CALL TO ORDER
The meeting was called to order at 6:35 p.m. by Director Topp, the SMRPD President.

ROLL CALL
Directors John Olson, Deborah Johnson, Kevin Topp, Chay Peterson and Phil McWilliams. Caretaker Steve Reighart and SCC Director Laurie Briggs were also present.

PUBLIC ATTENDANCE
Zach Dupre, Steve and Francesca Duff, Judy Miller, Mary Scheiber, Linda Kerns, Marcy Lenk, and Connie Nelson.

CONSENT CALENDAR
1ST ACTION: Director Topp made a motion to approve and file the Minutes of the Regular Meeting on Nov. 24, 2015. Director Olson seconded. Directors unanimously approved the Minutes.

TREASURER'S REPORT
Director McWilliams reported on the SMRPD's December income and expenses, as well as the income and expenses of the Silverado Children's Center, which are filed with these minutes.

2ND ACTION: Director McWilliams made a motion to approve the Treasurer's November report and financials. Director Johnson seconded. All Directors voted Aye.

ACTION ITEM: Director McWilliams discussed the letter he had drafted and was sending for M2 RMP.
OTHER DISTRICT BUSINESS

ACTION ITEM: Director Johnson discussed a new van use policy, and waiver forms for same. Director Olson recommended that the policy be revised to not require two drivers unless the one way distance exceeded 100 miles, and to defer passing the new policy until SMRPD's legal counsel reviewed the release and waiver forms. It was agreed to await legal counsel's review before proceeding further on passing this new proposed policy.

ACTION ITEM: Director Johnson and Director Topp discussed the number of applicants who had applied for the Administrator job opening, and informed the Board that they would interview applicants and make a recommendation to the Board at next month's meeting.

ACTION ITEM: Director Johnson and Director Topp informed the Board that they would meet with John Gannaway of OC Parks to discuss usage of the facilities at the new park opening at the location of the now closed Silverado Elementary school.

SILVERADO CHILDREN'S CENTER OVERSIGHT COMMITTEE:
Laurie Briggs presented the Children's Center monthly report. Nineteen students are enrolled. The full-time equivalent is 11.01, an increase over December. $879 was reported as raised from the soup fundraiser at Giracci Vineyards. Linda Kearns presented a check for same.

FACILITIES COMMITTEE
Director McWilliams reported on facilities and repairs.

RECREATION COMMITTEE
Director Topp reported that activities are going well, and mentioned there was going to be a Superbowl Party open to the community February 7, 2016, and also possibly a movie night or nights with showings of Oscar nominated films.

CLOSED SESSION
The Board went into closed session about 8:40 p.m. At its conclusion, the Board reported that Directors Olson and Topp have been appointed to negotiate with Verizon Communications about the possibility of storing equipment cabinets on property leased by the SMRPD for the Silverado Children's Center.

ADJOURNMENT
The meeting adjourned at 9:00 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Rd at 6:30 PM on Tuesday, February 23, 2016.
The Financial Statements for December 2015 were distributed to the board members on Friday, January 22, 2016. December marks the mid-year point for SMRPD financial accounting. The following are highlights of the financial reports.

**SMRPD Profit & Loss Statement**

An Orange County tax distribution of $34.9k was received in the current month. The year to date income of $43.2k breaks down as follows:

- $38.6k tax revenue
- $3.6k facility rentals
- $1.0k other revenue

There are no extraordinary items in the current month expenses of $5.7k. Slightly higher utility costs are a reflection of billing timing. Year to date expenses are $52.5k.

SMRPD’s mid-year net loss is $9.3k.

**SMRPD Balance Sheet**

Our cash position of $263.4k is $29.7k higher than last month reflecting December net income results. All other assets and liabilities remain unchanged from November.

**SCC Profit & Loss Statement**

Current month tuition of $7.7k is $.8k lower than November and our current operating cash balance is a continuing cause for concern.

The year to date income of $61.4k breaks down as follows:

- $49.5k Tuition and Other Program fees (80%)
- $11.9k Donations and Fundraisers (20%)

As of this mid-year report, SCC tuition and program fees have not covered expenses in any one-month period and no significant donation income has been received in the past three months.

Expenses for the month total $9.2k resulting in a net loss of $1.1k. It should be noted that the timing of the monthly electric bills for the facility has been inconsistent for the past several months due to an SCE billing problem. A $1.1k invoice for prior months was recently paid which will be reflected in January financials. There are no other significant expenses in December.

Year to date expenses are $62.0k. We started the current fiscal year with a $5.8k net income in July and after six months the year to date numbers reflect a net loss of $.6k.

**SCC Balance Sheet**

SCC’s operating cash of $2.2k is dangerously low particularly when considering the recent $1.1k electric bill payment, which will be reflected in January financials. Note: as of mid-year, monthly expenses are averaging $10.3k and monthly tuition and program income is averaging $8.2k.

Our total cash position is $8.9k, which includes $5.0k in savings ear marked for an upcoming CAPRI payment. The change in our month end cash position from last month is $.7k, which reflects the $1.1k December net loss offset by a $1.8k decrease in accounts receivable.
SILVERADO CHILDREN’S CENTER January 2016

<table>
<thead>
<tr>
<th>Total licensed Capacity- 62</th>
<th>Previous Month</th>
<th>Current Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number enrolled (as of December 21, 2015)</td>
<td>13</td>
<td>19</td>
</tr>
<tr>
<td>Two’s</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>Preschoolers</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>No. of Canyon children enrolled (92676 zip)</td>
<td>6</td>
<td>10</td>
</tr>
<tr>
<td>Total days/hours of child care provided:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full days-</td>
<td>5</td>
<td>9</td>
</tr>
<tr>
<td>P/T ¾ days-</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>P/T ½ days-</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>(*FTE denotes Full-time Equivalent- calculation based on .20 for full day/.15 for ¾ day/ .10 for ½ day)</td>
<td>7.37</td>
<td>11.01</td>
</tr>
<tr>
<td>Enrollments</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>Withdrawals</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total number of direct Teaching staff used: (not including Director)</td>
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<td>2</td>
</tr>
<tr>
<td>Full-time (30+ hours)</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Part-time (less than 30)</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Temporary/contract</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

STAFF IN SERVICE PROFESSIONAL DEVELOPMENT

Learning Naturally Online Sessions
1. Enhancing Peace and Harmony ✓
2. Encouraging Risk and Adventure Play ✓
3. Strengthening Emotional Well-Being and Resilience

UPCOMING PROFESSIONAL DEVELOPMENT

Outdoor Classroom Conference/Saturday January 23 ✓
"Follow Your Heart in the Outdoor Classroom: Inspiring Practices, Skills, and Ideas that Foster Joyful Learning"

NAEYC (National Association for the Education of Young Children)
National Conference on LA November 2-5

FACILITY UPKEEP/REPAIRS needed:
Steps to kitchen need securing. ✓
Siding on big building near picnic table needs to be
<table>
<thead>
<tr>
<th><strong>Total licensed Capacity - 62</strong></th>
<th>Previous Month</th>
<th>Current Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>secured. ✓</td>
<td>DECEMBER</td>
<td>JANUARY</td>
</tr>
</tbody>
</table>

**FUNDRAISING PLANNED/RESULTS:**
January 2016 Soups for the School Night (made approx $700.00)
To be presented at 1/26 board meeting

**MARKETING:**
OC Register/OC Family Summer Camp Fair
$1450.00

**FACILITY EVENTS:**

**NOTES:**