



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday, June 19th, 2018 AT 6:30 PM Silverado
Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676

Board of Directors

Tara Saraye:	President
Kevin Topp:	Vice-President
Philip McWilliams:	Secretary
Francesca Duff:	Treasurer
Deborah Johnson:	Director

Staff

Laurie Briggs:	SCC Administrator
Cressa Cruzan:	Administrator
Steve Reighart:	Caretaker
Meghan Warner:	Bookkeeper

SMRPD MINUTES

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CALL TO ORDER

The meeting was called to order at 6:28 p.m. by SMRPD Board President Tara Saraye.

ROLL CALL

Directors Tara Saraye, Kevin Topp, Phil McWilliams, Francesca Duff, and Deborah Johnson were present, as well as staff members Steve Reighart and Steve Chaix.

PUBLIC ATTENDANCE

Fran Williams, Andrew Tonkovich, and Zach Dupree.

CONSENT CALENDAR

1ST ACTION: Director Duff made a motion to approve and file the Minutes of the Special Meeting on June 7th, 2018. Director Saraye seconded. All Directors voted AYE.

TREASURER'S REPORT

Director Duff reported on May's income and expenses, as well as the income and expenses of the Silverado Children's Center. SMRPD income totaled \$15,791, which includes Chili Cook-off proceeds. A Transmittal request for a \$100,000 transfer from our County account to our BofA account was made on June 11th.

Francesca provided Kevin with a cash box to be used during hamburger sales (for cash receipts and records).

The SMRPD has spent a great deal of repair work during the past fiscal year; Francesca will talk to our Auditor about posting these as capital expenditures.

The SCC posted a loss of \$2,956; petty cash has been eliminated. Operating cash was very low (under \$1,000) at the end of the month.

2ND ACTION: Director Duff made a motion that a minimum balance of \$4,000 be set for the SCC checking account, with transfers made from the SCC savings account as needed. Director Saraye seconded. All Directors vote AYE.

3RD ACTION: Director Duff made a motion to approve the Treasurer's report, expenses, and financials. Director McWilliams seconded. All Directors voted AYE.

Francesca will talk to Bob Johnson about renewing his contract for auditing. The draft budget was discussed and various revisions suggested.

4TH ACTION: Director Johnson made a motion to pay for the legal notification for next year's budget and proposed a vote be taken on the budget at the July SMRPD meeting. Director Saraye seconded. All Directors voted AYE.

Financial policies and procedures were presented by Director Johnson; she is working on the SMRPD Policy manual. These will be voted on at the next meeting.

5TH ACTION: Director Johnson made a motion to approve \$15/mo. for a mobile scanner for BofA deposits. Director Duff seconded. All Directors voted AYE.

OTHER DISTRICT BUSINESS

Fran Williams requested that the days 10/26, 27 and 28 2018 be reserved for the annual Halloween party and that all fees be waived. She also requested the days 4/12, 13 and 14 2019 be reserved for the annual Swap Meet and that all fees be waived.

6TH ACTION: Director Saraye made a motion to waive fees for this year's Halloween party. Director McWilliams seconded. All Directors voted AYE.

7TH ACTION: Director McWilliams made a motion to waive fees for next year's Swap Meet. Director Duff seconded. All Directors voted AYE.

Director Saraye reported on the LAFCO election: Doug Davert was elected as Representative; Jim Fisler was elected as Alternate.

Director Duff is putting together a community wide Mountain Lion Awareness meeting; details to follow.

SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE

Enrollments remain steady. There are three full time staff and four part time. Work is continuing on the OC Parks mandated repairs. The playground is being renovated and a new gardener has been hired.

FACILITIES/SAFETY/MAINTENANCE COMMITTEE

Another shade sail for the Modjeska Community Center was discussed, also new playground equipment for Modjeska Park. No action was taken at this time.

RECREATION COMMITTEE

Wedding rental policies were discussed and changed by Board Resolution (see attached).

FUNDRAISING COMMITTEE

There was no Flea Market last month.

The April Rattlesnake Aversion program brought in \$775.

Hamburger sales netted \$470.10

Chili Cook-off results are still being tabulated.

OPEN SPACE AND TRAILS COMMITTEE

There will not be an "All Canyons Cleanup" this year, but the Inner-Coastal Cleanup will still take place on September 15th.

PUBLIC COMMENTS

Fran Williams reported that July 18th will be the Library Open House.

CLOSED SESSION REPORT

None

BOARD COMMENTS

None

ADJOURNMENT

The meeting adjourned at 8:20 p.m. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road, at 6:30 PM on Tuesday July 17th, 2018.



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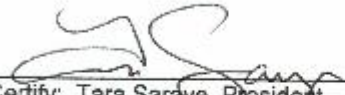
**RESOLUTION #062018-1 OF THE SILVERADO MODJESKA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

WHEREAS, the Silverado Modjeska Recreation and Park District ("the DISTRICT") has decided to change its Rental Policy for Weddings/Special Events;

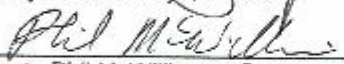
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes an increase in the time period for such events from six hours to twelve hours and also an increase in the fee to \$900 for Canyon Residents and \$1,500 for Non-Residents, with a refundable damage and cleaning deposit of \$500 for Residents and \$1,000 for Non-Residents.

PASSED AND APPROVED THIS 19th DAY OF JUNE, 2018 BY ROLL-CALL VOTE

AYES: 5
NOES: 0
ABSENT: 0



Certify: Tara Saraye, President



Attest: Phil McWilliams, Secretary