SMRPD REGULAR MEETING
Tuesday, March 17, 2020 AT 6:30 PM
Silverado Canyon Community Center
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors
- Tara Saraye: President
- Isabell Kerins: Vice-President
- Anjan Purohit: Treasurer
- Francesca Duff: Director
- Kevin Topp: Director

Staff
- Laurie Briggs: SCC Director
- Cressa Cruzan: Administrator
- Steve Reighart: Caretaker
- Meghan Warner: Bookkeeper

SMRPD MINUTES

CALL TO ORDER
The meeting was called to order at 6:36 PM by SMRPD Board Vice President, Isabell Kerins.

ROLL CALL
Directors Isabell Kerins and Kevin Topp were present, Director Saraye was present online. Staff members Cressa Cruzan (online) and Steve Reighart also present.

CONSENT CALENDAR - Consent calendar was tabled until next meeting.

FINANCE COMMITTEE - Director Duff not present – Finance report tabled until next meeting.

OTHER DISTRICT BUSINESS

FACILITIES
Wedding scheduled for April requested postponement until October. Directors agreed to postponement with no penalty.

Donation of $300 to Easter breakfast has been tabled since event was cancelled.

Question regarding revised deposits was tabled until next meeting.

SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE
Director Kerins reported there are currently 47 students at the preschool with a FTE of 25.9 students. OC Parks Inspection final outstanding action item is parking lot, which is in OC Parks’ court. Fundraising events at Giracci and Cooks has been cancelled. Survey was emailed to all families with a unanimous response. Top reasons families send children to school are the environment and staff. Very positive survey with lots of accolades for school. Results will assist in planning of program and curriculum, which includes adding new TK class. Two parents suggested online sign-up opportunity which was rolled out two days after survey release.

Budget was presented and tabled for next meeting.
2020-2021 School year tuition was presented.

1st ACTION: Director Topp moves to approved 2020-2021 Tuition as presented. Director Saraye seconds. All directors present voted AYE.

Re: CORONA VIRUS - School has had lots of communication with families during past two weeks. School remained open the past two days per request of families, however, with new directive sent out by OC Health Officer it is recommended that the school close temporarily. It is unclear how preschools can meet the directives of the county while meeting needs of small children. An email has been sent out to county to question their requirements. The director has reached out to other preschools in the area and the only preschool that we know is open is an emergency onsite childcare facility at CHOC.

At this time school has reserves, however, this reserve will not cover operating costs and salaries of teachers for more than one month. Parents have requested refunds during closure. It is believed that funds will be made available at a later date from FEMA or other agencies to assist schools, however, obtaining these funds will take some time.

2nd ACTION: Director Kerins moves that SMRPD will cover costs of school for two months with a third optional month to be paid back within two years, three years if third month option is utilized in order to continue paying staff and ongoing operational costs. Director Topp seconds. All directors present voted AYE.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE - Report tabled until next meeting.

RECREATION COMMITTEE
Rattle snake aversion training earned $420. Scheduled Rattle snake class on April 5th will proceed unless otherwise posted since it falls after the mandatory closure date of March 31st.
All meetings at community centers have been cancelled for three weeks.
First Summer Concert may be delayed. Will revisit next month.
Food tent will be priced out and purchased by Director Topp following OC Health Department guidelines.
OC Health Department came out to Silverado Community Center and all issues have been resolved.

FUNDRAISING COMMITTEE
Flea Market on March 28th, 2020 will be cancelled.

WEBSITE COMMITTEE
Director Topp reported that Facebook followers have increased to 1010. Silverado Children’s Center survey was sent out to email list with 28 responding.

OPEN SPACE - Tabled for next meeting.

BOARD COMMENTS
Director Saraye thanks all staff for their support during this crisis. Director Kerins agreed and especially wanted to thank the Silverado Children’s Center staff for their positive response in meeting needs of families.

Director Kerins recommended posting no public gatherings at both parks. Director Topp will print out and post.

PUBLIC COMMENTS
Pickle ball surface needs resurfacing. Director Topp will research cost. In addition new paddles will be ordered.

MEETING ADJOURNED AT 7:27 PM
The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, April 21st 2019 unless otherwise posted.