



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**SILVERADO/MODJESKA RECREATION AND PARK DISTRICT  
USE APPLICATION FOR WEDDING OR LARGE SPECIAL EVENT AT THE SILVERADO PARK**

**Event:** \_\_\_\_\_ **Date** \_\_\_\_\_ **Time:** \_\_\_\_\_

Thank you for your interest in having your special event at the Silverado Park on the outskirts of the Cleveland National Forest. Our gazebo, garden, lawn, stage and buildings provide the perfect venue for your special event and can accommodate up to 300 guests for outdoor-only events and up to 130 guests for indoor dining and other activities. You are welcome to visit the park at any time. It is located at 27641 Silverado Canyon Road, Silverado, CA. You also can call us at (714) 649-2850 for a personal tour or to answer any questions. Please leave a message and we will get back to you within 24 hours.

To book the park, please complete the application below and sign it in both places on page 4.

***Event Applicant***

<b>Name:</b>		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Phone:</b>	<b>Email:</b>	

<b>Date:</b>	
<b>Start Time:</b>	<b>End Time:</b>
<b>Expected number of attendees:</b>	<b>No. of parking spaces needed:</b>

**FACILITIES BEING USED:**

	YES	NO
Building A (Kitchen for food preparation and dining area)		
Building B (couches, bathrooms, dressing and preparation for event)		
Gazebo (wedding ceremony/speakers)		
Stage (band, musicians, speakers)		
Sport Court (dancing, other activities)		
Lawn (guest seating, receptions, recreation)		



## RULES

No rice, birdseed, confetti, etc.

Approved outside caterer allowed

No smoking

Rental times include set up and clean up.

Events must end one hour before the facility is to be vacated

Events and music must end by 10 pm

Facilities must be left clean and free of trash or the deposit may not be returned

All furniture, tables, equipment, etc. must be returned to its proper place

No sparklers or other flammable materials are allowed

No stakes allowed. Barrels or sand bags are allowed.

## FEES AND OTHER REQUIREMENTS

Rental fees include exclusive use of the park, gazebo, stage, sport court, kitchen and two buildings for a maximum of six hours. Two sets of restrooms are provided. Outdoor lighting is available for evening events. Power plugs are available outside and in the gazebo. The fee also includes two hours of non-exclusive use of the park the week prior to the event for rehearsals.

	<i>FEE</i>	<i>DEPOSIT</i>
<i>Canyon Resident (current resident, proof of residency required):</i>	<i>\$450.00</i>	<i>\$250.00*</i>
<i>Non-Canyon Resident:</i>	<i>\$750.00</i>	<i>\$500.00*</i>

**\*A \$200 hourly penalty fee will be charged for any renter that stays beyond their allocated time frame, including clean up.**

**\*\***

Also required are:

- A photo ID and proof that the applicant is at least 21 years of age
- A signed waiver releasing SMRPD from liability
- If alcohol is to be served, a certificate of insurance with SMRPD held harmless and an additional insured
- No smoking is allowed within the buildings or within 100 feet of a building
- For canyon residents, proof of canyon residency must be submitted with the application. Proof of residency can include: a) valid CA Driver's License with canyon address on license or official ID card issued by DMV for non-drivers; b) current year utility bill listing name and address of canyon residence, c) property tax statement,
- Bookings are not final until they have been approved by the SMRPD Board

## CANCELLATIONS

Any cancellation is subject to a \$150 penalty fee which will be collected from the rental fee prior to refund. If the cancellation occurs within 30 days of the booked event then the entire rental fee will not be refunded.

Cancellations must be submitted in writing. Deposits will be refunded in accordance with the SMRPD rental policy.

## EMERGENCY CONTACT

Steve Reighart at (909) 702-3081 or Cressa Cruzan at (714) 812-4740

## SUBMITTING THE APPLICATION

Once the application, fees and deposit have been submitted, the SMRPD Board will review it. If approved, the application will be **signed by the SMRPD Board or its authorized representative, returned to the applicant and become a permit to use the facilities described for the time and purpose herein set forth.** The applicant agrees to abide by the terms, rules and regulations of this permit set forth on the attached pages and other regulations of the SMRPD established for use of these premises and to pay such fees as may be required. **Fees and the deposit are due when the application is submitted. Please send the completed application & waiver with the fee and**

deposit checks to SMRPD, PO Box 8, Silverado, CA 92676. DO NOT DATE THE DEPOSIT CHECK. PLEASE INCLUDE A SELF-ADDRESSED, STAMPED ENVELOPE.

Fee: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Today's Date: \_\_\_\_\_

**AGREEMENT**

I, the undersigned, in consideration of the use of the above noted premises, hereby agree to abide by and enforce all of the rules and regulations pertaining to the use of the facilities requested. I save and hold harmless and indemnify the SMRPD and its representatives from any and all claims of liability resulting from the use of such facilities, while under SMRPD's jurisdiction.

I further understand that I will be personally responsible in case of damage to any part of the facility being used by me or the organization I represent. We will pay for repairs or replacement of any item(s) damaged during the use of said facility, and will provide all necessary labor cost to return the facility in a clean and orderly condition.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

(Please mail signed agreement with proof of residency, fee and deposit checks to SMRPD, PO Box 8, Silverado CA 92676. If alcohol is being served, also include insurance certificate)

**WAIVER AND RELEASE OF LIABILITY AGREEMENT TO INDEMNIFY DISTRICT**

The undersigned hereby acknowledges that he/she/they agree to rent from SMRPD the above-mentioned facility. In connection herewith, the undersigned hereby releases SMRPD, its present and future directors, officers, employees, agents and representatives from any and all claims, costs, expenses, demands, debts, controversies, damages and causes of action, which the undersigned may now have or may hereafter have by reason of use and/or rental of the property.

The undersigned further agrees to indemnify and hold harmless SMRPD from any and all claims, cost, expenses, demands, debts, controversies, damages and causes of action of any third party arising from the use and/or rental of the property during the time period the property is rented to the undersigned.

The undersigned further agrees to waive any and all rights provided by Section 1542 of the California Civil Code which provides "A general release does not extend to claims which the creditor does not know or suspect to exist in favor at the time or executing the release which, if known to him, must have materially affected his settlement with the debtor."

THE UNDERSIGNED HAS CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTANDS ITS CONTENTS. THE UNDERSIGNED IS AWARE THAT THIS IS A RELEASE OF LIABILITY BETWEEN THE UNDERSIGNED AND SMRPD AND/OR ITS AFFILIATES AND ORGANIZATIONS AND SIGNS IT OF HIS/HER FREE WILL.

Executed this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ in \_\_\_\_\_, California.

\_\_\_\_\_  
Facility User Signature

\_\_\_\_\_  
Authorized SMRPD Signature