SMRPD’s Mission Statement - “To promote community well being through programs and activities that protect, preserve and enrich the canyons’ heritage, open space and unique way of life.”

P.O. Box 8, Silverado California 92676 • www.smrpdp.org

SMRPD REGULAR MEETING
Tuesday, January 17, 2017 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676

Board of Directors
Kevin Topp: President
Deborah Johnson: Vice-President
Steve Duff: Secretary
Phil McWilliams: Treasurer
Tara Saraye: Director

Staff
Laurie Briggs: SCC Administrator
Cressa Cruzan: Administrator
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR
A: Approve and file Minutes of the Regular Meeting on December 20, 2016

IV. TREASURER'S REPORT: Phil McWilliams
A. ACTION ITEM: Approval of December’s financials and Treasurer’s Report.
B. ACTION ITEM: RESOLUTION #011717-1 authorize Tara Saraye /Steve Duff to become signatories on all SMRPD checking accounts.
C. ACTION ITEM: RESOLUTION #011717-2 Tara/Steve to be registered per applicable County procedures to sign SMRPD payment transmittals.

V. OTHER DISTRICT BUSINESS (Pursuant to Government Code §54954.2, public comments will be allowed during agenda items before Board discussions. Time limit is 3 minutes per person limited to one session per person per issue.)
A. ACTION ITEM: Verizon update for fiber optic cell service communication
B. ACTION ITEM: Mommy & Me facility request Tuesdays AM & fees waived
C. ACTION ITEM: Facilities rental requests presented.
D. ACTION ITEM: Vote to approve 4th amendment to lease with the Abbey for parking across from the Silverado Community Center.

VI. SILVERADO CHILDREN'S CENTER (SCC) OVERSIGHT COMMITTEE: Deborah Johnson
A. ACTION ITEM: Report from Laurie Briggs.
C. ACTION ITEM: SCC Oversight Committee to approve all expenditures $200+ and all hiring

VII. FACILITIES COMMITTEE: Phil McWilliams
A. ACTION ITEM: Basketball court resurface; estimate & schedule – Steve Reighert

B. ACTION ITEM: Mural at Silverado Fairgrounds update & request for volunteer’s name plaque.

C. ACTION ITEM: Special Meeting at MCC w/residents about re-configuring Modjeska Community Center. Preliminary ideas are to expand the shed and create a wood shop with tools where community members could work two days a week and perhaps adding a kiln. Discuss the proposal.


VIII. RECREATION COMMITTEE: Kevin Topp

A. DISCUSSION: Report on recreation program: current programs and activities, Instructor fee collections, facility rentals and Winter Recreation Programs.

D. DISCUSSION: All Fools’ Day; parade, party and concert – Chairman, Zach Dupre; possible prize money awards from SMRPD

E. DISCUSSION: “Open Mic Night” on stage, at gazebo, in Bldg A or at Modjeska Park. Form committee to promote, set dates, times and schedule talent. Chairman Geoff Sarkissian

IX. STRATEGIC PLANNING: Deborah Johnson, Phil McWilliams

A. CHANGE: 22 “Audits - The District records, accounts and procedures shall be audited biannually by an independent Certified Public Accountant” to “annually”. 

B. ELIMINATE: 19.2 “Petty Cash - A petty cash fund shall be maintained in the amount of $1500.00 for the purpose of providing change funds and making payments that must be made immediately.”

X. FUNDRAISING COMMITTEE: Kevin Topp

A. Nothing on calendar

XI. CLOSED SESSION: NO

XII. PUBLIC COMMENTS on non-agenized items. This is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue.

XIII. BOARD COMMENTS - Pursuant to Government Code §54954.2 members of the Board of Directors may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to other resources for factual information, request reports back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

XIV. ADJOURNMENT - The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, February 21, 2017.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection at the Silverado Library and posted on the SMRPD website at www.smrpd.org/about/agenda-minutes. Materials prepared by SMRPD will be available at the meeting.