



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**SMRPD REGULAR MEETING**  
**Tuesday, May 16, 2017 AT 6:30 PM**  
**Silverado Canyon Community Center**  
**Silverado Canyon Rd, Silverado, CA 92676**

**Board of Directors**

**Kevin Topp: President**  
**Deborah Johnson: Vice-President**  
**Tara Saraye: Secretary**  
**Phil McWilliams: Treasurer**  
**Francesca Duff: Director**

**Staff**

**Laurie Briggs: SCC Administrator**  
**Cressa Cruzan: Administrator**  
**Steve Reighart: Caretaker**  
**Meghan Warner: Bookkeeper**

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**SMRPD MINUTES**

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**CALL TO ORDER**

A Closed Session meeting was called to order at 6:02 p.m. by Director Kevin Topp, the SMRPD President before the regular meeting.

**ROLL CALL**

Directors Kevin Topp, Deborah Johnson, Phil McWilliams, and Tara Saraye were present. Director Francesca Duff was absent.

**PUBLIC ATTENDANCE**

Steve Reighart, Fran Williams, Mary Schrieber, Rob Searcy Cable Engineering Services Verizon, Stephanie Brill representative from Verizon, Linda Kerns from Giracci Winery, Zach Dupree, and Chay Peterson.

**CONSENT CALENDAR**

**1ST ACTION: Director Kevin Topp made a motion to approve and file the Minutes of the Regular Meeting on April 18, 2017 and Director Deborah Johnson seconded. Directors unanimously approved the Minutes.**

**TREASURER'S REPORT**

Director Phil McWilliams reported on the SMRPD's April income and expenses, as well as the income and expenses of the Silverado Children's Center, which are filed with these minutes.

**2ND ACTION: Director McWilliams made a motion to approve the Treasurer's April report and financials and Director Tara Saraye seconded. All Directors voted Aye.**

Director Phil McWilliams shared a draft of the projected budget and rationale for the 2017-2018 year budget. It will be posted on the website and in the Orange County Register for public comment.

## **OTHER DISTRICT BUSINESS**

Director Kevin Topp presented an update on the Verizon fiber optic cell service and communications discussions. The Board does not want to have the Verizon hub unit on the Park property and easement. The hub is larger than first expected. The footprint would be 12 X 7 1/2. It will infringe upon the park, and be located right behind the stage. The preference would be to relocate it to another site. It was suggested to ask the Abby to house the hub. If it has to be at the Silverado Community Center, we need to talk about access, easement, and compensation. Verizon has the right of way for the easement because the land belongs to the county even though the park has used it for years. Rob Searcy from Verizon is looking for a way to work with the community. Verizon is looking at providing some compensation for the facilities usage. Mary Schreiber shared that cell service throughout the canyon is necessary for the safety of our community. Verizon is going to put in the hub with the right of way solution at the Community Center.

## **SILVERADO CHILDREN'S CENTER (SCC) OVERSITE COMMITTEE**

Director Deborah Johnson reported that the Silverado Children Center has been working on a projected budget and it will be presented when completed. Director Johnson informed the Board of enrollments. Concerns are termites in the building siding. The Center will be advertising in the Sentry and Saddleback Valley News to help increase enrollment for the upcoming year. The SCC plans to hold an Open House to coincide with the opening of the new library.

**3RD ACTION ITEM: Director Kevin Topp made a motion to approve a bonus of \$1,100 to Laurie Briggs as Director of the Children's Center and Director Tara Saraye seconded. All directors said Aye.**

A performance review will be held in November.

Linda Kerns presented a check to the SMRPD for \$740 for the January fundraiser at the Giracci Winery. Chay Peterson shared information about the Chili Cook-off. Money is still coming in.

## **FACILITIES COMMITTEE**

**4TH ACTION ITEM: Director Kevin Topp made a motion to start the first SMRPD flea market June 24-25<sup>th</sup>. Participants are asked to pay \$10 per space for both days. Director Deborah Johnson seconded. All Directors voted Aye.**

The flea market will be for crafts sales and other items.

Director Phil McWilliams presented the updated on the facilities repair list. There are twenty-seven different repairs. The asbestos report on the Modjeska Community Center came back clear so that won't be a problem. Director Kevin Topp shared that there was a signup sheet for email blasts but few new names were collected during the Chili Cook-off. We need to encourage people to sign up to receive information.

## **RECREATION COMMITTEE**

Facilities usage agreements need to keep a deposit fee for weddings or events being booked. A few groups have canceled but there are still administration costs incurred. Also, dates have been blocked off that cannot be used by others. Birthday parties during concert season will be difficult, and they need to exit the park by 2:00 p.m.

The first concert for this year is Mercy Road and the Freightshakers.

## **PUBLIC COMMENTS**

Fran Williams thanked the Board for the Memorial Service that was held for Lucille Cruz.

Zach Dupree wants to see if there is interest in a Casino trip.

## **BOARD COMMENTS**

A Special SMRPD Board Meeting will be held when there is feedback from Verizon concerning the hub.

## **CLOSED SESSION**

The Board discussed negotiations for the Verizon hub. Since the hub will be behind the stage, the back of the stage will need to be rebuilt to hide the hub. There needs to be planting and maintaining of a native plant garden. The Board asked Verizon for a onetime fee of \$8,000 and a \$200 monthly fee with small yearly increases. There also needs to be lawyer fees of \$2,500. The Verizon representatives will take the requests back to Verizon and get back to the Board.

## **ADJOURNMENT**

The meeting adjourned at 8:07 p.m. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, June 20 , 2017.