



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**SMRPD REGULAR  
MEETING**

**Tuesday, February 21, 2017  
AT 6:30 PM Silverado Canyon  
Community Center Silverado  
Canyon Rd, Silverado, CA  
92676**

**Board of Directors**

|                         |                       |
|-------------------------|-----------------------|
| <b>Kevin Topp:</b>      | <b>President</b>      |
| <b>Deborah Johnson:</b> | <b>Vice-President</b> |
| <b>Phil McWilliams:</b> | <b>Treasurer</b>      |
| <b>Tara Saraye</b>      | <b>Secretary</b>      |
| <b>Francesca Duff:</b>  | <b>Director</b>       |

**Staff**

|                        |                          |
|------------------------|--------------------------|
| <b>Laurie Briggs:</b>  | <b>SCC Administrator</b> |
| <b>Cressa Cruzan:</b>  | <b>Administrator</b>     |
| <b>Steve Reighart:</b> | <b>Caretaker</b>         |
| <b>Meghan Warner:</b>  | <b>Bookkeeper</b>        |

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**MINUTES**

**CALL TO ORDER**

The meeting was called to order at 6:35 PM by Director Topp, the SMRPD President.

**ROLL CALL**

Directors Kevin Topp, Phil McWilliams, Deborah Johnson, and Tara Saraye were present.

**PUBLIC ATTENDANCE**

Fran Williams, Pam Ragland, Zach Dupree, Francesca Duff, Laurie Briggs, Michelle Mainville, Heidi Murphy Grande, Mary Schrieber, and Dan Dulac.

**CONSENT CALENDAR**

**1ST ACTION: Director Kevin Topp made a motion to approve and file Minutes of the Regular Meeting on February 21, 2017. Director Phil McWilliams seconded. Directors unanimously approved the minutes.**

**2ND ACTION: Director Kevin Topp made a motion to approve and file Minutes of the Special Meeting on January 21, 2017. Director Tara Saraye seconded. Directors unanimously approved the minutes.**

**TREASURER'S REPORT**

Director Phil McWilliams reported on the SMRPD's January income and expenses, as well as the income and expenses of the Silverado Children's Center, which are filled with these minutes.

**3RD ACTION: Director Phil McWilliams made a motion to approve the Treasurer's January report and financials. Director Kevin Topp seconded. All Directors voted Aye.**

**4 TH ACTION: Director Phil McWilliams made a motion to approve of transmittal for transfer of \$75,000 from OC County account to the SMRPD Bank of America account. Director Deborah Johnson seconded. All Directors voted Aye.**

#### **OTHER DISTRICT BUSINESS**

Director Deborah Johnson updated the Board on the progress of the transaction to lease land to Verizon for equipment that would provide cell service reception in the Canyons. There is a problem that OC Public Works Department is resisting the deal. Canyon residents need to contact the Deputy Director of OC Public Works to say that we want cell phone service in the Canyons. Flyers were distributed.

There were no new facilities rental requests presented.

**5TH ACTION: Director Kevin Topp made a motion to have Francesca Duff to replace Steven Duff's position on the SMRD Board until the next election in two years. Director Deborah Johnson seconded. Directors Kevin Topp, Deborah Johnson, and Tara Saraye voted Aye. Director Phil McWilliams abstained.**

Francesca Duff was given the oath of office by Director Kevin Topp and accepted the office.

#### **SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE**

Children's Center Director Laurie Briggs presented the Children's Center monthly report and informed the Board of enrollments. Attendance is up. An Open House will be held in April. There is a design for new stationary and business cards, and the SCC is looking for a \$200 donation for the cost to purchase this. There was a review of families with late payments. One family has not responded about their two bounced checks. A letter will be drafted and sent to them. The roof was patched and is holding and the animal pen received gravel.

The Chili Cook-off will be May 6, 2017 and Chay Peterson will be chairing the event. It will be held at the Silverado Community Center. Children's center will be the benefactor of the Chili Cook-off profits.

#### **FACILITIES COMMITTEE**

Basketball court resurface is waiting until after the rainy season.

There will be a plaque made naming the artist for the Mural at Silverado. The second wall is being finished. Pay Jesse Peterson \$125 for additional work done on mural.

**6 TH ACTION: Director Kevin Topp made a motion to pay Jesse Peterson \$125 for additional work on the mural. Director Phil McWilliams seconded. All Directors voted Aye.**

Native garden plantings (Arden Volunteer Garden Club) wants to plant a small section in one of the parks but is on hold right now.

Silverado and Modjeska park signs are completed. Signs are here and will be mounted, two in each park to caution mountain lions and rattlesnakes. There is a need for signs that say dogs need to be on leashes.

### **RECREATION COMMITTEE**

Director Deborah Johnson reported the current recreation program and rental income to date. Director Kevin Topp reported seven weddings are booked for this year.

**7 TH ACTION: Director Kevin Topp made a motion to renew the Purpose Media membership for \$220. Director Francesca Duff seconded. All Directors said Aye.**

There will be an April Fool's Talent Show and concert chaired by Zach Dupree. There will be \$200 in gift cards and other prizes will be collected.

"Open Mic Night" on stage, at the Gazebo, in Bldg. A or at Modjeska Park. They will form a committee to promote, set dates, times and schedule talent. The Chairman is Geoff Sarkissian.

### **CLOSED SESSION**

None.

### **BOARD COMMENTS**

Park maintenance and landscape professionals have sprayed Round-Up in Modjeska for weed abatement and weed killer. Non-toxic and ecofriendly weed options were presented by Director Kevin Topp and will be used in the future.

### **PUBLIC COMMENTS**

Three fences have been put on the top of the Mesa. There was a discussion to open the Open Space and Trails Committee. There were concerns that the board does not manage private property. SMRPD does not own or operate any land or trails outside the two parks. Hikes and recreational activities by OC Parks have links on the SMRPD website that are accessible to the public.

Aguinaga Green shared that they take free green waste and free unscreened mulch. They are developing fire resistant mulch.

**ADJOURNMENT**

The meeting adjourned at 8:22 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, March 21, 2017.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection at the Silverado Library and posted on the SMRPD website at [www.smrpd.org/about/agenda-minutes](http://www.smrpd.org/about/agenda-minutes). Materials prepared by SMRPD will be available at the meeting.