



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

## SMRPD REGULAR

### MEETING

Tuesday, November 2018 at 6:30 pm

Silverado Children's Center

27641 Silverado Canyon Rd, Silverado, CA 92676

#### Board of Directors

Tara Saraye:

Kevin Topp:

Philip McWilliams:

Francesca Duff:

Deborah Johnson:

President

Vice-President

Secretary

Treasurer

Director

#### Staff

Laurie Briggs:

Cressa Cruzan:

Steve Reighart:

Meghan Warner:

SCC Administrator

Administrator

Caretaker

Bookkeeper

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## SMRPD MINUTES

This document is available in PDF format at <http://www.smrpd.org>

### CALL TO ORDER

The meeting was called to order at 6:30 p.m. by SMRPD Board President Tara Saraye.

### ROLL CALL

Directors Tara Saraye, Kevin Topp, Deborah Johnson and Francesca Duff were present. Director Phil McWilliams was absent.

### PUBLIC ATTENDANCE

Scott Breeden, Steve Reighart, Isabell Kerins, Zach Dupree, Barbara

### CONSENT CALENDAR

**1ST ACTION: Director Duff made a motion to approve and file the Minutes of the October 16th, 2018 meeting and Director Johnson seconded. All Directors voted AYE. Director Duff made a motion to approve The Special Meeting Minutes for November 15th and Director Saraye seconded. All Directors voted AYE.**

### TREASURER'S REPORT

Director Duff reported on October's income and expenses, as well as the income and expenses of the Silverado Children's Center. It was a slow month, with the SMRPD posting a loss of \$18,800 due to equipment, shade awnings and tool shed purchases. There was also a transfer of the Summer Kids' Club funds from SMRPD to the SCC account. There was a \$50,000 transfer from the County account to the SMRPD operating account for a balance of \$155,966. The SCC had a profit of \$653 with tuition being \$19,000 and payroll around \$15,000.

**2ND ACTION: Director Saraye made a motion to approve the Treasurer's October report and Director Duff seconded. All Directors voted AYE.**

### **OTHER DISTRICT BUSINESS**

Director Topp shared that the Abbey wants to rent a room on 12-22 and he instructed them to talk with Cressa and get the neighborhood price.

**3RD ACTION: Director Duff made a motion to increase contracts for Cressa Cruzan to \$22 an hour, Janet Lang to \$20 an hour and Steve Chaix to \$24 an hour and Director Saraye seconded. All Directors voted AYE.**

Director Duff shared the cost of replacing parts of the broken play structure at Modjeska Park. It needs to be replaced or repaired. The replacement part for the slide is not produced by the manufacturer, so they cannot install or guarantee the part. We may need to put up a railing or barricade. More research will be done so tabled until then. We need to look at alternative, natural play options. A survey will be done for the community to find what they would like to see and how much grass would they be willing to give up. Isabell offered to help with the survey. A climbing wall was discussed for the Modjeska Park and will be included in the survey.

CAPRI has asked for donations for the Special Districts in California due to loss from the California fires. People can donate directly to charities and SMRPD will wait to hear about more specific needs in the future.

A thank you note was received by the Misfits who performed plays for the community.

### **SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE**

There was no report provided by the SCC. An inspection by OC Parks was done today to verify compliance repairs and we will hear soon. Hiring a new teacher has been difficult. Laurie has not signed her contract because it doesn't mention health benefits. A budget is needed and the SMRPD cannot manage a health plan, but the insurance company may take that over. The SCC must become more profitable before we discuss employee insurance.

### **FACILITIES/SAFETY/MAINTENANCE COMMITTEE**

An 18-month safety inspection of the parks and Children's Center buildings was held by CAPRI and all areas passed. The Modjeska kitchen needs to be painted. The woodpecker holes on the shed have been covered and repaired. Areas in the sidewalk need to be ground down and the picnic tables are being repaired. At Silverado, a closet door will be fixed, a cart was fixed, there is a new pole bench, and the shed will be raised to become more watertight. CAPRI will insure the stage to be fixed. And are covered for \$150,000 and there is a \$2,000 deduction. We just need to send CAPRI three quotes for repair.

**4TH ACTION ITEM: Director Topp made a motion to authorize \$3,000 a month that can be spent on repairs and improvements by the Facilities Committee without Board approval and Director Saraye seconded. All Directors voted AYE.**

This is a change from \$5,000.

Director Topp shared that there was a suit brought against SMRPD for showing MMA fights so SMRPD incurred a \$195 lawyer bill to write a letter and respond to the lawsuit.

Business rates for electricity are being increased started in March 2019. We may consider raising rates next year.

## **RECREATION COMMITTEE**

Recreation programs have made \$8,410 for fundraising and donations and \$6,331 for rentals this year since July.

Kathi Campbell will be the point person for Maureen Voehl who is currently in the hospital. Beautiful ceramics are being created and stored in the shed.

## **OPEN SPACE AND TRAILS COMMITTEE**

No report given.

## **PUBLIC COMMENTS**

Isabell thanked Director Johnson for years of dedication and hard work.

## **BOARD COMMENTS**

Director Johnson shared thoughts and reflected on her service. One of the most important contributions the Board has made to the community is the reshifting the Board focus to running the parks and recreation programs. The Board learned that accepting Open Spaces came with liabilities. A huge clear-up began on all parks and buildings. The Board needs fiscal help. With an income ranging from \$100,000 to \$120,000, this is barely enough to cover the costs of managing the parks and fixed expenses. When the facilities got in better shape, the Board was able to rent out the facilities and receive additional revenue. Rental income has grown from \$400 a year to now \$20,000 a year plus. This extra money creates a financial cushion.

The Park Board is a legal entity, elected to meet legal requirements and obligations. Inspections, reports, audits, files and postings must be handled. With new Board members, information can be lost. The main priority must be maintaining the parks and buildings. The recreation programs are run by community members, for all to enjoy, with most at no cost. These should be encouraged. The vision for the Nature preschool needs to continue as the school grows. The community likes to join and come together, which makes this a wonderful place. The Board needs to bring in people to keep activates going and not try to do it all themselves as this is a challenge with no staff. We need to build a structure within the community to keep the knowledge alive. Everyone thanked Director Johnson, and she and Director McWilliams were thanked and presented with a parting gift.

## **ADJOURNMENT**

The meeting adjourned at 7:47p.m. A Special Meeting of the Board of Directors has been set Friday, December 7th at 5:00 PM at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, Ca. The next regular meeting of the Board of Directors will be at 6:30 PM on Tuesday, December 20<sup>th</sup>, 2018 at the same location.