SMRPD’s Mission Statement - “To promote community well being through programs and activities that protect, preserve and enrich the canyons’ heritage, open space and unique way of life.”

P.O. Box 8, Silverado California 92676 • www.smrpdp.org

SMRPD REGULAR MEETING
Tuesday, July 16, 2019 AT 6:30 PM
Silverado Canyon Community Center
27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors
Kevin Topp: President
Tara Saraye: Vice-President
Isabell Kerins: Secretary
Francesca Duff: Treasurer
Anjan Purohit: Director

Staff
Laurie Briggs: SCC Director
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR: Isabell Kerins
A. ACTION ITEM: Approve and file Minutes of the SMRPD Meeting on June 18, 2019.

IV. FINANCE COMMITTEE
A. Treasurer’s Report: Francesca Duff
B. ACTION ITEM: Approval of June financials and Treasurer’s Report.

V. OTHER DISTRICT BUSINESS (Pursuant to Government Code §54954.2, public comments will be allowed during agenda items before Board discussions. Time limit is 3 minutes per person limited to one session per person per issue.)
A. ACTION ITEM: Facilities rental requests presented.
B. ACTION ITEM: Report from Adhoc committee for the Santiago 250 Year Anniversary
C. ACTION ITEM: Report from Adhoc committee for a “TIME CAPSULE”; ie: Call to action, Items selection, Items ideas
D. ACTION ITEM: Silverado Com. Cntr parking request for Coastal Cleanup event & donation
E. ACTION ITEM: Vote for OC LAFCO election
F. ACTION ITEM: Approve to move funds from county account to BofA account
G. Report SCE response to the SMRPD letter.

VI. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE: Tara Saraye
A. Report and updates on facilities and enrollments.
B. Report on summer camps
C. ACTION ITEM: SCC Employee Handbook approval.
D. ACTION ITEM: SCC pay raises for Sept.
E. ACTION ITEM: Change from PayPal to alternate such as Zele or Venmo

VII. FACILITIES/SAFETY/MAINTENANCE COMMITTEE: Kevin Topp
   A. Report from Facility and Safety committee meeting.
   B. Review plan to install 3 sink req. by health dept. for food service at events
   C. ACTION ITEM: Wedding/Facility rental fee increase; special guest: Cressa Cruzan

VIII. RECREATION COMMITTEE: Kevin Topp
   A. Report on recreation program: current programs and activities, Instructor fee collections, facility rentals and Summer Recreation Programs.

IX. STRATEGIC PLANNING: new officers

X. FUNDRAISING COMMITTEE: Kevin Topp
   A. Flea Market update – Next one is July 27th
   B. Rattlesnake Avoidance Training Monday July 29th: Tara Saraye

XI. WEBSITE COMMITTEE: Kevin Topp
   A. Report on updates, new listings, etc.

XII. OPEN SPACE AND TRAILS COMMITTEE: Anjan Purofit
   A. N/A

XII. CLOSED SESSION –
   A. ACTION ITEM: SCC pay raises for Sept.

XIV. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.

XV. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

XVI. ADJOURNMENT - The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, August 20, 2019.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be posted at Silverado Community Center bulletin board no less than 72 hours before and available at the meeting.