SMRPD REGULAR MEETING  
Tuesday, December 19, 2017 AT 6:30 PM  
Silverado Canyon Community Center  
Silverado Canyon Rd, Silverado, CA 92676

Board of Directors  
Kevin Topp: President  
Deborah Johnson: Vice-President  
Tara Saraye: Secretary  
Phil McWilliams: Treasurer  
Francesca Duff: Director  

Staff  
Laurie Briggs: SCC Administrator  
Cressa Cruzan: Administrator  
Steve Reighart: Caretaker  
Meghan Warner: Bookkeeper

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR
A: ACTION ITEM: Approve and file Minutes of the SMRPD Meeting on November 21, 2017

IV. TREASURER’S REPORT: Phil McWilliams  
A. ACTION ITEM: Approval of November’s financials and Treasurer’s Report.  
B. ACTION ITEM: Reimbursement approval for Auditor’s meals & parking: $109.28  
C. ACTION ITEM: Write off of $1433.50 Silverado Children’s Center uncollectable debt.

V. OTHER DISTRICT BUSINESS (Pursuant to Government Code §54954.2, public comments will be allowed during agenda items before Board discussions. Time limit is 3 minutes per person limited to one session per person per issue.)
A. ACTION ITEM: Verizon update for fiber optic cell service communication.  
B. ACTION ITEM: Facilities rental requests presented.  
C. ACTION ITEM: Establish Rentals committee.  
D. ACTION ITEM: After “Closed Session”; Election of Officers pursuant to District Policy 13.1

VI. SILVERADO CHILDREN’S CENTER (SCC) OVERSIGHT COMMITTEE: Deborah Johnson  
A. ACTION ITEM: Report from Tara.  
B. ACTION ITEM: Revise vacation accrual policy. Current policy reads: "Personal/vacation days cannot accrue from year to year." Suggested change: Center staff can accrue unused personal/vacation days for up to two years of employment. Once the two year number is reached, accruals cease until the total falls below that number. Once accruals begin again, they are not retroactive."  
C. ACTION ITEM: Approve bid to replace vinyl on floors.  
D. ACTION ITEM: Children's rodeo and Chili Cook Off at Circle S Ranch
VII. FACILITIES COMMITTEE: Phil McWilliams
   A. ACTION ITEM: Modjeska Community Center renovation update.
   B. ACTION ITEM: Shade sail for Silverado Community Center.
   C. Key distribution and information.

VIII. RECREATION COMMITTEE: Kevin Topp
   A. ACTION ITEM: Report on recreation program: current programs and activities, Instructor fee collections, facility rentals and Fall Recreation Programs.

IX. STRATEGIC PLANNING: Deborah Johnson, Phil McWilliams
   A. ACTION ITEM: Nothing here

X. FUNDRAISING COMMITTEE: Kevin Topp
   A. ACTION ITEM: Flea Market update

XI. CLOSED SESSION:
   A. ACTION ITEM: Rate review for Children’s Center Director and review of rates for SMRPD independent contractors

XII. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.

XIII. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements; make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information; request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

XV. ADJOURNMENT - The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, January 16, 2018.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection at the Silverado Library and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.