



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday August 20, 2019 at 6:30 pm
Silverado Canyon Community Center
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Kevin Topp: President
Tara Saraye: Vice-President
Isabell Kerins: Secretary
Francesca Duff: Treasurer
Anjan Purohit: Director

Staff

Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

SMRPD MINUTES

This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by SMRPD Board President Kevin Topp.

ROLL CALL

Directors Kevin Topp, Tara Saraye, Francesca Duff, and Anjan Purohit were present. Director Isabell Kerins was absent.

CONSENT CALENDAR

1st ACTION: None taken. There were no June or July minutes available to approve.

FINANCE COMMITTEE TREASURER'S REPORT

Director Duff reported that this is the first month of the new fiscal year. SMRPD had a revenue of \$2,520 with receipts of \$3,160. Expenses were \$12,063 with a net loss of \$9,543 for the month. The transmittal form is ready for the \$80,000 to transfer from the county but waiting for the minutes to be approved. There is currently \$114,000 in the checking account. Expenses are around \$10,000 a month. The CAPRI invoice came through and was paid in August for \$4,772, with the second half being paid in January, making the total cost \$9,838 for the year. We did receive a credit for being safe for \$123.

The Audit letter is here to sign, and they will be coming over Veterans' Day in November.

In May, Director Duff submitted a form applying for grant money available to Special Districts from the State Government. We will be hearing by the end of summer how to proceed with the grant guidelines.

In July the Silverado Children's Center had a revenue of \$33,923 which may include some of the August tuition. The expenses were \$24,023 resulting in a net income of \$9,736 which includes salaries of \$6,171. There was a small overcollection for the Director's which will be reversed.

2nd ACTION: Director Duff moved to approve Treasurer's Report. Director Topp seconded. All Directors voted AYE.

OTHER DISTRICT BUSINESS

Request from Zachary for a Hoot Nanny in Modjeska Park on October 5th.

3rd ACTION: Director Topp made a motion to waive the fees for the park rental. Director Duff seconded. All Directors voted AYE.

Dion proposed a music class/ presentation for people who want to practice and play along with others creating an ensemble. This might be a few months to a year for a one hour a class. A facility request will be sent in to use the Modjeska Community Center.

There is a Time Capsule collection and a box is at the Market on the Outpost side. We will stop collection at the last concert or the Country Fair.

SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE

Director Saraye reported that the SCC continues to grow, with a FTE at 29.75. The last week of August the school will be closed in preparation for the new school year and staff development. They are in need of hiring a new teacher. A snake fencing was already approved and needs to be installed. The Children's Center is partnering with the Modjeska Ranch Rescue and the Trabuco Vera's Sanctuary for an Art & Wine Fundraiser. There will be wine tasting and art auction. The SCC is going to host, provide hors d'oeuvres.

It will be held on September 22 and cost \$25 per person. For more information, go to

www.Modjeskaartandwine.com

The Oversight Committee needs to create a step-up and criteria for pay increases for employees that advance in their jobs or position changes.

A fee through Social Security that will start being billed to SCC.

4th ACTION: Director Topp made a motion for the SMRPD to participate to support and help the fundraiser the best we can with communication and advertising. Director Purohit seconded. All Directors vote AYE.

Director Duff reported that Bank of America is setting up a Zelle for parents to pay tuition using bank transfers. There is no fee using this option and will save SCC money. The bank is setting it up now and will take a couple of weeks. Park funds must be kept separate from SCC funds.

5th ACTION: Director Topp made a motion to add Zelle as a second option to PayPal to accept tuition fees. Director Saraye seconded. All Directors vote AYE.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE

Director Topp reported the stage is finished. There is a balance of about \$12,000 that was unused. The 3-sink unit is here but needs a heater and gray water waste system.

RECREATION COMMITTEE

There was no report.

FUNDRAISING COMMITTEE

The Flea Market in July raised \$80. There was \$450 dollars collected from the Rattlesnake Aversion training. Ice cream tips from the concert were \$76, and hamburger dinners raised a total of \$895, with costs of \$460. The profit was \$435. The previous concert hamburger sales had a total of \$580 with expenses of \$310.

Diana Young is retiring from helping with hamburgers at the end of tis concert season. We are looking for a new person to head the committee.

WEBSITE COMMITTEE

Director Topp reported that there is an increase in total followers to 940 on the SMRPD Facebook page. We need to continue to increase for the eblast account.

OPEN SPACE AND TRAILS COMMITTEE

There is no report.

PUBLIC COMMENTS

Steve Rieghart shared information on his hours used for wedding help and set up. Some of theis time is free and some was billed. Director Saraye is going to break down his sheet to analyze his details on time spent on different events and the cost specific to weddings.

BOARD COMMENTS

Director Topp reported on an Opinion Editorial that was written in the *Canyon Beat*. Director Purohit read a DRAFT letter in rebuttal to the article in the July *Sentry*. It was thought that the *Canyon Beat* was reporting on canyon events and should not be offering personal opinions. The article punishes the work of SMRPD. It should be giving glimpse of happenings and invite all people to join in the events. A discussion of appropriate language and comments of the letter was held. It was brought up that the author was asking questions and looking for a balance of park usage between rentals and open parks. A response was that the park needs to make extra money to stay solvent because revenue received from the county varies and has dropped about \$30,000 this year.

The Voters' Registration is coming out to the Silverado Community Center to look at that site as a future election polling place. The concern is that they may require 5-11 days.

6th ACTION: Director Topp made a motion to pay \$400 to renew the CARPD, California Association of Recreation and Parks, membership dues. Director Purohit seconded. All Directors voted AYE.

ADJOURNMENT

The meeting adjourned at 8:29 p.m.

The next meeting of the SMRPD Board of Directors will be at 6:30 PM on Tuesday, September 17, 2019 at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, CA.