



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

SMRPD REGULAR MEETING  
Tuesday April 20th, 2021 at 6:30 pm  
Silverado Canyon Community Center  
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Isabell Kerins: President  
Julie "Rusty" Morris: Vice-President  
Michele Agopian: Secretary  
Stephanie Bailey: Treasurer  
Kevin Topp: Director

Staff

Laurie Briggs: SCC Administrator  
Cressa Cruzan: Administrator  
Steve Reighart: Caretaker  
Stephanie Dodge: Bookkeeper

**AGENDA**

**NOTE: MEETINGS WILL BE HELD BY ZOOM UNTIL FURTHER NOTICE. CHECK SMRPD.ORG FOR LINK.**

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSENT CALENDAR – Michele Agopian
  - a. ACTION ITEM: APPROVE AND FILE MINUTES OF THE SMRPD BOARD MEETING DATED MARCH 16<sup>TH</sup> AND SPECIAL MEETING DATED MARCH 9<sup>TH</sup>, 2021
- IV. FINANCE COMMITTEE – Stephanie Bailey
  - a. ACTION ITEM: APPROVE AND FILE TREASURER'S REPORT OF SMRPD AND SCC FOR MARCH, 2021
- V. TREASURER'S REPORT – Stephanie Bailey
  - a. Update on new bookkeeper hire
  - b. Update on all required yearly forms being completed to forwarded to appropriate agencies
  - c. Recommendation to change bank to Wells Fargo due to lack of branches with live tellers and acceptable customer service at Bank of America
  - d. SMRPD Budget Review
  - e. ACTION ITEM: APPROVE MOVING SMRPD ACCOUNTS TO WELLS FARGO AND OPENING A SEPARATE ACCOUNT FOR SILVERADO CHILDREN'S CENTER
- VI. OTHER DISTRICT BUSINESS  
*(Pursuant to Government Code Section 54954.2 public comments will be allowed during agenda items before Board Discussions. Time limit is 3 minutes per person limited to one session per person per issue)*
  - a. Committee Revisions – Isabell Kerins
  - b. Personnel Requirements and Updates – Isabell Kerins
  - c. Ad Hoc Committee – Dog Park Update – Isabell Kerins
  - d. Ad Hoc Committee – Bond Fire Emergency Response – Update – Isabell Kerins
    - i. Donation Center – Distribution of Funds Collected
    - ii. ACTION ITEM: APPROVAL OF DISTRIBUTION OF FUNDS COLLECTED AT DONATION CENTER EVENTS
    - iii. Dissolution of Ad Hoc Committee
  - e. Senior Lunch Bunch Coordinator – Update – Kevin Topp
  - f. SMRPD Handbook Update – Rusty Morris
    - i. ACTION ITEM: APPROVE REVISED SMRPD HANDBOOK
  - g. IRWD Update – Michele Agopian
- VII. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE – Isabell Kerins
  - a. Report and updates on facilities and enrollments
  - b. Update on 501(3)c
- VIII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE – Kevin Topp
  - a. Report from Facility and Safety Committee
  - b. St. Michael's calendar coordination discussion and recommendations
- IX. RECREATION COMMITTEE – Isabell Kerins
  - a. Update on reopening criteria
  - b. Concert Series and Hamburger Stand requirements
- X. FUNDRAISING COMMITTEE – Kevin Topp and Isabell Kerins
  - a. Swap Meet – Results of 3/27 and will occur on 4/24
- XI. COMMUNICATIONS COMMITTEE – Kevin Topp
  - a. Report from Communications Committee
- XII. OPEN SPACE AND TRAILS COMMITTEE – Kevin Topp
  - a. Report on Open Space and Trails Committee
- XIII. PUBLIC COMMENTS
- XIV. BOARD COMMENTS
- XV. ADJOURNMENT

The next meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, May 18<sup>th</sup>, 2021 at the Modjeska Community Center and by Zoom link posted at [SMRPD.org](http://SMRPD.org).