



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
FEBRUARY 24, 2015 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, Silverado, Calif. 92676**

<u>DIRECTORS</u>		<u>STAFF</u>	
John Olson	President	Laurie Briggs	SCC Director
Kevin Topp	Vice President	Bev Mileham	Adm. Asst.
Chay Peterson	Secretary	Steve Reighart	Caretaker
Phil McWilliams	Treasurer	Meghan Warner	Bookkeeper
Deborah Johnson	Director		

**MINUTES**

**(A: Action Item)** This document is available in PDF format at <http://www.smrpd.org>

**CALL TO ORDER**

The meeting was called to order at 7:05 PM by Director Olson, who acted as chair person.

**ROLL CALL**

Directors, John Olson, Deborah Johnson, Kevin Topp, Chay Peterson, Phil McWilliams. Caretaker Steve Reighart, and Admin. Assist. Bev Mileham were present.

**PUBLIC ATTENDANCE**

Joanne Hubble, Brandi Jones, Alice Phillips, Diggy Breiling, Dana Judd, Steve Kerrigan, Linda Kearns, Michelle Mainville, Jane Bove, Bob Hunt, signed in

**CONSENT CALENDAR**

**1ST ACTION:** Director Olson made a motion to approve Transmittals 2-15B, and 2-15C and the Minutes of the Regular meeting January 27th 2015, All Directors voted Aye.

**TREASURER'S REPORT**

Director McWilliams gave the Financial Statements as of Jan. 31, 2014. SMRPD received County tax revenues of approximately \$10K in Jan. Tax revenues plus miscellaneous rents and recreation program fees resulted in total Jan. revenue of \$11,360. Jan expenses of \$11,727 include a semi-annual payment to CAPRI of \$3,484 and a county assessment for election costs of \$2,577. SMRPD is operating with a deficit of \$368 for Jan. and more than \$24K year- to-date.

SCC Balance Sheet highlights, the timing of cash in and cash out of our operating accounts has been favorable for SCC so far. No SMRPD payments were required to cover SCC expenses. The SCC cash

position at the end of Jan. is \$15,954, which includes 9K in deferred grant revenue from the Rooster club.

The 2014 - 2015 SMRPD fiscal budget was presented and discussed by the Board. There is a net loss of over \$20,943 not including SCC.

Director Johnson discussed ideas of bringing in more revenue by possible partnerships with Tucker and OC Parks, also, cleaning and fixing up the community centers to make them appealing for weddings and parties.

**2ND ACTION: Director Johnson made a motion to approve the proposed fiscal 2014 - 2015 budget. Director McWilliams seconded. All Directors voted Aye.**

#### **OTHER DISTRICT BUSINESS**

A. Director Topp has been working with a website designer on fixing the district website and Facebook.

**B. 3RD ACTION: Director Olson made a motion to approve the third amendment license agreement with St. Michaels Abbey, on behalf of SMRPD, with Director Olson listed as the contact correspondent person. Director Topp seconded. All Directors voted Aye.**

#### **SILVERADO CHILDRENS CENTER OVERSIGHT COMMITTEE (AD HOC)**

A. A report was given by Francesca Duff, SCC is trying to be cash positive, making progress, an invoicing system has been put in, enrollment contract's, updates for tuition payments, adding two new students. The facility has been cleaned, an Open house will take place, they have improved curriculum helping students to become more school ready. Independent groups have held fundraisers where \$2,700 has been raised. Linda Kearns asked the Board to accept a check for \$1,800.

B. Summer Camp ideas were discussed. SCC Director Briggs is checking into licensing for a Summer Recreation program called Coyote Kids Club for ages up to 14. It would not be a licensed child care program.

**C. 4TH ACTION; Director Topp made a motion to approve the summer school agers Recreation program, and to work with SCC, if licensing requirements are approved. Director Johnson seconded. All Directors voted Aye.**

**D. 5TH ACTION: Director Topp made a motion to approve an SCC Pilot Animal Program with the owner paying for feed for the horse, goat and sheep. Director McWilliams seconded. All Directors voted Aye.**

**E. 6TH ACTION : Director Topp made a motion to increase SCC's preschool tuition starting in the Fall until June 2016. Director McWilliams seconded. All Directors voted Aye.**

**F. 7TH ACTION: Director Olson moved to appoint Ed Linck as head of SCC's fundraising committee, he will report to Director Briggs and SCC's oversight committee with any fundraising ideas. Director Topp seconded. All Directors voted Aye.**

**Director Briggs presented Rick Schultz with an award of thanks from Supervisor Todd Spritzer for his financial contribution to SCC.**

#### **FACILITIES COMMITTEE**

The Board discussed pricing for upcoming projects, Gazebo, Septic system repair, stove for Silverado CC kitchen.

**8. 8TH ACTION: Director Olson made a motion to authorize letting the Rec committee purchase \$500 worth of recreation equipment for the park. Director McWilliams seconded. All Directors voted Aye.**

**9. 9TH ACTION: Director McWilliams made a motion to authorize spending up to \$500 to buy new tables for the community center. Director Topp seconded. All Directors voted Aye.**

**10. 10TH ACTION: Director McWilliams made a motion to approve purchasing cork for Silverado bldg. A. Director Johnson seconded. All Directors voted Aye.**

**11. 11TH ACTION: Director McWilliams made a motion to approve \$1350 for painting bldg. A in Silverado. Director Johnson seconded. All Directors voted Aye.**

**12. 12TH ACTION:** Director McWilliams made a motion to authorize \$1000 for a fire extinguisher inspection and repairs. Director Olson seconded. All Directors voted Aye.

**B. 13TH ACTION:** Director Olson made a motion to approve \$173 reimbursement for LED light bulbs and basketballs. Director McWilliams seconded. All Directors voted Aye.

**C. 14TH ACTION:** Director Olson made a motion to authorize the Caretaker and facilities committee to carry out routine and emergency facility repairs of up to \$1,500 a month. Director Peterson seconded. All Directors voted Aye.

#### **RECREATION COMMITTEE**

**A. & B. 15 ACTION:** Director Topp made a motion to approve the new Recreation Program Instructor and Facilities Use Agreement and rates, Sign-in Sheet Agreement waiver and release. Director McWilliams seconded. Director McWilliams -Aye, Director Olson - Aye, Director Johnson - Aye, Director Topp - Aye, Director Peterson - Nay.

**C.** Director Topp will meet with a yoga instructor to make arrangements to possibly start up a new class.

**D.** A Tai Chi instructor will meet at Modjeska park for a free class on March 7th.

**16TH ACTION:** Director Olson made a motion to continue the meeting until 10:00. Director Topp seconded. All Directors voted Aye

#### **FUNDRAISING COMMITTEE**

**A. B. C. 17TH ACTION:** Director Johnson made a motion to approve Chili Cookoff promotion and other materials, including \$75 for publicity and \$70 for tropies. Director Olson seconded. All Directors voted Aye.

#### **PUBLIC COMMENTS**

Dana Judd gave the Board a Draft EIR Measure M2 plan to review. SMRPD and the Sil Mod Plan are not mentioned in it. Ms. Judd asked SMRPD help preserve our rights, to put trails as a priority and represent the trail plan and Adopt a Highway plan.

Rick Schultz received funds for CITC, but wants to discuss with SMRPD how the money will be spent. Director Olson asked Rick Schultz to turn over the public's funds. Director Olson will seek counsel for advice.

**ADJOURNMENT: 10:20pm. The next Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday March 24, 2015.**