SMRPD’s Mission Statement - “To promote community well being through programs and activities that protect, preserve and enrich the canyons’ heritage, open space and unique way of life.”

P.O. Box 8, Silverado California 92676 • www.smrpd.org

SMRPD REGULAR MEETING
Tuesday, Nov. 24, 2015 AT 6:30 PM
Silverado Canyon Community Center
Silverado Canyon Rd, Silverado, CA 92676

Board of Directors
John Olson: President
Kevin Topp: Vice-President
Chay Peterson: Secretary
Phil McWilliams: Treasurer
Deborah Johnson: Director

Staff
Laurie Briggs: SCC Administrator
Bev Mileham: Administrative Asst.
Steve Reighart: Caretaker
Meghan Warner: Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at http://www.smrpd.org

CALL TO ORDER
The meeting was called to order at 6:35 p.m. by Director Olson, the SMRPD President.

ROLL CALL
Directors John Olson, Deborah Johnson, Kevin Topp and Phil McWilliams. Caretaker Steve Reighart and SCC Director Laurie Briggs were also present. Admin. Assist. Bev Mileham was not present.

PUBLIC ATTENDANCE
Frances Williams, Zach Dupre, Connie Nelson and Steve Duff.

CONSENT CALENDAR
1ST ACTION: Director Olson made a motion to approve 11-15A, District Bills, $1320. Director Topp seconded. All Directors voted Aye. The Silverado Children's Center owes SMRPD $337.50 for work done by Steve Reighart.

2ND ACTION: Director Olson made a motion to approve and file the Minutes of the Regular Meeting on Oct. 28, 2015. Directors unanimously approved the Minutes.

TREASURER'S REPORT
Director McWilliams reported that SMRPD's October income was $500 and year to date is $4,700. Income was from facility rentals, as only $1,100 in tax revenue has been received. Expenses included $4300 for the annual audit; $1,000 for septic services, and $400 for membership in the California Special Districts Association. Year to date expenses are $42,900. The net loss for October is $8,700, with a year to date loss of $38,200.
For the Silverado Children's Center, October tuition income was $5,300, which was $1,300 lower than in September. October revenues include $700 in donations. Year to date income is $44,800, with $11,800 from donations. October expenses were $9,500, creating a net loss of $3,500. Year to date expenses are $43,900. Total cash position is down to $10,200, which includes $5,000 in savings earmarked for an upcoming CAPRI payment and $2,600 in grant revenue from the Rooster Club.

**3RD ACTION:** Director McWilliams made a motion to approve the Treasurer's September report and financials. Director Olson seconded. All Directors voted Aye.

**OTHER DISTRICT BUSINESS**

**ACTION ITEM:** Completion of surveys sent to SMRPD by other organizations and entities. The discussion centered around whether to respond when the survey was outside areas of SMRPD's expertise and who should handle them.

**4TH ACTION:** Director McWilliams moved and Director Olson seconded that the President receive all requests for SMRPD input on surveys and similar items and the President deal with them in an appropriate manner, which could include completing them, ignoring them, referring them to another Board member or other response. Directors unanimously approved the motion.

The Board received and discussed a job description prepared by Director Johnson for an administrative assistant. The Board referred the matter to the closed session at the end of the meeting.

**SILVERADO CHILDREN’S CENTER OVERSIGHT COMMITTEE:**

Director Johnson presented the Children's Center monthly report. Twelve students are enrolled, an increase of one since October. The full-time equivalent is 6.54, the same as in October. Staff is enrolled in several professional development courses. As for repairs, the kitchen steps need securing and siding near the picnic table needs to be secured. The director was advised to contact Steve Reighart or Steve Chaix for repairs. The next fundraiser will be Christmas in the Canyons, where the Children's Center will sell soup. In February, a Giracci Soup Night is planned. The Director reported that a private birthday party on the grounds went well and the Center made $250.

The Board asked the Director to come to it if anyone wants to rent the grounds for an event prior to January. A heavy rain season is expected and rentals for the outdoor space are unlikely. After the rainy season, the Board can discuss a rental policy for the Children's Center facility.

**FACILITIES COMMITTEE**

Director McWilliams met with Dennis McHale and Marion Schuller to discuss purchasing rain barrels for the community, decorating them and selling them to homeowners. This would be a water conservation measure. The Board discussed the cost, possible uses at the community centers, and other matters. In the end, the Board recognized that this would be an Inter-Canyon League project and any future discussion would depend upon whether ICL decides to do it.
5TH ACTION: Director Johnson moved and McWilliams seconded to authorize $200 for the purchase of holiday lights (preferably solar powered) for the Silverado and Modjeska community centers. The motion passed unanimously.

The Board discussed, then tabled, a discussion about running power to the gazebo and putting drought tolerant flowering plants around the gazebo.

RECREATION COMMITTEE
Director Topp reported that activities are going well. 25 people attended the pay per view fight in November. Another pay per view fight is scheduled in December.

Canyon Watch head Connie Nelson asked the Board for permission to use the Silverado Community Center as a central location for running a large creek clean up program on December 12 and 13. She also asked that approximately 30 members of Rubicon, a volunteer group that does service projects, could have breakfast at the center on Saturday, sleep there Saturday night and have breakfast again on Sunday. The kitchen would also be needed on Saturday and Sunday to make lunches for the approximately 100 expected volunteers.

6TH ACTION: DIRECTOR OLSON MOVED AND MCWILLIAMS SECONDED TO AUTHORIZE USE OF THE COMMUNITY CENTER FROM FRIDAY, DEC. 11 THROUGH SUNDAY, DEC. 13, TO RUN THE CLEAN UP EFFORT AND HOUSE VOLUNTEERS. USE INCLUDES ACCESS TO THE PARKING AREA ACROSS FROM THE COMMUNITY CENTER, WHICH IS NEEDED TO PARK VOLUNTEERS' VEHICLES. THE MOTION PASSED UNANIMOUSLY.

CLOSED SESSION
The Board discussed Christmas bonuses for staff.

REPORT FROM CLOSED SESSION
7TH ACTION: DIRECTOR MCWILLIAMS MOVED AND TOPP SECONDED TO APPROVE THE FOLLOWING CHRISTMAS BONUSES: STEVE REIGHART $250; MEGHAN WARNER $250; BEV MILEHAM $250; LAURIE BRIGGS $250; RACHEL BROWN $200; STEVE CHAIX $100.

8TH ACTION: THE BOARD AUTHORIZED ADVERTISING FOR AN ADMINISTRATIVE ASSISTANT. THE VOTE WAS UNANIMOUS.

ADJOURNMENT
The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Rd at 6:30 PM on Tuesday, December 22, 2015.