

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 10, 2016 AT 6:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, Silverado, Calif. 92676**

Board of Directors

**Kevin Topp:
Deborah Johnson:
John Olson:
Phil McWilliams:
Chay Peterson:**

**President
Vice-President
Secretary
Treasurer
Director**

Staff

**Laurie Briggs:
Vacant:
Steve Reighart:
Meghan Warner:**

**SCC Administrator
Administrative Asst.
Caretaker
Bookkeeper**

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:05 PM by Director Topp, who acted as chair person.

ROLL CALL

Directors, John Olson, Chay Peterson, Deborah Johnson, Kevin Topp and Phil McWilliams were all present.

PUBLIC ATTENDANCE

Cressa Cruzan was also present.

PERSONNEL

The Board discussed the applicants for the position of Administrative Assistant. Both Director Topp and Johnson interviewed 5 applicants in person, and recommended that the Board approve Cressa Cruzan as a qualified candidate for the position.

1ST ACTION: Director Topp made a motion to hire Cressa Cruzan as an independent contractor for the position of SMRPD Administrator, at a pay rate of \$18.00 per hour, with a review of this compensation package after 3 months time. Director Olson seconded the motion. All directors voted Aye.

The Board discussed the applicants for replacement of Rachel Brown as the Site Manager and licensed food handler for the Thursday Senior Lunch Bunch program. Both Director Olson and Johnson interviewed three applicants, and recommended that the Board approve Janet Lang as a qualified candidate for the position.

2ND ACTION: Director Johnson made a motion to hire Janet Lang as an independent contractor for the position of Canyon Lunch Bunch Site Manager, at a pay rate of \$12.00 per hour. Director Olson seconded the motion. All directors voted Aye.

OTHER DISTRICT BUSINESS

A. The Board members discussed **the vacation time policy at SCC. No action taken. Director Johnson agreed to follow up and clarify policy issues with the Center Director regarding earned vacation time.**

B. 3RD ACTION: Director Topp made a motion that park users wishing to erect and use a bounce house be charged \$40.00 per event. Director McWilliams seconded the motion. All directors voted Aye.

ADJOURNMENT

The Board adjourned at 7:10 pm. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 6:30 PM on Tuesday, February 24th, 2016.