



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING

Tuesday, October 16th, 2018 at 6:30 pm

Silverado Children's Center

27641 Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Tara Saraye:	President
Kevin Topp:	Vice-President
Philip McWilliams:	Secretary
Francesca Duff:	Treasurer
Deborah Johnson:	Director

Staff

Laurie Briggs:	SCC Administrator
Cressa Cruzan:	Administrator
Steve Reighart:	Caretaker
Meghan Warner:	Bookkeeper

SMRPD MINUTES

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CALL TO ORDER

The meeting was called to order at 6:38 p.m. by SMRPD Board President Tara Saraye.

ROLL CALL

Directors Tara Saraye, Kevin Topp, Phil McWilliams, Francesca Duff, Deborah Johnson, and staff member Laurie Briggs were present.

PUBLIC ATTENDANCE

Mark Monin

CONSENT CALENDAR

1ST ACTION: Director Saraye made a motion to approve and file the Minutes of the Special Meeting on October 3rd, 2018. Director Duff seconded. All Directors voted AYE.

TREASURER'S REPORT

Director Duff reported on September's income and expenses, as well as the income and expenses of the Silverado Children's Center. It was a slow month, with the SMRPD posting a loss of \$5,867.80 reflecting payment for the awning over the stage area. The SMRPD has a net YTD loss of \$39,665. Our current BofA checking account balance is \$118,095; the transfer of county funds to our BofA account has not been completed yet but should show up within the next six weeks. For the SCC, some of the P&L Accounts have been changed slightly to offer more detail. The SCC posted a monthly loss of \$2,468.88 and a YTD profit of \$109. Tuition for the month was \$19,910 with payroll expenses of \$16,638. Cash on hand was \$7,200.

2ND ACTION: Director McWilliams made a motion to approve the Treasurer's report. Director Duff seconded. All Directors voted AYE.

OTHER DISTRICT BUSINESS

No facilities requests were made and no action was taken on a donation for the Silverado Thanksgiving Potluck. Staff and Volunteer holiday bonuses were discussed.

3RD ACTION: Director Topp made a motion to grant Holiday bonuses of \$250 each to Steve Reighart, Steve Chaix, Janet Lang, Cressa Cruzan, Laurie Briggs, and Meghan Warner. In addition, to grant a \$1,000 "Thank You" bonus to Barbara Kawamura for her volunteer work. All Directors voted AYE.

Debbie will be working on modifications and additions for the Handbook in the coming weeks. A special section on the SMRPD website just for Directors was discussed. Debbie requested input on what the Directors would like on all the forms and any changes in the narrative they would like. Directors should read the draft and add their input prior to the meeting. A Special Board Meeting to discuss and finalize the Handbook will be conducted on November 18th at 9:00 AM.

Debbie reported that the Riviera was getting very poopie. She suggested a volunteer cleanup be organized. A trash can marked "Dog Waste" will be purchased and placed by the K-Rails.

4TH ACTION: Director Topp made a motion to vote for Sandra Jacobs for ISDOC President and Mark Monin for 1st Vice President. Director Johnson seconded. All Directors voted AYE.

It was decided not to accept a donation of an old TV.

SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE

Laurie reported that two teachers were lost this month and she is actively looking for quality replacements. One part time teacher has been hired.

Enrollment numbers are up in October, but new enrollments are temporarily suspended pending teacher hires.

Safety Inspection sheets will be updated.

Some wooden railings need replacement.

A fundraiser at Giracci Vineyards is being planned for January, and also an Open House sometime this spring.

Laurie conducted a tour of the SCC for the Directors, highlighting significant improvements and renovations.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE

Francesca reported on a damaged table at the Modjeska Park. The slide at Modjeska Park will be replaced with a new one. The stage in Silverado was slightly displaced in the recent Santa Ana winds, but there was no structural damage. Fencing around the Silverado Park was discussed but no action taken at this time.

RECREATION COMMITTEE

Because of Maureen Voehl's illness Kathi Campbell is taking over the Ceramics program in Modjeska, and Meditation classes have been cancelled. Kevin would like to do another Pizza event for Concert volunteers. Finding volunteers to repair the Modjeska Gazebo was discussed (possibly Eagle Scouts?).

OPEN SPACE AND TRAILS COMMITTEE

Melanie Schlotterbeck at Green Vision and FHBP has been notified that Tara will be the new SMRPD contact as of December.

CLOSED SESSION REPORT

A salary increase and new contract for the SCC Director were discussed.

5TH ACTION: Director Saraye made a motion to approve a new Contract of Employment for the SCC Director at a gross monthly salary of \$4,042/mo. Director Topp seconded. Directors Saraye, Topp, Duff, and Johnson voted AYE; Director McWilliams voted NAY.

PUBLIC COMMENTS

Mark Monin spoke to the Board. He is running for 1st Vice President of ISDOC. Mark outlined his qualifications and experience for the job and requested our vote.

BOARD COMMENTS

None

ADJOURNMENT

The meeting adjourned at 8:16 p.m. **NOTE:** A Special Meeting of the Board of Directors has been set for Sunday November 18th at 9:00 PM at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, Ca. The next regular meeting of the Board of Directors will be at 6:30 PM on Tuesday, November 20th, 2018 at the same location.