS DATED DECEMBER 15<sup>TH</sup>, JANUARY 19<sup>TH</sup>, FEBRUARY 16<sup>TH</sup>, MARCH 16<sup>TH</sup>, APRIL 20<sup>TH</sup>**
- IV. FINANCE COMMITTEE – Stephanie Bailey
  - a. **ACTION ITEM: APPROVE AND FILE TREASURER'S REPORT OF SMRPD AND SCC FOR APRIL, 2021**
- V. TREASURER'S REPORT – Stephanie Bailey
  - a. Recommendation to change bank to UNION BANK
    - i. **ACTION ITEM: RESOLUTION REGARDING MOVING SMRPD AND SCC ACCOUNTS TO UNION BANK**
  - b. SMRPD Budget – Has been posted as required
    - i. **ACTION ITEM: RESOLUTION TO APPROVE SMRPD BUDGET AS POSTED**
  - c. Audit bid from Johnson office
- VI. OTHER DISTRICT BUSINESS  
*(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)*
  - a. Resolutions – Discussion regarding Resolutions and motions
    - i. **ACTION ITEM: RESOLUTION REGARDING DATES AND LOCATION OF BOARD MEETINGS**
    - ii. **ACTION ITEM: RESOLUTION REGARDING APPROVAL OF CURRENT SMRPD RENTAL FEES AND POLICIES**
    - iii. **ACTION ITEM: RESOLUTION REGARDING SMRPD AUTHORIZATION TO RECEIVE WARRANTS AND OTHER DOCUMENTS**
    - iv. **ACTION ITEM: RESOLUTION REGARDING APPROPRIATIONS AND AUTHORIZED SPENDING LIMITS**

- v. **ACTION ITEM: RESOLUTION REGARDING DOCUMENT RETENTION POLICY**
  - vi. **ACTION ITEM: RESOLUTION REGARDING APPRECIATION TO TARA SAYARE AND FRANCESCA DUFF FOR SERVICE TO COMMUNITY**
  - vii. **ACTION ITEM: RESOLUTION REGARDING APPRECIATION TO OCFA STATION 14, OCFA STATION 15, OCFA STATION 16, AND U.S. FOREST SERVICE SILVERADO FIRE STATION 26 FOR THEIR DEDICATED SERVICE DURING 2020 SILVERADO AND BOND FIRES**
- b. Ad Hoc Committee – Bond Fire Emergency Response – Update – Isabell Kerins
    - i. Donation Center – Distribution of Funds Collected
    - ii. **ACTION ITEM: CORRECT AMOUNT OF PREVIOUSLY APPROVED MUD RELIEF ASSISTANCE DISTRUBTION OF FUNDS COLLECTED FROM RATTLESNAKE AVERSION TRAINING AND DONATION CENTER TO MIKE SILBERMANN**
    - iii. Dissolution of Ad Hoc Committee - Again
  - c. Country Day Fair – Options discussion – Isabell Kerins
  - d. CARPD and CSDA - Special District Relief and Grant Discussion – Isabell Kerins
  - e. ICL – Vaccination Clinic – 5/12 – Fee Waiver – Isabell Kerins
  - f. SMRPD Handbook Update – Rusty Morris
  - g. SMRPD – Goals Update – Isabell Kerins
- VII. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins
- a. Report and updates on facilities and enrollments
  - b. Trike-A-Thon aka Wheelie Fun Festival – 6/5
  - c. Donation from Giracci Vineyards and Farms - December 2020 Raffle – Michele Agopian
- VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE – Kevin Topp
- a. Report from Facility and Safety Committee
  - b. Capri visit – 6/8 at 11 AM – Isabell Kerins and Steve Reighart to meet with representative
- IX. RECREATION COMMITTEE – Isabell Kerins
- a. Update on reopening criteria
  - b. Concert Series and Hamburger Stand requirements – OC Health and COVID – Isabell Kerins
  - c. Blood Drive – 6/15 – Isabell Kerins
  - d. Art Classes – Isabell Kerins
  - e. Summer Rec Program – Isabell Kerins
  - f. Home School Program update – Isabell Kerins
  - g. Unapproved use of parks – Kevin Topp
- X. FUNDRAISING COMMITTEE – Kevin Topp
- a. Swap Meet – 4/24
  - b. 3/27 event was cancelled
- XI. COMMUNICATIONS COMMITTEE – Kevin Topp
- a. Report from Communications Committee
- XII. OPEN SPACE AND TRAILS COMMITTEE – Kevin Topp
- a. Report on Open Space and Trails Committee
- XIII. PUBLIC COMMENTS
- XIV. BOARD COMMENTS
- CLOSED SESSION
- 1. PURSUANT TO GOVT. CODE SECTON 54956.9(d)(3) and (4) - possible litigation by the District - 1 case
  - 2. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Govt.. Code Section 54957.6
    - a. Agency designated representative - Board President
    - b. Unrepresented employees: Caretaker, Senior Lunch Bunch Coordinator
- XV. REPORT FROM CLOSED SESSION
- XVI. ADJOURNMENT
- XVII. **The next regular meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, June 15<sup>th</sup> , 2021 at the Silverado Community Center and by Zoom link posted at SMRPD.org.**